

**District Board of Health  
Meeting Notice and Agenda - Final**

**Members**

Devon Reese, Chair  
Clara Andriola, Vice Chair  
Paul Anderson  
Michael Brown  
Dr. Reka Danko, MD  
Steve Driscoll  
Dr. Eloy Ituarte, MD

**Thursday, March 6, 2025**

**3:00 p.m.**

**Washoe County Administration  
Complex  
Commission Chambers, Building A  
1001 East Ninth Street  
Reno, NV**

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**SPECIAL MEETING - THIS MEETING WILL ONLY BE HELD VIRTUALLY**

**TO ATTEND VIRTUALLY, PLEASE USE THE LINK BELOW**

**<https://washoecounty-gov.zoom.us/j/98998549419>**

NOTE: This option will require a computer with audio capabilities if you wish to make Public Comment.

**3:00 p.m.**

1. Role Call and Determination of Quorum.
2. Pledge of Allegiance.

**3. Public Comment.**

Action may not be taken on any matter raised during this public comment period unless the matter is specifically listed on an agenda as an action item. All public comment is limited to three minutes per person. Members of the public may submit public comment by either attending the meeting in person or attending the meeting via Zoom only. Please log into the ZOOM meeting via the above link and utilize the "Raise Hand" feature during any public comment period.

Other requests for public comment must be submitted to [jlawson@nnph.org](mailto:jlawson@nnph.org) no later than 1:00 p.m. on the day before the scheduled meeting. Please log into the ZOOM meeting via the above link and utilize the "Raise Hand" feature during any public comment period. Reasonable efforts will be made to hear all public comment during the meeting.

**Consent Items. (FOR POSSIBLE ACTION)**

- 4.** Recommendation to approve the overfill of the Community and Clinical Health Division Director position not to exceed 11 weeks, at an approximate range of \$44,000 to \$58,000. Temporarily allowing both the retiring and new Director appointment to occupy position 70002281 for up to 11 weeks to accommodate cross training and allow the retiring Director to provide support to the new Director as needed while utilizing accrued leave time. (FOR POSSIBLE ACTION)

Staff Representative: Erin Dixon

**Attachments:** [DBOH 3-6-25 CCHS DD Overfill](#)

**End of Consent Items.**

- 5.** Update, discussion, and possible direction regarding the FY26 Northern Nevada Public Health Budget, including revenues, expenditures, and projections. (FOR POSSIBLE ACTION)

Staff Representative: Chad Kingsley

**Attachments:** [DBOH 3-06-2025 Budget Staff Report Final](#)  
[DBOH 3-06-2025 Appendix A Budget History FYs18-24](#)  
[DBOH 3-06-2025 Appendix B NNPH Organizational Chart](#)  
[DBOH 3-06-2025 Appendix C 24-28 Actual Estimates and Projections](#)  
[DBOH 3-06-2025 Budget Presentation](#)

- 6. Board Comment.**

**Adjournment.**

**Possible Changes to Agenda Order and Timing:** Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

**Special Accommodations:** The Northern Nevada Public Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify the Office of the District Health Officer in writing at the Northern Nevada Public Health, 1001 E. 9<sup>th</sup> Street, Building B, Reno, NV 89512, or by calling 775.328.2416, 24 hours prior to the meeting.

**Public Comment:** During the “Public Comment” items, anyone may speak pertaining to any matter either on or off the agenda, to include items to be heard on consent, by filling out a “Request to Speak” form and/or submit comments for the record to the Recording Secretary. For the remainder of the agenda, public comment will only be heard during items that are marked FOR POSSIBLE ACTION. All public comment should be addressed to the Board of Health and not an individual member. The Board asks that your comments are expressed in a courteous manner. Any public comment for hearing items will be heard before action is taken on the item and must be about the specific item being considered by the Board. Public comment and presentations for individual agenda items are limited as follows: fifteen minutes each for staff and applicant presentations, five minutes for a speaker representing a group, and three minutes for individual speakers unless extended by questions from the Board or by action of the Chair. Reasonable efforts will be made to hear all public comment during the meeting.

All public comment is limited to three minutes per person. Unused time may not be reserved by the speaker nor allocated to another speaker.

Members of the public that wish to attend via zoom may make public comment by submitting an email comment to [jlawson@nnph.org](mailto:jlawson@nnph.org) before the scheduled meeting, which includes the name of the commenter and the agenda item number for which the comment is submitted.

**Response to Public Comment:** The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Northern Nevada Public Health staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – District Board of Health Member’s announcements, reports and updates, request for information or topics for future agendas. (No discussion among Board Members will take place on the item)”

**Posting of Agenda; Location of Website:**

Pursuant to NRS 241.020, Notice of this meeting was posted electronically at the following locations:

Northern Nevada Public Health, 1001 E. 9th St., Reno, NV  
Reno City Hall, 1 E. 1st St., Reno, NV  
Sparks City Hall, 431 Prater Way, Sparks, NV  
Washoe County Administration Building, 1001 E. 9th St, Reno, NV  
Downtown Reno Library, 301 S. Center St., Reno, NV  
Northern Nevada Public Health Website <https://www.NNPH.org>  
State of Nevada Website: <https://notice.nv.gov>

The meeting will be televised live and replayed on Washoe Channel at:  
<https://www.washoecounty.gov/mgrsoff/divisions/Communications/wctv-live.php> and also on  
Youtube at: <https://www.youtube.com/user/WashoeCountyTV>

**How to Get Copies of Agenda and Support Materials:** Supporting materials are available to the public at the Northern Nevada Public Health located at 1001 E. 9<sup>th</sup> Street, in Reno, Nevada. Ms. Jackie Lawson, Recording Secretary to the Board of Health is the person designated by the Board of Health to respond to requests for supporting materials. Ms. Lawson is located at the Northern Nevada Public Health and may be reached by telephone at (775) 328-2415 or by email at [jlawson@nnph.org](mailto:jlawson@nnph.org). Supporting materials are also available at the Northern Nevada Public Health Website <https://www.NNPH.org> pursuant to the requirements of NRS 241.020.