



WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: *February 11, 2025*

DATE: Thursday, February 6, 2025

TO: Board of County Commissioners

FROM: Ryan Gustafson, Agency Director, Human Services Agency
(775) 785-8600, rgustafson@washoecounty.gov

THROUGH: Kate Thomas, Assistant County Manager

SUBJECT: Recommendation to: (1) accept various items donated totaling an estimated market value of [\$7,243.00]; and (2) accept donations from various donors to Washoe County Human Services Agency Child Protective Services Fund to support welfare activities in the amount of [\$24,396.10] retroactive for the period July 1, 2024 through September 30, 2024; and direct Finance to make the necessary budget amendments. (All Commission Districts.) **FOR POSSIBLE ACTION**

SUMMARY

Recommendation to: (1) accept various items donated totaling an estimated market value of [\$7,243.00]; and (2) accept donations from various donors to Washoe County Human Services Agency Child Protective Services Fund to support welfare activities in the amount of [\$24,396.10] retroactive for the period July 1, 2024 through September 30, 2024; and direct Finance to make the necessary budget amendments.

Washoe County Strategic Objective supported by this item: Vulnerable Populations

PREVIOUS ACTION

On August 20, 2024, the Board (1) accepted various items donated totaling an estimated market value of [\$5,150.43] retroactive for the period of March 26, 2024 through June 30, 2024; and (2) accepted donations from various donors to Washoe County Human Services Agency Child Protective Services Fund to support welfare activities in the amount of [\$9,320.94] retroactive for the period March 25, 2024 through June 30, 2024

On April 23, 2024, the Board (1) accept various items donated totaling an estimated market value of [\$37,776.80] retroactive for the period of November 1, 2023 through March 25, 2024; and (2) accept donations from various donors to Washoe County Human Services Agency Child Protective Services Fund to support welfare activities in the amount of [\$9,550.00] retroactive for the period January 5, 2024 through March 25, 2024.

On January 23, 2024, the Board (1) accepted various items donated totaling an estimated market value of [\$7,651.83]; and (2) accepted donations from various donors to Washoe

AGENDA ITEM # _____

County Human Services Agency Child Protective Services Fund to support welfare activities in the amount of [\$14,890.00] retroactive for the period November 16, 2023 through January 4, 2024.

On December 19, 2023, the Board (1) accepted various items donated totaling an estimated market value of [\$9,006.95]; and (2) accepted donations from various donors to Washoe County Human Services Agency Child Protective Services Fund to support welfare activities in the amount of [\$4,127.89] retroactive for the period August 1, 2023 through November 15, 2023

On September 19, 2023, the Board acknowledged various items donated totaling an estimated market value of [\$2,065.00]; and (2) accepted donations from various donors to Washoe County Human Services Agency Child Protective Services Fund to support welfare activities in the amount of [\$56,131.39] retroactive for the period July 1, 2023 through July 31, 2023.

On August 15, 2023, the Board acknowledged various items donated totaling an estimated market value of [\$8,099.36]; and accepted donations from various donors to Washoe County Human Services Agency Child Protective Services Fund to support welfare activities in the amount of [\$11,069.07] retroactive for the period April 16, 2023 through June 30, 2023.

On May 16, 2023, the Board acknowledged various items donated totaling an estimated market value of [\$7,001.85]; and accepted donations from various donors to Washoe County Human Services Agency Child Protective Services Fund to support welfare activities in the amount of [\$8,134.43] retroactive for the period January 30, 2023 through April 15, 2023.

On February 21, 2023, the Board acknowledged various items donated totaling an estimated market value of [\$13,419.00]; and accepted donations from various donors to Washoe County Human Services Agency Child Protective Services Fund to support welfare activities in the amount of [\$22,760.00] retroactive for the period October 22, 2022 through January 31, 2023.

BACKGROUND

Human Services Agency (HSA) regularly accepts donations from community members and business to be used for miscellaneous needs for children in care and families who are HSA clients. Acceptance of such donations requires Board approval.

Washoe County Code 15.140(1)(d) reads: 1. The Board of County Commissioners: (d) has sole authority to receive donations of personal property where the personal property has a value, singly or in the aggregate, of \$5,000.00 or greater from a contributor during a fiscal year.

Washoe County Code 15.140(1)(e) reads: 1. The Board of County Commissioners: (e) Must be notified when an officer or employee of a county department or agency accepts non-federal personal property for the use and benefit of the County where the personal property has a value, singly or in the aggregate, of less than \$5,000 from a contributor

during a fiscal year. In such event, the officer or employee must notify the Board of County Commissioners in writing of the acceptance.

Washoe County Code 15.160(3) reads: An officer or employee of a county department or agency shall not accept, amend, or supplement a grant, and except as otherwise provided in section 15.140(1)(e), shall not accept, amend, or supplement a contribution of money or property without approval by the Board of County Commissioners.

