

BOARD OF FIRE COMMISSIONERS

Vaughn Hartung, Chair

Bob Lucey, Vice-Chair

Marsha Berkbigler

Kitty Jung

Jeanne Herman

FIRE CHIEF

Charles A. Moore

DEPUTY DISTRICT ATTORNEY

David Watts-Vial



Notice of Meeting and Agenda

TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

9:00 a.m.

Tuesday, July 16, 2019

Washoe County Administrative Complex, Commission Chambers

1001 E. Ninth Street, Reno, Nevada

NOTE: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later.

The Washoe County Commission Chambers is accessible to the disabled. If you require special arrangements for the meeting, call the Truckee Meadows Fire Protection District Office, 326-6000, 24-hours prior to the meeting.

Time Limits. Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board meeting. Persons may not allocate unused time to other speakers.

Forum Restrictions and Orderly Conduct of Business. The Board conducts the business of the District and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

Responses to Public Comments. The Board can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Board. However, responses from Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board will consider, the Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for staff action or to ask that a matter be listed on a future agenda. The Board may do this either during the public comment item or during the following item: "*Commissioners'/Chief's Announcements, Requests for Information, Topics for Future Agendas and Statements Relating to Items Not on the Agenda".

Pursuant to NRS 241.020, the Agenda for the Board of Fire Commissioners has been posted at the following locations: Washoe County Administration Building (1001 E. 9th Street, Bldg. A), Washoe County Courthouse-District Court Administrator/Clerk of Court (75 Court Street), Washoe County Downtown Library (301 South Center Street), Sparks Justice Court (1675 East Prater Way) and Truckee Meadows Fire Protection District's website at www.washoecounty.us/tmfpd.

Support documentation for the items on the agenda, provided to the Board of Fire Commissioners is available to members of the public at the District's Admin Office (1001 E. 9th Street, Bldg. D, 2nd Floor, Reno, Nevada) Sandy Francis, Administrative Assistant I, phone (775) 328-6124 and on the Truckee Meadows Fire Protection District's website at www.washoecounty.us/tmfpd; and <https://notice.nv.gov>

1. Salute to the Flag
2. Call to order/roll call
3. Public Comment - Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.
4. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
5. Consent Items:

A. Recommendation to approve the minutes from the June 18, 2019 Truckee Meadows Fire Protection District's Board of Fire Commissioners meeting. (All Commissioners Districts) FOR POSSIBLE ACTION

Attachments: [Item #5A 2019-06-18-Draft Meeting Minutes](#)

B. Recommendation to approve a Memorandum of Understanding (MOU) between Washoe County---on behalf of the Washoe County Planning & Building Division---and Truckee Meadows Fire Protection District (TMFPD) to clarify the authority, roles, procedures, timelines and approval protocols, as well as remove any unnecessary overlap in services between the Truckee Meadows Fire Protection District and the Washoe County Building Program, specifically related to Washoe County's Building Permits that are issued through the Washoe County Building Program, within the Planning and Building Division of the Community Services Department; This MOU does not include TMFPD's Fire Permits which are submitted directly to and managed by TMFPD, and if approved will be effective upon approval and continuing until terminated. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5B WC Bldg and Safety-TMFPD MOU Staff Report](#)
 [Item #5B WC Bldg and Safety-TMFPD MOU](#)

C. Recommendation to approve a Notice of Cancellation for the regularly scheduled meeting on August 20, 2019 of the Truckee Meadows Fire Protection District Board of Fire Commissioners. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5C Notice of Cancellation Staff Report](#)

End of Consent Items

6. International Association of Firefighters, Local 2487 Report. FOR DISCUSSION ONLY

 A. Peer Support

7. Fire Chief Report. FOR DISCUSSION ONLY

 A. Informational briefing on operational matters and activities for the month of June and July 2019 to include the following items:

1. Gerlach Fire update
2. Recent large incident response summary
3. Retirement Announcement - Maureen O'Brien
4. Deputy Chief position status
5. Discussion on proposed Open Burning regulation changes

 B. Review of Response Statistics for June 2019 to include Mutual and Auto aid for our regional partners.

End of Fire Chief Report

8. Recommendation to un-freeze and reclassify the position of Deputy Chief of Operations to an unclassified appointed position titled Deputy Fire Chief and retroactively approve a 2 year Employment Agreement between Truckee Meadows Fire Protection District and Alex Kukulus including, but not limited to salary (\$170,144), Comp and Sick Leave buyout totaling approximately (\$51,497.20) and benefits for the unclassified appointed position of Fire Deputy Chief effective July 1, 2019. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #8 Alex Kukulus Employment Agreement Staff Report](#)
 [Item #8 Alex Kukulus Employment Agreement](#)

9. Recommendation that the Board of Fire Commissioners ratify Fiscal Year 19/20 reimbursements from the Washoe County, Nevada Other Post-Employment Benefits (OPEB) Trust Fund to Truckee Meadows Fire Protection District for the cost of retiree health insurance premiums in the amount of \$216,388. This Trust was established to provide a funding source for current and future retiree health costs; Monies transferred from this trust will be placed into the District's General Fund. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #9 OPEB Ratify Reimbursement Staff Report](#)

