

BOARD OF FIRE COMMISSIONERS

Vaughn Hartung, Chair

Bob Lucey, Vice-Chair

Marsha Berkbigler

Kitty Jung

Jeanne Herman

FIRE CHIEF

Charles A. Moore

DEPUTY DISTRICT ATTORNEY

David Watts-Vial



Notice of Meeting and Agenda

**TRUCKEE MEADOWS FIRE PROTECTION DISTRICT**

**9:00 a.m.**

**Friday, August 2, 2019**

**Washoe County Administrative Complex, Commission Chambers**

**1001 E. Ninth Street, Reno, Nevada**

**NOTE:** Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later.

The Washoe County Commission Chambers is accessible to the disabled. If you require special arrangements for the meeting, call the Truckee Meadows Fire Protection District Office, 326-6000, 24-hours prior to the meeting.

**Time Limits.** Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board meeting. Persons may not allocate unused time to other speakers.

**Forum Restrictions and Orderly Conduct of Business.** The Board conducts the business of the District and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Responses to Public Comments.** The Board can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Board. However, responses from Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board will consider, the Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for staff action or to ask that a matter be listed on a future agenda. The Board may do this either during the public comment item or during the following item: "\*Commissioners'/Chief's Announcements, Requests for Information, Topics for Future Agendas and Statements Relating to Items Not on the Agenda".

Pursuant to NRS 241.020, the Agenda for the Board of Fire Commissioners has been posted at the following locations: Washoe County Administration Building (1001 E. 9th Street, Bldg. A), Washoe County Courthouse-District Court Administrator/Clerk of Court (75 Court Street), Washoe County Downtown Library (301 South Center Street), Sparks Justice Court (1675 East Prater Way) and Truckee Meadows Fire Protection District's website at [www.washoecounty.us/tmfpd](http://www.washoecounty.us/tmfpd).

Support documentation for the items on the agenda, provided to the Board of Fire Commissioners is available to members of the public at the District's Admin Office (1001 E. 9th Street, Bldg. D, 2nd Floor, Reno, Nevada) Sandy Francis, Administrative Assistant I, phone (775) 328-6124 and on the Truckee Meadows Fire Protection District's website at [www.washoecounty.us/tmfpd](http://www.washoecounty.us/tmfpd); and <https://notice.nv.gov>

1. Salute to the Flag
2. Call to order/roll call
3. Public Comment - Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.
4. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
5. Consent Items:

A. Recommendation to approve the minutes from the June 18, 2019 Truckee Meadows Fire Protection District's Board of Fire Commissioners meeting. (All Commissioners Districts) FOR POSSIBLE ACTION

**Attachments:** [Item #5A 2019-06-18-Draft Meeting Minutes](#)

B. Recommendation to approve a Memorandum of Understanding (MOU) between Washoe County---on behalf of the Washoe County Planning & Building Division---and Truckee Meadows Fire Protection District (TMFPD) to clarify the authority, roles, procedures, timelines and approval protocols, as well as remove any unnecessary overlap in services between the Truckee Meadows Fire Protection District and the Washoe County Building Program, specifically related to Washoe County's Building Permits that are issued through the Washoe County Building Program, within the Planning and Building Division of the Community Services Department; This MOU does not include TMFPD's Fire Permits which are submitted directly to and managed by TMFPD, and if approved will be effective upon approval and continuing until terminated. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:** [Item #5B WC Bldg and Safety-TMFPD MOU Staff Report](#)  
[Item #5B WC Bldg and Safety-TMFPD MOU](#)

Discussion and possible direction to staff concerning priorities of the Board of Fire Commissioners as outlined in the attached dashboard document which lists Board of Fire Commissioner requests for items that require staff time to research and conduct analysis. The intent of this item is to create a conceptual hierarchy of district priorities in order to assist the Chief in making determinations about the best way to employ district resources and staff time. Areas of possible prioritization cover a broad range of potential policy concerns that include operational aspects, administrative aspects, human resources aspects, budgetary aspects, and interaction with other agencies and jurisdictions. These aspects include but are not limited to call volume and breakdown by geographical area of service, interaction and mutual aid with other area jurisdictions including cost recovery amongst agencies, identifying areas of concern for the district in the regional planning process, developing infrastructure and equipment plans for the future, working with Waste Management and other stake holders in the development or implementation of a "green waste" program, fuels management, district insurance limitations, impacts on the district by city annexation, further development and implementation of emergency planning with NV Energy and other regional agencies and partners, comparative analysis of district best practices for prioritizing calls for services vs. other jurisdictions' practices, code updates for construction and other safety issues, fire hydrant servicing by TMWA and other possible entities, defensible space programs, matching district responses to the nature of particular calls, peer support planning, volunteer programs, and fire concerns regarding debris accumulation sites within the county. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:** [Item #11 DashBoard Prioritization Staff Report](#)

6. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
7. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.

Adjournment