



WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: November 19, 2024

DATE: Thursday, November 14, 2024

TO: Board of County Commissioners

FROM: Ryan Gustafson, Agency Director, Human Services Agency
(775) 785-8600, rgustafson@washoecounty.gov

THROUGH: Kate Thomas, Assistant County Manager

SUBJECT: Recommendation to accept the FY25 subaward for senior nutrition program through the State of Nevada, Department of Health and Human Services, Aging and Disability Services Division in the amount of [\$34,423.75; no county match] retroactive to July 1, 2024 to June 30, 2025 to support the purchase of one (1) nutrition delivery truck and various equipment to support meal service; authorize the Agency Director of the Human Services Agency to retroactively execute the grant award; and direct the Comptroller's office to make the necessary budget amendments. (All Commission Districts.)

SUMMARY

Recommendation to accept the FY25 subaward for senior nutrition program through the State of Nevada, Department of Health and Human Services, Aging and Disability Services Division in the amount of [\$34,423.75; no county match] retroactive to July 1, 2024 to June 30, 2025 to support the purchase of one (1) nutrition delivery truck and various equipment to support meal service; authorize the Agency Director of the Human Services Agency to retroactively execute the grant award; and direct the Comptroller's office to make the necessary budget amendments.

Washoe County Strategic Objective supported by this item: Vulnerable Populations

PREVIOUS ACTION

On December 19, 2023 the Board approved item #8J1, the acceptance of subaward for senior nutrition program capacity building grant in the amount of \$170,000.00 retroactive from October 1, 2023 to June 30, 2024.

On July 20, 2021, the Board approved agenda item 18, the acceptance of Nutrition Equipment subgrant award from the State of Nevada, Aging and Disability Services (ADSD) in the amount of \$195,713 with County match of \$29,356.95 retroactive from October 1, 2020 to September 30, 2021.

On May 8, 2018, the Board approved item #6B, the acceptance of a grant award from the Nevada Aging and Disability Services Division for the Older Americans Act Title III

AGENDA ITEM # _____

Program: Home Delivered Meal Equipment in the amount of \$74,596, with county match \$1,165 retroactive to October 1, 2017 through June 30, 2018.

On October 14, 2014, the Board approved item #10.G, the acceptance of the nutrition equipment grant in the amount of \$3,580 and nutrition vehicle grant in the amount of \$38,783 retroactive from September 29, 2014 through March 31, 2015.

On October 9, 2012, the Board approved item #7.G, the acceptance of the nutrition equipment grant in the amount of \$34,000 retroactive from September 30, 2012 through March 29, 2013.

On March 23, 2010, the Board approved item #11.P, the acceptance of the nutrition equipment grant in the amount of \$9,639 retroactive from October 1, 2009 through June 30, 2010.

BACKGROUND

The Aging and Disability Services Division (ADSD) has awarded the Human Services Agency Senior Division a one-time award for the purchase of one (1) nutrition vehicle, one (1) Performance Double Deck Convection oven, one (1) Variable Speed Immersion Blender and partial costs of four (4) chrome shelving units to support the continued operation of the senior nutrition program's Home Delivered Meals and Congregate meals. These programs help to allow seniors to age in place and provide a social environment for peer interaction.

Home Delivered Meals are primarily distributed by trucks outfitted with hot/cold boxes. These vehicles are a safeguard for food security, ensuring that meals are held at proper temperatures while enroute to seniors in the community. With the purchase of this vehicle, the Human Services Agency will be providing the necessary infrastructure for continued services, meeting the demand of new services, and expanding services within the more rural/remote locations of Washoe County.

To meet and maintain increase in services provided for the Congregate meal sites within the community, the Human Services Agency will need to add one (1) Performance Double Deck Convection oven, one (1) Variable Speed Immersion Blender and four (4) chrome shelving units. This will ensure the equipment in use is built for the volume of use and capacity needed to support these satellite meal sites.

The Agency received the Notice of Subaward for this subgrant on September 12, 2024 with an effective date of July 1, 2024; therefore, the request to accept this award is retroactive.

GRANT AWARD SUMMARY

Project/Program Name: FY25 Nutrition Equipment

Scope of the Project: This grant supports the purchase of 1 meal delivery truck, 1 Performance Double Deck Convection Oven, 1 Variable Speed Immersion Blender and partial costs of 4 Chrome Shelving for various Congregate meal locations.

Benefit to Washoe County Residents: The equipment purchased will ensure food served to seniors as part of the nutrition program is transported and maintained at proper temperatures.

On-Going Program Support: The senior nutrition program is a long-standing program operated by Senior Services and supports Home Delivered Meals and Congregate services to Washoe County residents. As one of the largest programs operated by Senior Services, the nutrition program is supported by ongoing awards from ADSD and local, restricted senior budget.

Award Amount: FY25 \$34,423.75 (\$34,423.75 direct/\$0 indirect)

Grant Period: July 1, 2024 – June 30, 2025

Funding Source: Administration for Community Living (ACL); American Rescue Plan (ARP for Congregate Meals under Title 111-C1 of the OAA

Pass Through Entity: State of Nevada Aging and Disability Services Division

Assistance Listing #/CFDA: 21.027

Grant ID Number: 16-000-66-1C6X-25

Match Amount and Type: There is no match required by this grant.

Sub-Awards and Contracts: The Human Services Agency will follow the County and state grant procurement guidelines for any subawards and contracts.

FISCAL IMPACT

Should the board accept this grant award and approve these amendments, the FY25 Human Services Agency, Senior Services Fund (F225) adopted budget will be increased by \$34,423.75 in both revenues and expenditures in the following accounts:

<u>Account Number</u>	<u>Description</u>	<u>Amount of Increase/(Decrease)</u>
IO 19172 - 431100	Federal Grants	\$ 34,423.75
	Total Revenue	\$ 34,423.75
IO 19172 - 711504	Equipment Non-Capital	\$ 7,886.75
- 781007	Vehicle Capital	\$ 26,314.00
- 710300	Operating	\$ 223.00
	Total Expenditures	\$ 34,423.75

This grant does not require a match.

Fund 225 is prepared to support the ongoing fuel and fleet management costs for the vehicle purchased.

RECOMMENDATION

Recommendation to accept the FY25 subaward for senior nutrition program through the State of Nevada, Department of Health and Human Services, Aging and Disability Services Division in the amount of [\$34,423.75; no county match] retroactive to July 1, 2024 to June 30, 2025 to support the purchase of one (1) nutrition vehicle, one (1) Performance Double Deck Convection oven, one (1) Variable Speed Immersion Blender and partial costs of four (4) chrome shelving units to support meal service; authorize the Agency Director of the Human Services Agency to retroactively execute the grant award; and direct the Comptroller's office to make the necessary budget amendments.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: *move to accept the FY25 subaward for senior nutrition program through the State of Nevada, Department of Health and Human Services, Aging and Disability Services Division in the amount of [\$34,423.75; no county match] retroactive to July 1, 2024 to June 30, 2025 to support the purchase of one (1) nutrition vehicle and equipment to support meal service; authorize the Agency Director of the Human Services Agency to retroactively execute the grant award; and direct the Comptroller's office to make the necessary budget amendments."*