

BOARD OF FIRE COMMISSIONERS

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Marsha Berkbigler

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FIRE CHIEF

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DEPUTY DISTRICT ATTORNEY

David Watts-Vial



Notice of Meeting and Agenda

**TRUCKEE MEADOWS FIRE PROTECTION DISTRICT**

**9:00 a.m.**

**Tuesday, May 21, 2019**

**Washoe County Administrative Complex, Commission Chambers**

**1001 E. Ninth Street, Reno, Nevada**

**NOTE:** Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later.

The Washoe County Commission Chambers is accessible to the disabled. If you require special arrangements for the meeting, call the Truckee Meadows Fire Protection District Office, 326-6000, 24-hours prior to the meeting.

**Time Limits.** Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board meeting. Persons may not allocate unused time to other speakers.

**Forum Restrictions and Orderly Conduct of Business.** The Board conducts the business of the District and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Responses to Public Comments.** The Board can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Board. However, responses from Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board will consider, the Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for staff action or to ask that a matter be listed on a future agenda. The Board may do this either during the public comment item or during the following item: "\*Commissioners'/Chief's Announcements, Requests for Information, Topics for Future Agendas and Statements Relating to Items Not on the Agenda".

Pursuant to NRS 241.020, the Agenda for the Board of Fire Commissioners has been posted at the following locations: Washoe County Administration Building (1001 E. 9th Street, Bldg. A), Washoe County Courthouse-Second Judicial District Court (75 Court Street), Reno City Hall - Clerk's Office (1 E. 1st Street); Sparks Justice Court (1675 East Prater Way); [www.washoecounty.us/bcc/board\\_committees/](http://www.washoecounty.us/bcc/board_committees/) and <https://notice.nv.gov>.

Support documentation for the items on the agenda, provided to the Washoe County Board of Commissioners is available to members of the public at the County Manager's Office (1001 E. 9th Street, Bldg. A, 2nd Floor, Reno, Nevada) Marilyn Kramer, Assistant to the County Manager, (775) 328-2000 and on Washoe County's website [www.washoecounty.us/bcc](http://www.washoecounty.us/bcc) <<http://www.washoecounty.us/bcc>>

1. Salute to the Flag
2. Call to order/roll call
3. Public Comment - Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.
4. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
5. Consent Items:

5A. Recommendation to approve the minutes from the April 16, 2019 and April 23, 2019 Truckee Meadows Fire Protection District's Board of Fire Commissioners meetings. (All Commissioners Districts) FOR POSSIBLE ACTION

**Attachments:**    [Item #5A 2019-04-16-Draft Meeting Minutes](#)  
[Item #5A 2019-04-23-Draft Meeting Minutes](#)

5B. Recommendation to approve a two year Interlocal Contract between Truckee Meadows Fire Protection District and the State of Nevada acting by and through the Nevada Division of Forestry Department of Conservation and Natural Resources in the amount of \$125,214.75 per fiscal year, not to exceed \$250,429.50 for the purpose of resources, equipment and financial assistance in the mitigation of emergency fire incidents. If approved the agreement would be effective July 1, 2019 and would require the District to pay the state in exchange for the provisions of specified emergency fire incident services by the state. Services to be provided by the state generally include but are not limited to: assist in the use of an incident management team, cooperate in the training, equipping and maintaining firefighting forces, reimbursement of approved costs and assist with fire investigation. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:**    [Item #5B NDF - TMFPD 2019 WFPP Staff Report](#)  
[Item #5B NDF - TMFPD 2019 WFPP](#)

5C. Recommendation to authorize staff to work with the City of Reno on a Boundary Line adjustment in the area of 3255 W Hidden Valley Drive, also known as Hidden Valley Fire Station 37 for the purpose of developing a new apparatus bay and associated parking. The boundary line adjustment would increase the parcel size of APNs 050-122-10 and 051-192-01 (owned by the district) and decrease the size of an adjacent parcel 021-160-38 (owned by the city) in order to allow the district to meet lot size requirements for development. Exact square footage of Boundary Line adjustment will be determined by a future survey. The additional square footage on the district's parcels would be used for parking and landscaping associated with a new apparatus bay. (Commission District 2) FOR POSSIBLE ACTION

**Attachments:**     [Item #5C Station 37 Boundary Line Adjustment Staff Report](#)

5D. Recommendation to approve an Agreement in the amount of \$95,150 for Professional Design Services between Truckee Meadows Fire Protection District and Paul Cavin Architect, LLC. to provide professional services for design improvements to the Station 37 residence/facility structure located in Hidden Valley at or near 5445 Pelham Drive as defined in the proposal dated January 15, 2019. Services to be provided would include but not be limited to the design of the residence site and residence building, verification of code requirements, assistance with the Special Use Permit process, and construction administration. (Commission District 2) FOR POSSIBLE ACTION

**Attachments:**     [Item #5D Cavin Architect Professional Service - Sta 37 Staff Report](#)  
[Item #5D Cavin Architect Professional Service - Sta 37 Proposal](#)  
[Item #5D Cavin Architect Professional Service - Consulting agreement](#)

