



NOTICE OF MEETING AND AGENDA

WASHOE COUNTY LIBRARY BOARD OF TRUSTEES

August 19, 2026

5:30 p.m.

Members

Tami Ruf, Chair

Marie Rodriguez, Vice Chair

Elizabeth Cadigan, Trustee

Marcus Nesbitt, Trustee

Andrea Tavener, Trustee

Commissioner Alexis Hill, Liaison

Sierra View Library

4001 S. Virginia St, Reno NV 89502

Location

This meeting will be held at the physical location designated on this agenda, but one or more of the Library Board of Trustees may attend and participate by a remote technology system. Members of the public wishing to attend the meeting may do so at the designated physical location or may otherwise participate as stated in the Public Comment section. The Chair or their designee will make reasonable efforts to ensure that members of the public body and members of the public present at the physical location can hear or observe each member attending by remote technology system, and each member of the public body in attendance can participate in the meeting. Members of the public can view the meeting live on the Library System YouTube channel accessible through the following link:

<https://www.youtube.com/washoecountylibrary>

Forum Restrictions and Orderly Conduct of Business

The Library Board of Trustees conducts the business of the Washoe County Library system and its citizens during its meetings. The orderly, efficient conduct of the meeting is integral and necessary to allow the Board to conduct business. The Chair or presiding officer may order the removal of any person whose statements or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. Examples of disruptive conduct include, without limitation, yelling, stamping of feet, whistles, applause, heckling, name calling, use of profanity, threatening use of physical force, or any other acts intended to impede the meeting or infringe on the rights of the Library Board of Trustees, staff, or meeting participants. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place, and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

Public Comment

Public comments, whether listed on the agenda or not, are welcomed during the Public Comment period at the beginning of the meeting before any items on which action may be taken are heard by the Library Board and again at the end of the meeting before the adjournment of the meeting. Public Comment is limited to three (3) minutes per person. Persons may not allocate unused time to other speakers. During the "Public Comment" items, anyone may speak pertaining to any matter either on or off the agenda. Anyone wishing to provide live public comment may do so in person. Additionally, persons are invited to submit comments in writing by emailing Siera Schubach at the email listed below. Must include subject line "For Public Comment". The County will make reasonable efforts to send all email comments received by 4:00 p.m. on the business day before the meeting to the Trustees prior to the meeting.

sschubach@washoecounty.gov

Response to Public Comment

The Board can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment periods, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Board. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. To ensure the public has notice of all matters the Board will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Staff action, or to ask that a matter be listed on a future agenda. The Board may do this either during the public comment item or during the following item: "Board Comment – limited to announcements, strategic plan activity updates, or issues proposed for future agendas and/or workshops."

How to Get Copies of Agendas and Support Documentation

Copies of agendas and supporting documentation for items on the agenda are available to members of the public at the Downtown Reno Library Administration Office, 301 South Center Street, Reno, Nevada, and may be obtained by contacting Siera Schubach at the email below. Copies of agendas and supporting materials are also posted on the following websites:

www.washoecountylibrary.us

<https://notice.nv.gov>

sschubach@washoecounty.gov

Special Accommodations

We are pleased to make reasonable accommodations for members of the public who are disabled, who need special accommodations or assistance, and wish to attend meetings. Should you require special assistance or accommodations for any Board meeting, please contact library administration, at least 24 hours prior to the date of the meeting.

Possible Changes to Agenda and Timing

The Library Board of Trustees may take agenda items out of order, may consider two or more items in combination, may remove one or more items from the agenda, or delay discussion on an item. Items scheduled to be heard at a specific time will be heard no earlier than the stated time but may be heard later.

Posting of Agenda

Pursuant to NRS 241.020(4)(b), the agenda for the Trustees' meeting has been posted at the following locations: Washoe County Courthouse, Washoe County Administration building, Downtown Reno Library, Incline Village Library, North Valleys Library, Northwest Reno Library, Sierra View Library, South Valleys Library, Spanish Springs Library, and Sparks Library. Further, in compliance with NRS 241.010, this notice has been posted on the official website for the Washoe County Library System at:

www.washoecountylibrary.us

<https://notice.nv.gov>

The Board of Trustees may take action only on the items below that include the words "For Possible Action" after the description. The Board will not take action on any other items.

0. Salute to the Flag**1. Roll Call [Non-Action Item]****2. Public Comment – Three Minute Time Limit Per Person [Non-Action Item]**

No discussion or action by the Board may be taken upon any matter raised under this public comment section until the matter has been specifically included on an agenda

Emailed Public Comment

Attachments: [Public Comment - Sean](#)

3. Approval of Meeting Minutes

Approval of Meeting Minutes from July 15, 2026

Attachments: [Meeting Minutes 07152026](#)

4. New Business

- a) Discussion and possible action regarding the process and timeline for hiring a new Library Director. Possible action could include requesting Human Resources determine a realistic time frame for recruitment based on direction from the board after discussion; determine the feasibility to explore appointment of an acting or interim director which could be an external contract director, or a process to review internal employees; and direction to staff on when to engage the executive search firm to conduct a national search for candidates at no cost to Washoe County based on the provisions of the contract for the previous search. [Non-Action Item] (10 minutes)

Attachments: [LBOT 8-19-2026 - Staff Report - Director recruitment options](#)

- b) Appointment of one Library Board Trustee to be the liaison to Friends of Washoe County Library. [For Possible Action]

5. Presentations

- a) Budget overview and update – Presentation by Finance staff to provide an overview of unaudited Fiscal Year 2026 (FY26) ending and update for current Fiscal Year 2027 (FY27) July expenditures. [Non-Action Item] (5 minutes)

Attachments: [Library Budget Presentation 08.19.226](#)

- b) Trustee training overview – Presentation by Library Staff outlining State Library Standards for Library Trustee trainings, how to access and timeline to complete. [Non-Action Item] (5 minutes)

Attachments: [Library Board Staff Report August 2026](#)

6. Reports

- a) Brief Branch Report: presented by Kristin Reinke, Northwest Library Branch Manager [Non-Action Item] (10 minutes)

Attachments: [NWBoardReport 2026](#)

7. Public Comment – Three Minute Time Limit Per Person [Non-Action Item]

No discussion or action by the Board may be taken upon any matter raised under this public comment section until the matter has been specifically included on an agenda.

8. Board Comment [Non-Action Item]

Limited to Announcements, Strategic Plan Activity, Updates, or Issues Proposed for Future Agendas and/or Workshops.

9. Staff Announcements [Non-Action Item]

No discussion or action may be taken upon any matter raised under this comment section until the matter has been specifically included on an agenda.

10. Adjournment