

BOARD OF FIRE COMMISSIONERS
Chair, Clara Andriola, District 4
Vice-Chair, Mariluz Garcia, District 3
Alexis Hill, District 1
Michael Clark, District 2
Jeanne Herman, District 5

FIRE CHIEF
Richard J. Edwards

DEPUTY DISTRICT ATTORNEY
Jennifer Gustafson



Notice of Meeting and Agenda

TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

1001 E. 9th Street, Reno, Nevada 89512

10:00 a.m.

Tuesday, April 7, 2026

NOTE: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time but may be heard later. The Consent section is a single agenda item and is considered as a block and will not be read aloud.

Accessibility. In compliance with the Americans with Disabilities Act, the Washoe County Commission Chambers are accessible and those requiring accommodation for this meeting should notify the Truckee Meadows Fire Protection District at (775) 326-6000, at least two business days prior to the meeting.

Public Transportation. Public transportation is available to this meeting site. For eligible RTC ACCESS reservations call (775) 348-5438 or visit <https://www.rtcwashoe.com/public-transportation/>.

Public Comment. Public comments are welcomed during the Public Comment periods at the beginning and end of the meeting on any matter, whether listed on the agenda or not, and are limited to three minutes per person per comment period. Additionally, public comment will be heard during individually numbered items designated as "for possible action" on the agenda; is limited to three minutes per person per comment period; and should pertain to the specific item(s) being considered by the commission. Persons are invited to submit comments in writing on the agenda items by emailing publiccomment@tmfpd.us and/or attend and make comment on that item at the Board of Fire Commissioners meeting. Persons may not allocate unused time to other speakers.

Forum Restrictions and Orderly Conduct of Business. The Board of Fire Commissioners conducts the

business of the District and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

Responses to Public Comments. The Board of Fire Commissioners can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. The Open Meeting Law does not expressly prohibit responses to public comments by the Commission. However, responses from Fire Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. To avoid this situation and to ensure that the public has notice of all matters the Board of Fire Commissioners will consider, Fire Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask for District staff action or to ask that a matter be listed on a future agenda. The Fire Commissioners may do this either during the public comment item or during the item entitled "Commissioners'/Fire Chief's announcements, requests for information, or topics for future agendas."

Posting of Agenda. Pursuant to NRS 241.020(4), the Agenda for the Board of Fire Commissioners has been physically posted at the Truckee Meadows Fire Protection District Administration building located at 3663 Barron Way, Reno , Nevada 89511 and has been electronically posted at <https://tmfpd.us/agendas-minutes/> and <https://notice.nv.gov>.

How to Get Copies of Agenda and Supporting Materials. Copies of this agenda and supporting materials for the items on the agenda, provided to the Board of Fire Commissioners are available to members of the public at the District's Administrative Office (3663 Barron Way, Reno, Nevada), by contacting Sandy Francis, phone (775) 328-6124, email sfrancis@tmfpd.us, and are available on the Truckee Meadows Fire Protection District's website at <https://tmfpd.us/agendas-minutes/>

Agenda.

1. Salute to the Flag
2. Call to Order and Roll Call

3. Public Comment [Non-action item] - Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. However, action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item. The Board will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.
4. Commissioners'/Fire Chief's announcements, requests for information, and topics for future agendas. [Non-action item. No discussion among Commissioners will take place on this item].
5. Consent Items - FOR POSSIBLE ACTION

A. Recommendation to approve the meeting minutes from March 3, 2026, Board of Fire Commissioners Meeting (All Commission Districts). FOR POSSIBLE ACTION

Attachments: [Item #5A 2026-03-03 Draft Meeting Minutes](#)

B. Recommendation to accept a donation of a 1990 D6-HP6 Caterpillar Dozer, VIN#4RC02534, in "as is" condition from the Nevada Division of Forestry, which has an estimated market value of \$60,000; and if accepted, express sincere appreciation for the donation (All Commission Districts). FOR POSSIBLE ACTION

Attachments: [Item #5B NDF Dozer Donation Staff Report](#)
 [Item #5B Dozer Donation Paperwork](#)

C. Recommendation to approve an increase in the amount of \$30,000 to Blanket Purchase Order #7500004872 for Manpower Temporary Services, increasing the total not-to-exceed amount from \$95,000 to \$125,000, utilizing Nevada State Contract pricing (99SWC-NV25-25407). This increase will allow for the continued funding of one part-time Plans Examiner within the Fire Prevention Division (All Commission Districts). FOR POSSIBLE ACTION