10. Recommendation to approve the purchase of one former demo ambulance for enhanced surge capacity and medical standby needs from Braun NW Inc. in the amount of \$137,659 using the purchasing provision under NRS 332.146 (4) (5) allowing the District to purchase supplies, materials or equipment left after an exhibition, or other similar sale, at a reasonable savings (of approximately \$11,000) over the cost of like merchandise and below the market cost in the community, and if approved, approve and execute a resolution augmenting the Truckee Meadows Fire Protection District Capital Fund Capital Outlay Account from the Truckee Meadows Fire Protection District Capital Fund Beginning Fund Balance in the amount of \$200,000. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #10 Ambulance Purchase Staff Report](#)
[Item #10 Ambulance Purchase Budget augmentation resolution](#)
[Item #10 Ambulance Purchase Proposal Order](#)

11. Discussion and possible direction to staff concerning priorities of the Board of Fire Commissioners as outlined in the attached dashboard document which lists Board of Fire Commissioner requests for items that require staff time to research and conduct analysis. The intent of this item is to create a conceptual hierarchy of district priorities in order to assist the Chief in making determinations about the best way to employ district resources and staff time. Areas of possible prioritization cover a broad range of potential policy concerns that include operational aspects, administrative aspects, human resources aspects, budgetary aspects, and interaction with other agencies and jurisdictions. These aspects include but are not limited to call volume and breakdown by geographical area of service, interaction and mutual aid with other area jurisdictions including cost recovery amongst agencies, identifying areas of concern for the district in the regional planning process, developing infrastructure and equipment plans for the future, working with Waste Management and other stake holders in the development or implementation of a "green waste" program, fuels management, district insurance limitations, impacts on the district by city annexation, further development and implementation of emergency planning with NV Energy and other regional agencies and partners, comparative analysis of district best practices for prioritizing calls for services vs. other jurisdictions' practices, code updates for construction and other safety issues, fire hydrant servicing by TMWA and other possible entities, defensible space programs, matching district responses to the nature of particular calls, peer support planning, volunteer programs, and fire concerns regarding debris accumulation sites within the county. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #11 DashBoard Prioritization Staff Report](#)

12. Discussion and possible direction to staff regarding dispatch processes involving Computer Aided Dispatch to Computer Aided Dispatch (CAD to CAD) interface software between Washoe County dispatch, City of Reno dispatch and REMSA dispatch. Each dispatch agency uses CAD software to time stamp and document events in each emergency response. A CAD to CAD interface will allow disparate software platforms to share and transfer data simultaneously between each agency responding to the same call enabling timely updates. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #12 CAD to CAD Staff Report](#)

13. Presentation on District and Union proposals offered during labor negotiations. This item is intended only to introduce proposals and costs associated with those proposals, seek clarification (if needed) and take public comment on new proposals received from the Non-Supervisory Unit of IAFF Local 2487 proposals for:

- Changes to the medical plan by requiring a High Deductible Plan with an HSA and a PPO Option with defined deductibles for the PPO, an HSA deposit of 75% of deductible at beginning of plan year, and defining the process for assigning Training Captain

- District counter offer for a .5% COLA July 1, 2019 (pursuant to the CBA, the District absorbs full increase of 2% to PERS); 2% July 1, 2020; Re-opener salary only 2021; \$1,000 per year for employees with a bachelor's degree in fire science or

- management; Wet Team incentive pay of 3% for 24 employees total; cap number of employees receiving HazMat incentive pay at 24; for a total estimated additional cost of \$171,377.

AND

A package proposal received by the Supervisory Unit of IAFF Local 2487 for:

- A 5% COLA July 1, 2019; 3% July 1, 2020; 3% July 1, 2021

- Additional incentive pays:

- 3% Division Supervisor Pay

- 3% Type III IC Fire

- 1.5% Fire Officer III

- 1.5% Associate's Degree

- 3% Bachelor's Degree

- Cap on all Incentive Pays of 12%

- Longevity Increase to .5% of base per year of District Seniority, cap of \$15,000

- Sick leave payout to PEHP (Post Employment Health Plan) at retirement:

- 25 years - 100%

- 24 years - 95%

- 23 years - 90%

- 22 years - 85%

- 21 years - 80%

- 20 years - 75%

- \$2500 per employee to a PEHP

For a total Estimated cost of all Supervisory Unit increases - \$654,465

There will be no discussion on this item. (All Commission Districts)

Attachments: [Item #13 Negotiation Proposal Presentation Staff Report](#)
 [Item #13 Supervisory Labor Union Economic Proposals](#)

14. Possible Closed Session for the purpose of discussing labor issues with Truckee Meadows Fire Protection District per NRS 288.220. If approved, this will result in the Board going into a closed session after the conclusion of Item #16 (General Public Comment). After the conclusion of the closed session, the Board will open the doors to the Caucus Room located upstairs foyer area in Bldg. A for an additional period of General Public Comment as provided in Item #3 and Item #16. The Board meeting will be officially adjourned after taking the final comment. This meeting will stand in recess after the conclusion of Item #16 until it is resumed in the closed session contemplated by this item. FOR POSSIBLE ACTION
15. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
16. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.

Adjournment