5E. Recommendation to authorize Truckee Meadows Fire Protection District (TMFPD) to pay Workers' Compensation Heart and Lung Claims invoice dated April 19, 2019 from the City of Reno in the amount not to exceed \$52,262.85 per the Reno-TMFPD Interlocal Agreement, subject to a final determination based on a review by our independent actuary to determine what percentage of this amount the district is liable to pay. So-called "heart and lung" workers compensation claims are a special category for which firefighters are eligible under state law (NRS chapter 617 and related provisions) if they satisfy service requirements and suffer from certain heart or lung conditions. Eligible personnel are entitled to lifetime medical care and benefits and can elect total disability if a physician determines they can no longer serve as a firefighter as a result of the condition. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:**     [Item #5E Workers Comp Payout Staff Report](#)  
[Item #5E Workers Comp Invoice](#)

5F. Recommendation to approve a renewal of a two- year Cooperative Agreement and corresponding Annual Operating Plan between Truckee Meadows Fire Protection District and City of Reno for automatic and mutual aid. If approved the effective date of the agreement would be July 1, 2019. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:**     [Item #5F City of Reno Cooperative Agreement Staff Report](#)

End of Consent Items:

- 6.        I.A.F.F. LOCAL 2487 Report - FOR DISCUSSION ONLY
- 7.        Fire Chief Report - FOR DISCUSSION ONLY

A. Informational briefing on operational matters and activities for the month of April and May 2019 to include the following items:

- 1. Deployment Study Update
- 2. Strategic Plan Revision Update

B. Review of Response Statistics for April 2019

**Attachments:**     [Item #7B April 2019 - Response Report](#)

End of Fire Chief Report

- 8.        Recommendation to approve retroactive and continued purchases for needed supplies, materials, equipment and contractual services from various suppliers that have or will exceed in the aggregate \$100,000 during this fiscal year, but will remain within available adopted budget funding. All such purchases will continue to be subject to and in accordance with the provisions of the Local Government Purchasing Act. Vendors receiving these additional funds include the following: JBP, LLC, dba Silver State International, Harris Corporation, Interstate Oil Company, LN Curtis & Sons, and Manpower Temporary Services. Amounts to be paid to each of these vendors, respectively, shall not exceed the following: \$150,000, \$120,000, \$160,000, \$110,000, and \$175,000 The supplies, materials, equipment and contractual services to be provided by each include but are not limited to equipment repairs, radios, fuel, personal protective gear, and administration services. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:**     [Item #8 Vendors in Excess of \\$100K Staff Report](#)

9. Recommendation to approve a three-year Interlocal Agreement (with a possible one-year extension) between Washoe County for and on behalf of the Washoe County Sheriff's Office (WCSO) and the Truckee Meadows Fire Protection District (TMFPD) for dispatch services provided by WCSO for a fee not to exceed \$875,000 per fiscal year. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:** [Item #9 WCSO-TMFPD Agreement for Dispatch Services Staff Report 2019-22](#)  
[Item #9 WCSO-TMFPD Agreement for Dispatch Services FY19-21](#)

10. Recommendation to approve a retroactive collective bargaining agreement between the Truckee Meadows Fire Protection District and the Truckee Meadows Fire Protection District Firefighters Association, IAFF Local 2487 for a one year term, and if approved, authorize the Chairman to sign on behalf of the Board and to authorize the execution of a resolution augmenting the Truckee Meadows Fire General Fund Salaries Expense Account from the Truckee Meadows Fire Protection District General Fund Contingency Account in the amount of \$265,000. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:** [Item #10 2018-2019 2487 CBA Staff Report](#)  
[Item #10 2018-2019 2487 CBA Contingency Augmentation Resolution](#)  
[Item #10 2018-2019 2487 CBA Agreement- Redline](#)  
[Item #10 2018-2019 2487 CBA Agreement- Final](#)

Public Hearing (Note: Due to public testimony and discussion, time expended on this item can vary)

11. Discussion and possible approval of the Truckee Meadows Fire Protection District Tentative Budget, including possible changes and/or action to adopt the Final Budget for Fiscal Year 2019-20. This item may be continued to Tuesday, May 28, 2018 at 9:00 AM. Estimated Fiscal Year 2019-20 general fund revenues are \$30,876,676, and estimated general fund expenditures are \$30,867,893, broken down into the following 10 cost centers: Standalone (Overhead), Administration, Operations, Training, Fire Prevention, Fleet Maintenance, Fuels Management, Emergency Medical, Logistics, Reserve/Volunteer Program. In addition to the general fund expenditures, the proposed budget also includes expenditures from the following 5 other funds: Capital Projects Fund (\$2,620,500); Emergency Fund (\$1,468,000); Sick, Annual, and Comp Benefits Fund (\$725,000); Worker's Comp Internal Service/Proprietary Fund (\$507,500); and Stabilization Fund (\$500,000). Total estimated expenditures under the general fund and additional 5 funds in this proposed budget is approximately \$36,688,893 plus an additional \$300,000 contingency. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:** [Item #11 TMFPD Budget Presentation Staff Report](#)

End of Public Hearing

12. Presentation on District and Union proposals offered during labor negotiations. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:**    [Item #12 Negotiation Proposal Presentation Staff Report](#)

13. Possible Closed Session for the purpose of discussing labor issues with Truckee Meadows Fire Protection District per NRS 288.220. FOR POSSIBLE ACTION

14. Discussion and direction to staff regarding 2019 Nevada Legislative Session and other legislative issues proposed by legislators, or by other entities permitted by the Nevada State Legislature to submit bill draft requests, or such legislative issues as may be deemed by the Chair or the Board to be of critical significance to Truckee Meadows Fire Protection District. (All Commission Districts) FOR POSSIBLE ACTION

15. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).

16. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.

Adjournment