



# WASHOE COUNTY

Integrity Communication Service

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## STAFF REPORT

BOARD MEETING DATE: July 8, 2025

**DATE:** Tuesday, May 20, 2025

**TO:** Board of County Commissioners

**FROM:** Steve Johnson, Director, Forensic Science Division  
(775) 328-8721, [sjohnson@washoecounty.gov](mailto:sjohnson@washoecounty.gov)

**THROUGH:** Darin Balaam, Sheriff

**SUBJECT:** Recommendation to retroactively approve the Forensic Support Services Agreements between Washoe County on behalf of Washoe County Sheriff's Office and various Local Law Enforcement Agencies: Reno Tahoe Airport Authority \$1,500; Carlin Police Department \$6,611; Carson City Sheriff's Office \$179,730; Churchill County Sheriff's Office \$107,092; Elko Police Department \$118,991; Lyon County Sheriff's Office \$157,107; Mineral County Sheriff's Office \$18,853; Mono County District Attorney's Office (CA) \$12,569; Pershing County Sheriff's Office \$29,850; Reno Sparks Indian Colony Police Department \$32,992; State of Nevada Department of Wildlife \$1,500; Washoe County School District Police Department \$3,771; West Wendover Police Department \$25,137; White Pine County Sheriff's Office \$28,279; Winnemucca Police Department \$108,090; Yerington Police Department \$7,855 for Forensic Laboratory Analysis Service fees for the retroactive term of July 1, 2025 to June 30, 2026; Nevada Gaming Control Board effective upon approval through June 30, 2027 for amount not to exceed \$5,000; with a total income of [\$844,927.00] for all agreements. (All Commission Districts)

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### **SUMMARY**

Washoe County via Washoe County Sheriff's Office Forensic Science Division provides Forensic Science Services to various Law Enforcement Agencies. The contract fees are based on a percentage of usage by each individual agency and cover the cost of services provided under the scope of work.

**Washoe County Strategic Objective supported by this item:** Efficient Delivery of Regional Services and Supports a Thriving Community.

### **PREVIOUS ACTION**

On June 17, 2025, The Board approved Item 6.H.1., Forensic Support Services Agreements for various outside agencies.

**AGENDA ITEM # \_\_\_\_\_**

On June 10, 2025, The Board approved Item 7.G.3., Forensic Support Services Agreements for various outside agencies.

On June 10, 2025, The Board approved Item 15., Forensic Support Services Agreements for various outside agencies.

On April 8, 2025, The Board approved Item 14., Forensic Support Services Agreements for various outside agencies.

On November 28, 2023, The Board approved Item 7.G.4., Forensic Support Services Agreements for various outside agencies.

On October 10, 2023, The Board approved Item 14., Forensic Support Services Agreements for various outside agencies.

On March 28, 2023, The Board approved Item 18., Forensic Support Services Agreements for various outside agencies.

On March 28, 2023, The Board approved Item 17., Forensic Support Services Agreements for various outside agencies.

On April 26, 2022, The Board approved Item 18., Forensic Support Services Agreements for various outside agencies.

On September 21, 2021, The Board approved Item 12., Forensic Support Services Agreements for various outside agencies.

On April 27, 2021, The Board approved Item 14., Forensic Support Services Agreements for various outside agencies.

On June 16, 2020, The Board approved Item 13., Forensic Support Services Agreements for various outside agencies.

## **BACKGROUND**

The Washoe County Sheriff's Office provides forensic services to Federal, State, and Local agencies throughout northern Nevada via a service contract. Services covered include all in-house laboratory analysis as outlined in Option A including field investigation or Option B excluding field investigation. Fees are based upon the type of contract selected by the agencies and cover the cost of services.

Agencies not wishing to contract with the Washoe County Sheriff's Office for forensic services with either Option A or Option B will not be able to use Forensic Services. Toxicology services are not a part of the standard contracts and agencies are billed separately for toxicology analysis.

Reason for Retroactive Submittal: Items were submitted to the first available BCC Meeting once contracts were received from Agencies.

The attached contracts cover the following agencies for the Fiscal Year 2025-2026:

Reno Tahoe Airport Authority	\$ 1,500.00
Carlin Police Department	\$ 6,611.00
Carson City Sheriff's Office	\$ 179,730.00
Churchill County Sheriff's Office	\$ 107,092.00
Elko Police Department	\$ 118,991.00
Lyon County Sheriff's Office	\$ 157,107.00
Mineral County Sheriff's Office	\$ 18,853.00
Mono County District Attorney's Office (CA)	\$ 12,569.00
Nevada Gaming Control Board	\$ 5,000.00
Pershing County Sheriff's Office	\$ 29,850.00
Reno Sparks Indian Colony Police Department	\$ 32,992.00
State of Nevada Department of Wildlife	\$ 1,500.00
Washoe County School District Police Department	\$ 3,771.00
West Wendover Police Department	\$ 25,137.00
White Pine County Sheriff's Office	\$ 28,279.00
Winnemucca Police Department	\$ 108,090.00
Yerington Police Department	\$ 7,855.00

### **FISCAL IMPACT**

These Agreements were anticipated and as such, sufficient revenue and expenditure budget authority is included in the FY26 adopted budget. Actual revenues of \$844,927 will be posted in Cost Center 150650 (Crime Lab) in General Ledger Account 460162 (Services to Other Agencies).

### **RECOMMENDATION**

It is recommended that the Board of County Commissioners approve the Forensic Support Services Agreements between Washoe County on behalf of Washoe County Sheriff's Office and various Local Law Enforcement Agencies: Reno Tahoe Airport Authority \$1,500; Carlin Police Department \$6,611; Carson City Sheriff's Office \$179,730; Churchill County Sheriff's Office \$107,092; Elko Police Department \$118,991; Lyon County Sheriff's Office \$157,107; Mineral County Sheriff's Office \$18,853; Mono County District Attorney's Office (CA) \$12,569; Pershing County Sheriff's Office \$29,850; Reno Sparks Indian Colony Police Department \$32,992; State of Nevada Department of Wildlife \$1,500; Washoe County School District Police Department \$3,771; West Wendover Police Department \$25,137; White Pine County

Sheriff's Office \$28,279; Winnemucca Police Department \$108,090; Yerington Police Department \$7,855 for Forensic Laboratory Analysis Service fees for the retroactive term of July 1, 2025 to June 30, 2026; Nevada Gaming Control Board effective upon approval through June 30, 2027 for amount not to exceed \$5,000; with a total income of [\$844,927.00] for all agreements.

### **POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be: "Move to approve the Forensic Support Services Agreements between Washoe County on behalf of Washoe County Sheriff's Office and various Local Law Enforcement Agencies: Reno Tahoe Airport Authority \$1,500; Carlin Police Department \$6,611; Carson City Sheriff's Office \$179,730; Churchill County Sheriff's Office \$107,092; Elko Police Department \$118,991; Lyon County Sheriff's Office \$157,107; Mineral County Sheriff's Office \$18,853; Mono County District Attorney's Office (CA) \$12,569; Pershing County Sheriff's Office \$29,850; Reno Sparks Indian Colony Police Department \$32,992; State of Nevada Department of Wildlife \$1,500; Washoe County School District Police Department \$3,771; West Wendover Police Department \$25,137; White Pine County Sheriff's Office \$28,279; Winnemucca Police Department \$108,090; Yerington Police Department \$7,855 for Forensic Laboratory Analysis Service fees for the retroactive term of July 1, 2025 to June 30, 2026; Nevada Gaming Control Board effective upon approval through June 30, 2027 for amount not to exceed \$5,000; with a total income of [\$844,927.00] for all agreements."