

COUNTY COMMISSIONERS
Chair, Bob Lucey, District 2
Vice-Chair Marsha Berkgigler, District 1
Kitty Jung, District 3
Vaughn Hartung, District 4
Jeanne Herman, District 5



COUNTY MANAGER
Eric P. Brown

ASSISTANT DISTRICT ATTORNEY
David Watts-Vial

COUNTY CLERK
Nancy Parent

NOTICE OF MEETING AND AGENDA

WASHOE COUNTY BOARD OF COUNTY COMMISSIONERS - 1001 E. 9th Street, Reno, Nevada

September 8, 2020
10:00 a.m.

NOTE: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. The Consent is a single agenda item and is considered as a block and will not be read aloud. The Board of County Commissioners may take breaks approximately every 90 minutes.

Accessibility. In compliance with the Americans with Disabilities Act, the Washoe County Commission Chambers are accessible and those requiring accommodation for this meeting should notify the Office of the County Manager at (775) 328-2000, 24 hours prior to the meeting.

Public Transportation. Public transportation is available to this meeting site: RTC Routes 2, 2S, 5 and 15 serve this location. For eligible RTC ACCESS reservations call (775) 348-5438.

Time Limits. Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individually numbered items designated as "for possible action" on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Commission meeting. Persons may not allocate unused time to other speakers.

Forum Restrictions and Orderly Conduct of Business. The Board of County Commissioners conducts the business of Washoe County and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

Responses to Public Comments. The County Commission can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Commission. However, responses from Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Commission will consider, Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask for County staff action or to ask that a matter be listed on a future agenda. The Commission may do this either during the public comment item or during the following item "Commissioners'/County Manager's announcements, reports and updates, requested for information or topics for future agendas."

Pursuant to NRS 241.020, the Agenda for the Board of County Commissioners has been posted at the following locations: Washoe County Administration Building (1001 E. 9th Street, Bldg. A), Washoe County Courthouse-Second Judicial District Court (75 Court Street), Reno City Hall - Clerk's Office (1 E. 1st Street); Sparks Justice Court (1675 East Prater Way); www.washoecounty.us/bcc/board_committees/ and <https://notice.nv.gov>.

Support documentation for the items on the agenda, provided to the Washoe County Board of Commissioners is available to members of the public at the County Manager's Office (1001 E. 9th Street, Bldg. A, 2nd Floor, Reno, Nevada) Elizabeth Jourdin, Assistant to the County Manager, (775) 328-2000 and on Washoe County's website www.washoecounty.us/bcc <http://www.washoecounty.us/bcc>

10:00 a.m.

1. Salute to the flag.
2. Roll call.
3. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole.
4. Commissioners'/County Manager's announcements, reports and updates to include boards and commissions updates, requests for information or topics for future agendas. (No discussion among Commissioners will take place on this item.)

5. Consent Items. (FOR POSSIBLE ACTION)

- 5.A. Recommendation to 1) approve roll change requests, pursuant to NRS 361.765 and/or NRS 361.768, for errors discovered on the 2017/2018, 2018/2019, 2019/2020 and 2020/2021 secured and unsecured tax rolls 2) authorize Chair to execute the changes described in Exhibits A and B and 3) direct the Washoe County Treasurer to correct the error(s). [cumulative amount of decrease to all taxing entities \$52,165.94]. Assessor. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [BCC 9/8/20 - Assessor - Staff Report](#)
[BCC 9/8/20 - Assessor - Exhibit A](#)
[BCC 9/8/20 - Assessor - Exhibit B](#)

- 5.B.1. Recommendation to retroactively approve contracts and purchases exceeding \$50,000 in response to the impacts due to the COVID-19 Crisis. (All Commission Districts). FOR POSSIBLE ACTION

Attachments: [Staff Report for procurement 9-8-20](#)

- 5.B.2. Recommendation to authorize the Tax Collector to strike names and amounts identified on delinquency/uncollectible Personal Property Tax list for fiscal years 2008-2009 through 2017-2018, totaling [\$103,363.85]. Comptroller. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [BCC Staff report September 8 2020 - Treasurers uncollectible Write Off Letter - August 20, 2020](#)
[Write Off Criteria](#)

