WASHOE COUNTY

Integrity Communication Service
www.washoecounty.us

STAFF REPORT
BOARD MEETING DATE: March 12, 2019

DATE: Wednesday, February 6, 2019
TO: Board of County Commissioners
FROM: Victoria Jakubowski, Fiscal Compliance Officer, District Attorney's Office, 325-6710 vjakubowski@da.washoecounty.us
THROUGH: Christopher J. Hicks, District Attorney
SUBJECT: Recommendation to accept additional Incentive Funds from the State of Nevada, Child Support Enforcement Program (CSEP) in the amount of [$397,099.84] earned from the Federal Fiscal Year 2016 and authorize Comptrollers to make the necessary Fiscal Year 2019 budget amendment. (All Commission Districts).

SUMMARY
The District Attorney is requesting the BCC accept additional Incentive Funds from the State of Nevada, Child Support Enforcement Program (CSEP) in the amount of $397,099.84 earned from the Federal Fiscal Year 2016.

Washoe County Strategic Objective supported by this item: Safe, Secure and Healthy Communities

PREVIOUS ACTION
On June 19, 2018, the Board approved additional Incentive Funds from the State of Nevada, Child Support Enforcement Program (CSEP) in the amount of [$662,699.14] earned from the Federal Fiscal Years 2014 and 2015.

On February 28, 2017 the Board approved the Intrastate Interlocal Contract between the State of Nevada Acting through the Nevada Department of Health and Human Services, Division of Welfare and Supportive Services and Washoe County District Attorney, Child Support Division for the period of July 1, 2017 to June 30, 2021, [$4,482,202 for FY2018, $4,571,546 for FY19, $4,662,677 for FY20, and $4,755,631 for FY2021] for the purpose of providing child support establishment and enforcement services in Washoe County on cases that do not involve state administered public assistance to one of the parents.

On March 24, 2015 the Board Approve the creation of three, 3.0 FTE, fully benefited non-general fund Family Support Specialist positions within the District Attorney's Office, as evaluated by the Job Evaluation Committee (JEC), in support of Child Support Enforcement, funded 100% by District Attorney Family Support Division Incentive funding in the approximate annual amount $228,000, and accept additional Incentive Funds from the State of Nevada, Child Support Enforcement Program (CSEP) in the amount of $269,743.75.

AGENDA ITEM # _____

BACKGROUND

The funding is outlined in Attachment E of the interlocal contract, the Child Support Performance Act of 1998 and 45 CFR 305 required incentive payments to be based on the states' performance. The distributions of the incentives will be calculated by the Nevada IV-D offices and disbursed to IV-D offices based on performance in four areas 1) paternity establishment; 2) cases with orders; 3) collections on current support; and 4) collection on arrears. These funds can only be used for reinvestment in the program and other approved activities that will contribute to improving the effectiveness of the IV-D Program.

Having excelled in these areas, the Washoe County District Attorney's Office Child Support Enforcement Program has earned additional incentive funds in the amount of $397,099.84 for Federal Fiscal Year 2016.

Awards are made approximately two years after the end of the fiscal year (i.e., 2018 incentive dollars will be announced in 2020). These funds can only be used for reinvestment in the program and other approved activities that will contribute to improving the effectiveness of the IV-D Program. Currently the incentive funds provides for three (3) Family Support Specialist positions (originally approved in 2015) and fund other program expenses such as travel and equipment as approved by the State of Nevada.

The purpose of this staff report is to align the budget authority for IO 10891 with the funds allocated by the State of Nevada on November 1, 2018.

FISCAL IMPACT

Should the Board accept the funding; a Fiscal Year 2019 budget amendment of $397,099.84 in Internal Order 10891 is required to bring the adopted budget in alignment with the funding amount as outlined below:

431100 Federal Grants	$397,099.84
710500 Other Expense	$337,099.84
710210 Software Maintenance	30,000.00
710509 Seminars and Meetings	10,000.00
711210 Travel	20,000.00
Net change to expenses	$397,099.84

RECOMMENDATION

It is recommended that the Board accept additional Incentive Funds from the State of Nevada, Child Support Enforcement Program (CSEP) in the amount of $397,099.84 earned from the Federal Fiscal Year 2016 and authorize Comptrollers to make the necessary Fiscal Year 2019 budget amendment.

POSSIBLE MOTION

If the Board agrees with the recommendation, a possible motion would be: "Move to accept additional Incentive Funds from the State of Nevada, Child Support Enforcement Program (CSEP) in the amount of $397,099.84 earned from the Federal Fiscal Year 2016 and authorize Comptrollers to make the necessary Fiscal Year 2019 budget amendment."