In December 1993, a Resolution Establishing a Program for the use of Donated Juror Fees was approved by the Board of County Commissioners. This program enabled jurors to donate their fees (grand juror and trial juror) to Child Protective Services (the agency which provides protective services as defined in NRS 432B.030). The resolution states that the money must be used only for a program or activity which is designed to prevent the abuse or neglect of a child or to benefit an abused or neglected child (as defined in NRS 432B.020).

The Agency is requesting retroactive approval of the following donations that have been received by Child Protective Services for the time period July 1, 2024 through September 30, 2024:

Donor	Total
Koinonia Foster Homes Inc.	\$1,199.04
Builders Association Charity	\$2,750.00
SK Baseball LLC	\$2,500.00
Anonymous	\$20.00
Constance & Gary Prudden	\$300.00
Jessica Sferrazza	\$250.00
David Stastny	\$500.00
Jalapeno's Inc	\$250.00
Alma Chilson / Chison Homes	\$500.00
Anonymous	\$20.00
Anderson Keuscher PLLC	\$500.00
Lithia Volkswagen of Reno	\$2,000.00
Mari Chuy's Mexican Kitchen	\$250.00
White Knight	\$500.00
Royal Heating & Air	\$250.00
Dulceria Ana	\$150.00
Western Nevada Supply Co	\$2,500.00
Valerie Cooke (July)	\$100.00
Primrose School of South Reno	\$3,074.50
Walter Hopkins	\$1,000.00
Washoe Lodge No 35	\$200.00
Washoe Lodge No 35	\$200.00
General Donations Total	\$19,013.54

Total Juror Donations **\$5,382.56**

The Agency is also requesting that the Board accept the following items donated to Child Protective Services to support welfare activities retroactive for the period July 1, 2024 through September 30, 2024:

Donor Name	Donated Items	Estimated Market Value
RC Willey	Gift card for Have a Heart Walk	\$500.00
Renaissance Reno	Gift cards for Have a Heart Walk	\$230.00
Arosa Aesthetics	Gift card and products for Have a Heart Walk	\$175.00
National Automobile Museum	Gift card for Have a Heart Walk	\$99.00
Reno Rodeo Foundation	2 boxes of school supplies and clothing	unknown
Anonymous	Infant formula	\$20.00
Girl Scout Troop 258	21 new backpacks filled with hygiene items	\$1,050.00
Reno Rock Transport	Pre-owned bicycles for teens/adults	\$565.00
Anonymous	Luggage	\$40.00
Katie P.	Coloring book	\$10.00
Anonymous	4 boxes of items from Forever 21 - handbags, hats, accessories	\$769.00
Ship Network	Backpacks and school supplies	\$1,435.00
Katie P.	Halloween craft - magic scratch ornaments	\$25.00
Post	750 boxes of cereal	\$750.00
Dean G.	Clothes	\$500.00
Children's Cabinet Stitchers	Large quilts for older kids, small blankets for younger kids	unknown
Patricia B.	Clothing and shoes	\$300.00
Laura M. / Starlight Toy Group	9 cartons of toys	\$475.00
Children's Cabinet Stitchers	Afghans for babies	unknown
Jennifer B.	Cloths, blankets, toys/art	unknown
Andi M.	Children's clothes	\$200.00
Ken S.	Car seat	\$100.00

Donations Total

\$7,243.00

FISCAL IMPACT

Should the Board accept these donations, the Human Services Agency Child Protective Services Fund (228) FY25 adopted budget will need to be increased by \$24,396.10 in the following revenue and expenditure accounts.

<u>Account Number</u>	<u>Description</u>	<u>Amount of Increase/(Decrease)</u>
IO-20224 -484190	Revenue – Juror Donations	\$ 5,382.56
IO-20514 -484000	Revenue – KK Activities/Needs	\$ 4,174.50
IO-20521 -484000	Revenue – Mason Order	\$ 400.00
IO-20548 -484000	Donation, Contri-Oper	\$ 14,439.04
	Total Revenue	\$ 24,396.10
IO-20224 -710712	Family Preservation	\$ 5,382.56
IO-20514 -710712	Family Preservation	\$ 4,174.50
IO-20521 -710712	Family Preservation	\$ 400.00
IO-20548 -710712	Family Preservation	\$ 14,439.04
	Total Expenditures	\$ 24,396.10

RECOMMENDATION

Recommendation to: (1) accept various items donated totaling an estimated market value of [\$7,243.00]; and (2) accept donations from various donors to Washoe County Human Services Agency Child Protective Services Fund to support welfare activities in the amount of [\$24,396.10] retroactive for the period July 1, 2024 through September 30, 2024; and direct Finance to make the necessary budget amendments.

POSSIBLE MOTION

Should the Board agree with staff’s recommendation, a possible motion would be: *“Move to: (1) accept various items donated totaling an estimated market value of [\$7,243.00]; and (2) accept donations from various donors to Washoe County Human Services Agency Child Protective Services Fund to support welfare activities in the amount of [\$24,396.10] retroactive for the period July 1, 2024 through September 30, 2024; and direct Finance to make the necessary budget amendments.”*