- 5.C. Discussion and possible approval of a settlement of Mary Lohnes v. Washoe County, case number 3:19-cv-00287-MMD-WGC, for a total sum of \$50,000 inclusive of attorneys' fees and costs for all claims against Washoe County. District Attorney. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [Staff Report LohnesSettlement 9.08.2020](#)
[LOHNES SETTLEMENT AGREEMENT AND RELEASE OF CLAIMS 8.28.2020](#)

- 5.D. Recommendation to approve budget amendments totaling an increase of [\$135,928.00] in both revenue and expense to the FY21 Immunizations Supplemental Flu Subaward retroactive to July 1, 2020 through June 30, 2021 and direct the Comptroller's office to make the appropriate budget amendments. Health District. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Staff Report - Immunizations Supplemental Flu - \\$135,928.00](#)
[Notice of Subaward - HD 17838](#)

- 5.E. Recommendation to approve the reclassifications of a vacant Psychologist/ Administrator, pay grade TU, to Mental Health Counselor II, pay grade P (Juvenile Services); a vacant Administrative Secretary, pay grade J, to Office Support Specialist, pay grade H (Sheriff's Office); a Program Assistant, pay grade K, to Administrative Secretary Supervisor, pay grade K (Human Services Agency); and a vacant Administrative Secretary, pay grade J, to Principal Account Clerk, pay grade J (Community Services Department), as evaluated by the Job Evaluation Committee; and authorize Human Resources to make the necessary changes. [Net annual savings is estimated at \$64,266]. Human Resources. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [Staff Report - JEC Actions \(\\$64,266 savings\)](#)

- 5.F.1. Recommendation to reappoint Tim Callicrate to serve as the Lay Member on the Tahoe Regional Planning Agency's Advisory Planning Commission for a two-year term ending on July 31, 2022. Manager's Office. (Commission District 1.) FOR POSSIBLE ACTION

Attachments: [BCC 08-25-20 - Managers - Appointment to TRPA-APC - Tim Callicrate](#)
[Callicrate, Tim](#)

- 5.F.2. Recommendation to appoint Rob Pierce to fill one of the three vacant seats on the Reno-Tahoe Airport Authority Airport Noise Advisory Panel, with a term effective August 28, 2020 through August 28, 2022. Manager's Office. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 08-25-20- Managers - Appointment to Airport Noise Advisory Panel](#)
[Rob Pierce- Application 8-28-20](#)

- 5.G.1. Recommendation to accept the FY 2021 Joining Forces award from the State of Nevada Department of Public Safety, Office of Traffic Safety [amount not to exceed \$105,000.00, 25% In-Kind county match required] to cover overtime costs related to conducting traffic enforcement checkpoint events and limited travel expenses, for the grant term of October 1, 2020 through September 30, 2021 and if approved, direct Comptroller's Office to make the necessary budget amendments and authorize Sheriff Balaam to execute grant award documents. Sheriff. (All Commission Districts.) FOR POSSIBLE ACTION.

Attachments: [BCC 09-08-20 - Sheriff - FY 2021 Joining Forces \[\\$105,000\]](#)
[JF Project Agreement 2021](#)

- 5.G.2. Recommendation to accept the 2020 High Intensity Drug Trafficking Areas (HIDTA) License Plate Readers (LPR) supplemental funding [amount not to exceed \$75,000.00, no County match required] and Sole Source Purchase of 2 LPR trailers to be utilized by the HIDTA Task force as administered through Las Vegas Metro Police Department, for the retroactive grant period of May 29, 2019 - December 31, 2021, and direct Comptroller's Office to make the necessary budget amendments. Sheriff. (All Commission Districts.) FOR POSSIBLE ACTION.

Attachments: [BCC 09-08-20 - Sheriff - HIDTA LPR trailers \[\\$75,000\]](#)
[HIDTA LPR Award Doc](#)
[HIDTA - LEHR LPR Sole Source](#)

- 5.H.1. Recommendation to accept the FY21 sub-grant award from the State of Nevada Department of Health and Human Services, Division of Public and Behavioral Health (DPBH) in the amount of [\$114,268.00; no county match] retroactive for the period of July 1, 2020 to June 30, 2021 to provide behavioral health services for clients with substance use issues; authorize Director of Human Services Agency to retroactively execute the grant and related documents; and direct the Comptroller's office to make the necessary budget amendments. Human Services Agency. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [BCC 09-08-20 TMP4318 Accept FY21 MJ Mental Health \[\\$114,268.00; no county match\] 2](#)
[HD 17703 Washoe County HSA \(6-30-21\) Final \(1\) \(1\)](#)

