



WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: June 25, 2024

DATE: June 5, 2024
TO: Board of County Commissioners
FROM: Susan Dees, Fiscal Manager, Finance and Administration
Community Services Dept., 328-2044, sdees@washoecounty.gov
THROUGH: Samantha Turner, Division Director, Finance and Administration
Community Services Dept., 328-3600, sturner@washoecounty.gov
SUBJECT: Recommendation to approve the asset reassignment of multiple vehicles from various Washoe County Departments to Equipment Services Fund; and direct the Comptroller's Office to make the appropriate asset adjustments [estimated net \$1,386,196.78]. (All Commission Districts.)

SUMMARY

This item seeks to approve the asset reassignment of multiple vehicles acquired through fiscal year 2024 from various Washoe County departments to Community Services Department Equipment Services Fund 669. The vehicles represent fleet additions that were purchased entirely by the departments or partially, where Equipment Services paid base replacement costs while Departments paid for the cost of upgrades.

Washoe County Strategic Objective supported by this item: Fiscal Sustainability.

PREVIOUS ACTION

On June 20, 2023, the Board of County Commissioners (Board) approved the asset reassignment of multiple vehicles from various Washoe County departments to Equipment Services Fund 669; and directed the Comptroller's Office to make the appropriate asset adjustments.

Asset reassignments are prepared annually. The Board has approved similar requests since June 2016 through June 2023.

BACKGROUND

Community Services Department Equipment Services Fund 669 is an internal service fund that purchases and maintains vehicles and specialized large equipment for use by other County departments. Equipment Services also collects fees for future replacement of vehicles and other routine costs (maintenance, fuel, asset management, etc.). To adhere to the County's fleet management policy and to properly manage the fleet, vehicles should be capitalized as Equipment Services' assets. As such, the following vehicles require asset reassignment to Community Services Department Equipment

AGENDA ITEM # _____

Services Fund 669. The following asset additions were purchased entirely by various County departments (100% department) or partially funded by the departments to cover upgrade costs only.

