

INSTRUCTIONS: See page 2 for detailed instructions.

SECTION 1: OBLIGATION

The obligation number will be entered once all parties have signed the form USM614.

UFMS OBLIGATION #: M-25-D48-O-000063

SECTION 2: PARTICIPATING AGENCIES

Notification to state and local agencies of funding provided in support of U.S. Marshals Service operations, pursuant to the Memorandum of Understanding (MOU) between:

Washoe County Sheriff's Office

and

District of Nevada (48)

SECTION 3: PROJECT / OPERATION NAME

Operation Safe Washoe

SECTION 4: PERIOD OF PERFORMANCE

February 24, 2025

to

March 14, 2025

SECTION 5: APPROPRIATION DATA

FISCAL YEAR	ORGANIZATION	FUND	PROJECT	SOC	PURPOSE	DOLLAR AMOUNT
				21000	Travel / Per Diem	
				31011	Investigative Expenses	
2025	D48/H51	0324AD	FWB30000F	25200	State & Local Overtime	\$4,681.80
				26001	Supplies & Materials	
ADD APPROPRIATION DATA						TOTAL OBLIGATION AMOUNT: \$4,681.80

SECTION 6: CONTACT INFORMATION

DISTRICT/HQ CONTACT:

Name: Jeffrey Salguero

Phone: (775)444-0429

E-mail: jeffrey.salguero2@usdoj.gov

STATE/LOCAL CONTACT:

Name: CPT Ryan Johnston

Phone: (775)303-8113

E-mail: rjohnston@washoecounty.gov

SECTION 7: AUTHORIZATION

This obligation document serves as notification of funding provided to support state and local agencies participating in U.S. Marshals Service Operations subject to the availability of funds. The U.S. Marshals Service reserves the right to remove unused residual funds upon completion of payments under this obligation.

USMS Administrative Representative - Certification of Funds:

Signature: ELIZABETH NORMAN

Digitally signed by ELIZABETH NORMAN
Date: 2025.02.20 09:53:51 -0800

Date: 2/20/2025

Liz Norman, Admin Officer

USMS Operational Representative - Obligation Approval:

Signature: JEFFREY SALGUERO

Digitally signed by JEFFREY SALGUERO
Date: 2025.02.20 10:35:36 -0800

Date: 2/20/2025

Jeffrey Salguero, DUSM

Departmental Representative - Acknowledgement:

Signature: 

Date: 2-21-2025

Ryan Johnston

SECTION 8: STATE/LOCAL FINANCIAL CONTACT INFORMATION:

Name: Josefa Ramirez-Torres

E-mail: JRamirezTorres@washoecounty.gov

Phone: (775)328-6313

State/Local Agency DUNS #: 609738455

State/Local Agency UEI#: LJCKY7DLT898

FORM USM-614 INSTRUCTIONS

The Investigative Operations Obligation Document is designed to provide district, regional fugitive task forces, and SOIB one standard obligating form to record new obligations with in UFMS. To adjust funding in an existing obligation, please refer to Form USM-614A, Investigative Operations Modification Document. Funding in support of the operation is pursuant to the existing Memorandum of Understanding (MOU) between the USMS and the state or local law enforcement agency participant. Reimbursements are subject to the availability of funds and contingent upon the submission of proper documentation. Please note that overtime reimbursements require the submission of agency invoices and supporting documentation on a quarterly basis.

In the event that the USMS will use a payment method OTHER than reimbursement directly to the state or local agency, additional guidance will be provided by USMS Headquarters. The district, RFTF, and SOIB office is responsible for communicating payment procedures to their partnering agencies. All payments are made via Electronic Funds Transfer (EFT) through the U.S. Department of Treasury.

SECTION 1: Obligation Number

- A. Enter UFMS Obligation number.

SECTION 2: Participating Agencies

- A. BOX 1: Enter name of state or local participating agency.
- B. BOX 2: Use drop down menu to select appropriate USMS Office.

SECTION 3: Project/Operation Name

- A. USMS Office will insert the name of the project or operation being funded.

SECTION 4: Period of Performance

- A. Insert valid period of performance for the obligation. Obligations created using the one-page Investigative Operations Obligation Form may not cross fiscal years.
- B. Period of performance must begin no earlier than the date of funds availability and end no later than September 30 of the current fiscal year.

SECTION 5: Appropriation Data

- A. Enter information across appropriate field for all items being obligated. All fields for a line item must be completed in order to proceed to the next step.
- B. Project Codes: Will be assigned by USMS Office.

SECTION 6: Contact Information

- A. Enter District/HQ contact information (Box 1) and State/Local contact information (Box 2).

SECTION 7: Authorization

- A. Certification of Funds: Signature will be applied by the USMS representative upon confirmation that funds have been moved into the budget.
- B. Obligation Approval: Signature will be applied by USMS representative upon receipt of obligation document. To ensure sufficient internal controls and proper segregation of duties, the USMS representative approving obligation forms cannot also approve invoices or reimbursements related to the same obligation. (See U.S. Office of Management and Budget (OMB) Circular A-123 and USMS Office of Finance guidance for further information regarding internal controls.)
- C. Acknowledgement: Signature will be applied by state or local agency representative. The obligation is not valid until all parties have signed. When completed, the form will be returned to the District/RFTF office. Once form is signed by all parties in section 7, the USMS office that is responsible for initiating the commitment, will create the obligation in UFMS and attach this form.

SECTION 8: State/Local Financial Contact Information

- A. Enter agency's nine-digit Data Universal Numbering System (DUNS) number as identified in the System for Award Management. The DUNS was assigned through a third-party website and entered into SAM.gov.
- B. Enter agency's 12-character Unique Entity Identifier (UEI) which is replacing the DUNS identifier in April 2022. The UEI is assigned in the System for Award Management (SAM.gov).