- 5.H.2. Recommendation to accept sub-grant award from the Nevada Aging and Disability Services Division's Independent Living Grant to support the Representative Payee program [\$31,218; County match of \$4,683], retroactive from July 1, 2020 through June 30, 2021; and authorize the Director of the Human Services Agency to execute the Sub-grant Awards and related documents. Human Services Agency (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [BCC 09-08-20 TMP4328 Accept ADSD Rep Payee Award \[\\$31,218; County Match \\$4,683\] 2](#)
[16-000-21-LX-21 NOSA](#)

- 5.I. Recommendation to increase the Alternative Sentencing Department change fund from three hundred fifty dollars (\$350.00) to one thousand dollars (\$1,000.00), to enable Washoe County Alternative Sentencing to add additional cashiers to accept cash payments. This increase is necessary due to processing cases for District Court and Pre-trial Services, and if approved, authorize the Chairman to execute Resolution for same. Treasurer. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [Staff Report - Alternative Sentencing change fund increase](#)
[Letter requesting cash drawer increase](#)
[BCC 9-8-20 Resolution R20-048](#)

End of Consent Items

6. Recommendation and possible action to accept the resignation of Washoe County Clerk Nancy Parent, effective October 23, 2020, and to appoint Janis Galassini as Washoe County Clerk pursuant to NRS 245.170(1)(b) to serve the remainder of the unexpired term of Ms. Parent, effective October 23, 2020. Manager's Office. (All Commission Districts.)
FOR POSSIBLE ACTION

Attachments: [Staff Report Appointment of Janis Galassini as Clerk](#)

7. Recommendation to accept the FY21 Fund to Assist Former Foster Youth (FAFFY program) sub-grant award from the State of Nevada Department of Health and Human Services (DHHS), Division of Child and Family Services (DCFS) in the amount of [\$190,000; no county match] retroactive from July 1, 2020 to June 30, 2021 to provide case management and related service delivery to youth aging out of foster care; authorize the Director of Human Services Agency to retroactively execute the grant award; direct the Comptroller's office to make the necessary budget amendments. Human Services Agency. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [BCC 09-08-20 TMP4319 Accept FY21 FAFFY \[\\$190,000; no county match\] 2](#)
[325011-21-003 WCHSA FAFFY NOSA](#)

8. Recommendation to accept the FY21 John H. Chafee Foster Care Program for Successful Transition to Adulthood (Chafee Program) sub-grant award from the State of Nevada Department of Health and Human Services (DHHS), Division of Child and Family Services (DCFS) in the amount of [\$236,810; \$59,203 county match], retroactive from July 1, 2020 to June 30, 2021 to support youth who are aging out of the foster care system with achieving greater independence; authorize the Director of Human Services Agency to retroactively execute the grant award; direct the Comptroller's office to make the necessary budget amendments. Human Services Agency. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [BCC 09-08-20 TMP4320 Accept FY21 Chafee \[\\$236,810; \\$59,203 county match\]](#)
[93674-20-003 WCHSA Chafee NOSA](#)

9. Recommendation to accept NV CARES Community Food Response Program grant award from the State of Nevada, Department of Agriculture in the amount of [\$280,000; no County match] retroactive for the period of July 1, 2020 to December 31, 2020 for the purchase of five meal trucks and fuel for the home-delivered meals program; authorize Director of Human Services Agency to retroactively execute the grant and related documents; and direct the Comptroller's office to make the necessary budget amendments. Human Services Agency (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [BCC 09-08-20 TMP4327 Accept FY21 NDA CARES \[\\$280,000; no match\]](#)
[NVCARESCFR21 13 WCHSAx](#)

10. Recommendation and possible action pursuant to NRS 295.121 to appoint Michael Evans, Tom Prentice, and Kenji Otto to serve on the committee advocating in support of passage of ballot question WC-1 (petition No. 1), and John Glatthar and Greg Dennis to serve on the committee in opposition to the passage of ballot question WC - 1 (petition No.1);

and to appoint Hugh Ezzell, Kevin Cook and Heather Cook to serve on the committee advocating in support of passage of ballot question WC - 2 (petition No. 2), and Sharon Gustavson and Greg Dennis to serve on the committee in opposition of passage of ballot question WC - 2 (petition No. 2);

both ballot questions have been approved for placement on the General Election ballot by Board of County Commissioners for creation of the unincorporated town (UT) of Warm Springs Valley petitions No. 1 & No.2 (WC-1 and WC-2 respectively). (All Commission Districts). FOR POSSIBLE ACTION.

