WASHOE COUNTY

Integrity Communication Service

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STAFF REPORT
BOARD MEETING DATE: October16, 2018

DATE: September 12, 2018

TO: Board of County Commissioners

FROM: Dana Searcy, Management Analyst
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THROUGH: Dave Solaro, Assistant County Manager

SUBJECT: Approve Commission District Special Fund disbursement [in the amount of $5,000] for Fiscal Year 2018-2019; District 1 Commissioner Marsha Berkbigler recommends a [$4,000] grant to the Human Services Agency to support the development of the Incline Community Center, and a [$1,000] grant to the Friends of Washoe County Library to support the Summer/Winter Reading Program, approve Resolution necessary for same; and direct the Comptroller's Office to make the necessary cross-functional, cross-fund budget appropriation transfers and disbursements of funds. (Commission District 1)

SUMMARY

This item requests the Board to approve a resolution and transfer/disburse allocating district funds in the [total amount of $5,000] for Commission District 1 to support the Summer/Winter Reading Program.

Washoe County Strategic Objective supported by this item: Safe, Secure and Healthy Communities.

PREVIOUS ACTION

No previous action taken during the Fiscal Year 2018-2019.

BACKGROUND

Modification of guidelines and adoption of resolution for County Commission District Special Funding on February 10, 2015 created Commission District Special Funds for each Commission District. On May 22, 2018 the Board of County Commissioners approved the 18-19 Fiscal year budget with special district funds allocated per Commission District in the amount of $20,000. The monies appropriated are to support needs for all Washoe County residents.

Funds appropriated through the Commission District Special Funds must provide substantial benefit to the inhabitants of the County. The recipient must be a non-profit organization,

created for religious, charitable or educational purposes, or a government entity. Funds shall not provide any personal or private benefit for the Commissioners, direction or indirectly benefit any campaign efforts by a commission, violate Ethics in Government law, or be used to purchase tickets to special events.

Commissioner Berkbigler has elected to support the following organization in fiscal year 2018-19:

District 1:

Human Services Agency [$4,000]. The Incline Community Center's purpose is to provide a local resource hub in the unincorporated Washoe County area in the Tahoe Basin that will serve senior, adult and youth vulnerable and indigent populations. This grant will support technology additions to the Incline Community Center.

Friends of Washoe County Library [$1,000] - Friends of Washoe County Library is a non-profit organization dedicated to advocating, fundraising, and providing support for Washoe County Library System. This grant will encourage youth reading by supporting the Washoe County Library System's Summer/Winter Reading Program.

FISCAL IMPACT

Funds have been included in the FY 2018-2019 approved budget under Commission District Constituent cost centers: District 1 – 100101/710400. This action requests approval and distribution of a [total of $5,000] as outlined.

Cross-functional, cross-fund budget appropriation transfers are required as follows:

Description	Cost Object- G/L Account	Amount
District 1 Special Funding	100101 - 710400	<$4,000>
Transfer to Human Services Agency - Senior Services	100101 – 812025	$4,000
Human Services Agency – Senior Services	250120 - 711504	$4,000
Transfer from General Fund	250120 - 621001	$4,000

Expense Disbursements are required as follows:

Friends of Washoe County Library	$1,000

RECOMMENDATION

Approve Commission District Special Fund disbursement [in the amount of $5,000] for Fiscal Year 2018-2019; District 1 Commissioner Marsha Berkbigler recommends a [$4,000] grant to the Human Services Agency to support the development of the Incline Community Center, and a [$1,000] grant to the Friends of Washoe County Library to support the Summer/Winter Reading Program, approve Resolution necessary for same; and direct the Comptroller's Office

to make the necessary cross-functional, cross-fund budget appropriation transfers and disbursements of funds.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: *"Move to approve the Commission District Special Fund disbursement [in the amount of $5,000] for Fiscal Year 2018-2019; District 1 Commissioner Marsha Berkbigler recommends a [$4,000] grant to the Human Services Agency to support the development of the Incline Community Center, and a [$1,000] grant to the Friends of Washoe County Library to support the Summer/Winter Reading Program, approve Resolution necessary for same; and direct the Comptroller's Office to make the necessary cross-functional, cross-fund budget appropriation transfers and disbursements of funds."*