

BOARD OF FIRE COMMISSIONERS

Marsha Berkgigler, Chair

Kitty Jung, Vice-Chair

Bob Lucey

Vaughn Hartung

Jeanne Herman

FIRE CHIEF

Charles A. Moore

DEPUTY DISTRICT ATTORNEY

David Watts-Vial



Notice of Meeting and Agenda

**TRUCKEE MEADOWS FIRE PROTECTION DISTRICT**

**9:00 a.m.**

**Tuesday, September 18, 2018**

**Washoe County Administrative Complex, Commission Chambers**

**1001 E. Ninth Street, Reno, Nevada**

**NOTE:** Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later.

The Washoe County Commission Chambers is accessible to the disabled. If you require special arrangements for the meeting, call the Truckee Meadows Fire Protection District Office, 326-6000, 24-hours prior to the meeting.

**Time Limits.** Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board meeting. Persons may not allocate unused time to other speakers.

**Forum Restrictions and Orderly Conduct of Business.** The Board conducts the business of the District and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Responses to Public Comments.** The Board can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Board. However, responses from Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board will consider, the Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for staff action or to ask that a matter be listed on a future agenda. The Board may do this either during the public comment item or during the following item: "Commissioners'/Chief's Announcements, Requests for Information, Topics for Future Agendas and Statements Relating to Items Not on the Agenda".

Pursuant to NRS 241.020, the Agenda for the Board of Fire Commissioners Meeting has been posted at the following locations: Washoe County Administration Building (1001 E. 9th Street, Bldg. A), Washoe County Courthouse-District Court Administrator/Clerk of Court (75 Court Street), Washoe County Downtown Library (301 South Center Street), Sparks Justice Court (1675 East Prater Way) and Truckee Meadows Fire Protection District's website at [www.washoecounty.us/tmfpd](http://www.washoecounty.us/tmfpd)

Support documentation for the items on the agenda, provided to the Board of Fire Commissioners is available to members of the public at the District's Admin Office (1001 E. 9th Street, Bldg. D, 2nd Floor, Reno, Nevada) Sandy Francis, Administrative Assistant I, phone (775) 328-6124 and on the Truckee Meadows Fire Protection District's website at [www.washoecounty.us/tmfpd](http://www.washoecounty.us/tmfpd) ; and <https://notice.nv.gov>

1. Salute to the Flag
2. Call to order/roll call
3. Public Comment - Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.
4. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
5. Consent Items:

A. Approval of minutes from the July 24, 2018 meeting. FOR POSSIBLE ACTION

**Attachments:**     [Item #5A 2018-07-24-Draft Meeting Minutes](#)

B. Discussion and possible approval of a Resolution to donate \$29,086.95 to East Fork Fire Protection District for reimbursement of the training costs related to a recently hired firefighter/paramedic. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:**     [Item #5B East Fork Payment Staff Report](#)  
                              [Item #5B East Fork Payment Resolution](#)

C. Discussion and possible approval of a declaration of intent pursuant to NRS 332.185 to dispose of surplus property of the Truckee Meadows Fire Protection District the items as outlined in the background. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:**     [Item #5C Surplus Property Staff Report](#)

D. Possible approval of a Memorandum of Understanding between the District and Truckee Meadows Fire Fighters Association IAFF Local 2487 to allow for promotional examinations in deviation of Article 14 of the parties' collective bargaining agreement. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:**     [Item #5D Article 14 Recruitment MOU Staff Report](#)  
                                  [Item #5D Article 14.B.1 Recrutement MOU](#)

E. Authorization to freeze one (1) vacant Firefighter/Paramedic position (#70010138) and to create one (1) additional flexibly staffed Fire Prevention Specialist I/ II position. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:**     [Item #5E Fire Prevention Specialist Creation Staff Report](#)

F. Request to modify a Wildland Urban Interface Area Hazard designation from high to moderate for a 93 unit subdivision known as Colina Rosa, and if approved authorize staff to refer the matter to the Board of County Commissioners for final approval. (Commission District 2) FOR POSSIBLE ACTION

**Attachments:**     [Item #5F WUI Hazard Rating Modification Staff Report](#)  
                                  [Item #5F Development Map](#)  
                                  [Item #5F DR Horton Letter](#)

End of Consent

6. I.A.F.F. Local 2487 Report. FOR DISCUSSION ONLY

7. Fire Prevention Month Proclamation. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:**     [Item #7 Fire Prevention Month Proclamation](#)

8. Discussion and acceptance of a grant award of 100 smoke alarms from First Alert's Town/Gown Fire Safety Community Service Project supporting Truckee Meadows Fire Protection Fire Prevention Division and approve a resolution of the same directing staff to make the necessary budget adjustments. (Commission Districts 3, 4 and 5) FOR POSSIBLE ACTION

**Attachments:**     [Item #8 Grant Award - First Alert Staff Report](#)  
                                  [Item #8 Grant Award Budget Augmentation Resolution](#)

## 9. Fire Chief Report. FOR DISCUSSION ONLY

A. Informational briefing on operational matters and activities for the month of July and August 2018

1. Operational Summaries
2. Outcomes of July 18 Meeting with Verdi Community
3. Status of TMWA Hydrant Maintenance Agreement
4. Green Waste Program
5. Regional Fire Issues
6. Discussion of Wildland Season

B. Commissioner Request Dashboard

**Attachments:**     [Item #9A Chiefs Monthly Report for September 2018 Meeting](#)  
[Item #9A.2 Chief Report Verdi Community Update Attachment](#)  
[Item #9A.6 FireSeason Map 2016-2018](#)  
[Item #9A.6 FireSeason Map 2018](#)  
[Item #9B BOFC Commissioner Request DashBoard for Meeting](#)

10. Discussion and possible action to approve the Truckee Meadows Fire Protection District to pay Workers' Compensation Heart and Lung Claims invoice dated July 23, 2018 from the City of Reno in the amount, not to exceed \$35,792.90 per the Reno-TMFPD Interlocal Agreement, subject to review by our independent actuary.(All Commission Districts) FOR POSSIBLE ACTION

**Attachments:**     [Item #10 Workers Comp Staff Report](#)  
[Item #10 Workers Comp Invoice](#)

11. Presentation, discussion and possible direction to staff regarding a District Facilities Master Plan to include existing fire stations and possible additional career and volunteer stations. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:**     [Item #11 Facilities Master Plan Staff Report](#)

12. Presentation, discussion and possible direction to staff regarding a possible District boundary adjustment to include Gerlach, Nevada (as outlined in the attached map) at the request direction of Commissioner Berkgigler. (Commission Districts 5) FOR POSSIBLE ACTION

**Attachments:**     [Item #12 Gerlach Boundary Adjustment Staff Report](#)  
[Item #12 Proposed Expansion Map](#)  
[Item #12 Proposed Expansion Map Ownership](#)

13. Approve the 2019 Health Benefits Program for District employees, dependents and retirees at an estimated annual cost of \$1,828,880 and authorize the Chair of the Board of Fire Commissioners to execute all insurance contracts and service agreements pertinent to the Health Benefits Program. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:**     [Item #13 Health Benefits Package Staff Report](#)  
[Item #13 HTH Final Revised Renewal Rates 1 2019](#)  
[Item #13 HTH Revised Alt Options Rates 1 2019](#)  
[Item #13 Standard Renewal 1 2019 Rate Pass](#)  
[Item #13 EAP \(JAN2019\)](#)

14. Possible Closed Session for the purpose of discussing labor issues with Truckee Meadows Fire Protection District per NRS 288.220. FOR POSSIBLE ACTION
15. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
16. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.

Adjournment