Attachments: [9-8-2020 Appointment of Arguments Committee Members for WC-1 & WC-2.doc](#)

11. Recommendation to approve the purchase of Criterion Elevate vote-by-mail sorting system from Fluence Automation in the amount of [\$349,040.00] for use in the upcoming General Election and accept the Subaward of HAVA CARES Act funding between the County of Washoe and the State of Nevada for the reimbursement for the cost of this sorting system in an amount not to exceed [\$441,826.00]. No match required. The subaward period is retroactive from March 23, 2020 through December 1, 2020. If approved, direct the Comptroller's Office to make the necessary budget amendments. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [BCC 9-8-20 Voters Sorter Purchase Subgrant Award \[\\$441,826.00\].doc](#)
[Revised Intent to Award RFP 3144-20.pdf](#)
[Washoe County VBM Elevate Proposal Final.pdf](#)
[Washoe - CARES Act Envelope Sorter Notice of Subaward Packet.pdf](#)
[Washoe - Envelope Sorter Section D.pdf](#)

12. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole.
13. Commissioners'/County Manager's announcements, reports and updates to include boards and commissions updates, requests for information or topics for future agendas. (No discussion among Commissioners will take place on this item.)

Adjournment

Various boards/commissions the Washoe County Commissioners may be a member of or liaison to:

Chair Lucey

Community Homelessness Advisory Board
Economic Development Authority of Western Nevada (EDAWN) (alternate)
Nevada Association of Counties Board of Directors (NACO)
Regional Transportation Commission
Reno-Sparks Convention & Visitors Authority
Tahoe Regional Planning Agency Governing Board (alternate)
Tahoe Transportation District Board of Directors (alternate)
Tahoe Transportation Commission (alternate)
Truckee Meadows Water Authority (alternate)
Truckee River Flood Management Authority (alternate)
Washoe County Criminal Justice Advisory Committee
Washoe County Investment Committee
Washoe County Legislative Liaison
Washoe County School District Capital Funding Protection Committee
Washoe County School District Oversight Panel
Washoe County Stadium Authority (alternate)
Western Regional Water Commission

Vice-Chair Berkbigler

Community Homelessness Advisory Board
EDAWN (Economic Development Authority of Western Nevada) (liaison)
Nevada Tahoe Conservation District Board of Supervisors
Tahoe Prosperity Center Board of Directors
Tahoe Regional Planning Agency Governing Board
Tahoe Transportation District Board of Directors
Tahoe Transportation Commission
Truckee Meadows Regional Planning Agency Governing Board
Truckee Meadows Water Authority Board (alternate)
Truckee River Flood Management Authority (alternate)
Washoe County District Board of Health
Washoe County Stadium Authority (alternate)

Commissioner Jung

Nevada Works (alternate)
Statewide Partnership on Opioid Crisis
Truckee Meadows Water Authority Board (alternate)
Truckee River Flood Management Authority (alternate)
Washoe County Animal Services Board
Washoe County Legislative Liaison
Washoe County Open Space and Regional Parks Commission
Washoe County Senior Services Advisory Board Liaison
Washoe County Stadium Authority

Commissioner Hartung

Community Homelessness Advisory Board (alternate)
Nevada Association of Counties Board of Directors
Regional Transportation Commission
Truckee Meadows Regional Planning Agency Governing Board
Truckee Meadows Water Authority Board
Truckee River Flood Management Authority
Washoe County Internal Audit Committee (alternate)
Washoe County Investment Committee
Washoe County Stadium Authority
Western Regional Water Commission

Commissioner Herman

Nevada Association of Counties Board of Directors (alternate)
NevadaWorks
State Land Use Planning Advisory Council (SLUPAC)
Truckee Meadows Regional Planning Agency Governing Board
Truckee Meadows Water Authority Board
Truckee River Flood Management Authority
Verdi Television District (Liaison)
Vya Conservation District
Washoe County Debt Management Commission
Washoe County Internal Audit Committee
Washoe County Senior Services Advisory Board Liaison (alternate)
Washoe County School District Capital Funding Protection Committee
Washoe County School District Oversight Panel
Washoe County Stadium Authority (alternate)
Washoe-Storey Conservation District
Western Nevada Development District
Western Regional Water Commission