Attachments: [Item #5C Manpower Purchase Order Increase Staff Report](#)

D. Recommendation to approve a Memorandum of Understanding between Northern Nevada Public Health and Truckee Meadows Fire Protection District for planning and provision of mass prophylaxis in the event of a declared public health emergency (All Commission Districts). FOR POSSIBLE ACTION

Attachments: [Item #5D Northern Nevada Public Health POD MOU](#)
[Staff Report](#)
[Item #5D Northern Nevada Health POD MOU](#)

E. Recommendation to approve an Interlocal Agreement between the State of Nevada Division of Public & Behavioral Health (Public Health Preparedness Program) and Truckee Meadows Fire Protection District with a term ending on June 30, 2029, for the storage, maintenance, security and use of CHEMPACK containers, to include deployment when necessary (All Commission Districts). FOR POSSIBLE ACTION

Attachments: [Item #5E State of Nevada Chempack Interlocal Agreement Staff Report](#)
[Item #5E State of Nevada Chempack Interlocal Agreement](#)

End of Consent Items

6. Promotional and new employees and badge pinning. [Non-Action Item]

Engineer Samuel Dobson
Captain Casey Marvin
Battalion Chief Ryan Whitlock
Fire Marshal Jennifer Williams

7. Awards and recognition. [Non-Action item]

Lifesaving Commendation
Firefighter Paramedic Austyn Mitchell
Firefighter Paramedic Matthew Nuthall
Engineer Jonathan Sieben
Meritorious Conduct Commendation
Firefighter Paramedic David Watson

Attachments: [Item #7 - Award Certificates](#)

8. International Association of Fire Fighters Local 2487 Report. [Non-Action Item]

9. Fire Chief Report - [Non-action item. For Discussion Only.]

A. Informational briefing on operational matters and activities for March 2026 and April 2026 to include the following items:

1. Fire Prevention Statistics for January and February 2026
2. Community Wildfire Protection Plan Grant
3. REMSA Franchise Agreement Update
4. Regional Operations Policy Update
5. Regional Fire Study Board Update

B. Monthly Response Statistics for February 2026

Attachments: [Item #9A Chief's Monthly Report for April 2026](#)
[Item #9B February 2026 Response Statistics](#)

End of Fire Chief Report

10. Review, discussion and possible approval of the annual employment performance evaluation process for Fire Chief Richard J. Edwards, to include possible modification and/or approval of a proposed list of evaluators and a set of performance-based evaluation criteria (All Commission Districts). FOR POSSIBLE ACTION

Attachments: [Item #10 Fire Chief Evaluation Process Staff Report](#)
[Item #10 Attachment 1 - Stakeholder Evaluators List](#)
[Item #10 Attachment 2 - Stakeholder Evaluation Criteria](#)
[Item #10 Attachment 3 - Goals and Objectives 2025-2026](#)

11. Recommendation to approve the creation of one Public Information Officer (PIO) position, including job specification, benefits, and a salary range of \$67,600 to \$93,600, with an estimated hire date of June 15, 2026; freeze the Fire Communications Manager position effective July 17, 2026; and approve the updated job specification and corrected salary ranges for the Deputy Fire Chief position as follows: Police/Fire PERS members \$189,030-\$241,238, and regular PERS members \$210,101-\$268,154 (All Commission Districts). FOR POSSIBLE ACTION

Attachments: [Item #11 PIO Communication and Deputy Fire Chief Staff Report](#)
[Item #11 Public Information Officer 03-2026](#)
[Item #11 Deputy Fire Chief - Operations 03-2026](#)

12. Financial presentation on the status of the Fiscal Year 2025-2026 General Fund & Capital Project Funds as of February 28, 2026. [Non-action item]

Attachments: [Item #12 FY26 Financial Status Staff Report](#)
[Item #12 FY26 General Fund Summary](#)
[Item #12 FY26 Financial Status Presentation](#)
[Item #12 FY26 Financial Status Presentation](#)

13. Presentation and discussion, to include any recommended changes, of the preliminary tentative budget for Fiscal Year 2026-2027. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #13 FY 2026-2027 Budget Presentation Staff Report](#)

14. Commissioners'/Fire Chief's announcements, requests for information, and topics for future agendas. [Non-action item. No discussion among Commissioners will take place on this item].
15. Public Comment [Non-action item] - Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. Comments are to be made to the Board of Fire Commissioners as a whole.
16. Closed Session for the purpose of discussing labor issues with Truckee Meadows Fire Protection District per NRS 288.220. FOR POSSIBLE ACTION

Adjournment