EQ#	Description	VIN#	PO#	Department	Asset Transferred
7888	John Deere 410K Backhoe Loader FY24	1T0410LXAJF339125	45x39269	566-0 Utilities	Entire
3086	Chevy Silverado 4500 Upgrade	1HTKJVPK8PH199614	45x41617	566-0 Utilities	Partial
7700	2018 CAT Track Loader	CAT0279DKGTL05967	45x42324	566-0 Utilities	Entire
1346	2023 Chevy Equinox	3GNAXUEG4PS116597	45x41749	150-0 WCSO	Entire
1347	2023 Chevy Equinox	3GNAXUEG2PS124312	45x41749	150-0 WCSO	Entire
1062	2023 Toyota Corolla Hybrid	JTDBDMHE0P3006118	45x41472	179-2 Homeless Svc	Entire
1348	2023 Chevy Equinox	3GNAXSEG0PL208806	45x41615	202-0 Health	Entire
1365	2023 Chevy Equinox	3GNAXSEG2PL208841	45x41615	202-0 Health	Entire
1374	2023 Chevy Equinox	3GNAZSEG6PL208888	45x41615	202-0 Health	Entire
1382	2023 Chevy Equinox	3GNAXSEF4PL208839	45x41615	202-0 Health	Entire
1390	2023 Chevy Equinox	3GNAXSEG2PL208872	45x41615	202-0 Health	Entire
2201	2022 Ford Transit Connect XL	NMOGS9E22N1546367	45x41929	101-0 Manager's	Entire
2140	2023 Toyota Sienna AWD Minivan	5TDKSKFC8PS087637	45x41336	101-0 Manager's	Entire
1228	2023 Chevy Traverse	1GNEVFKW4PJ199660	45x41375	179-0 HSA	Entire
2776	2022 Ford F-250	1FT8W2BT7NEG04837	45x41950	150-0 WCSO	Entire
3055	2023 Ford Truck Transit Van	1FTBW3UGXPKB13047	45x42106	130-0 Library	Entire
9003	Lenco BearCat 2022	1FDF6LT9NDA26268	45x41520	150-0 WCSO	Entire
2395	2024 Chevy Silverado	1GC3YLE76RF248972	45x42024	105-32 Parks	Entire
2394	2024 Chevy Silverado	1GC3YLE76RF249006	45x42024	105-32 Parks	Entire
1114	2024 Chevy Trailblazer	KL79MNSL8RB059702	45x42005	179-0 HSA	Entire
1115	2024 Chevy Trailblazer	KL79MNSL9RB059546	45x42005	179-0 HSA	Entire
1113	2024 Chevy Trailblazer	KL79MNSL1RB067270	45x42005	179-0 HSA	Entire
1111	2024 Chevy Trailblazer	KL79MNSL3RB067013	45x42005	225-0 Sr Services	Entire
7501	2023 Durapatcher-1K gallon trailer mount tank	1D9FU1724PP441110	45x42045	216-0 Roads	Entire
1112	2024 Chevy Trailblazer	KL79MNSL6RB067281	45x42005	225-0 Sr Services	Entire
1291	2024 Chevy Equinox	3GNAXSEG0RL284013	45x42221	225-0 Sr Services	Entire
1292	2024 Chevy Equinox	3GNAXSEGXRL283970	45x42221	225-0 Sr Services	Entire
1293	2024 Chevy Equinox	3GNAXSEGXRL284603	45x42221	225-0 Sr Services	Entire
1294	2024 Chevy Equinox	3GNAXSEG3RL285057	45x42221	225-0 Sr Services	Entire
1295	2024 Chevy Equinox	3GNAXSEG2RL285048	45x42221	225-0 Sr Services	Entire
1296	2024 Chevy Equinox	3GNAXSEGXRL284617	45x42221	225-0 Sr Services	Entire
1297	2024 Chevy Equinox	3GNAXSEG4RL285049	45x42221	225-0 Sr Services	Entire
1276	2024 Chevy Equinox	3GNAXSEGXRL284648	45x42222	228-0 Child Protective Svc	Entire

1277	2024 Chevy Equinox	3GNAXSEG5RL284010	45x42222	228-0 Child Protective Svc	Entire
1278	2024 Chevy Equinox	3GNAXSEG8RL284633	45x42222	228-0 Child Protective Svc	Entire
1280	2024 Chevy Equinox	3GNAXSEG7RL284106	45x42222	228-0 Child Protective Svc	Entire
1281	2024 Chevy Equinox	3GNAXSEG0RL284027	45x42222	228-0 Child Protective Svc	Entire
1282	2024 Chevy Equinox	3GNAXSEG2RL284062	45x42222	228-0 Child Protective Svc	Entire

FISCAL IMPACT

No budget, cash, or expense adjustments are needed. Rather, the vehicles will be reassigned in the County’s financial asset system from the various County departments to Equipment Services Fund (669).

The vehicles’ historical cost totals \$1,573,324.31 and accumulated depreciation estimated through May 31, 2024, totals \$187,127.53. Within Equipment Services Fund (669), Equipment (170004) and Accumulated Depreciation (173004) will be increased. The net impact to the fund will therefore be an estimated increase of \$1,386,196.78 in capital assets.

RECOMMENDATION

It is recommended the Board of County Commissioners approve the asset reassignment of multiple vehicles from various Washoe County Departments to Equipment Services Fund; and direct the Comptroller’s Office to make the appropriate asset adjustments [estimated net \$1,386,196.78].

POSSIBLE MOTION

Should the Board agree with staff’s recommendation, a possible motion would be: “Move to approve the asset reassignment of multiple vehicles from various Washoe County Departments to Equipment Services Fund; and direct the Comptroller’s Office to make the appropriate asset adjustments [estimated net \$1,386,196.78].”