



WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: *July 16, 2024*

DATE: May 31, 2024

TO: Board of County Commissioners

FROM: Katelyn Kleidosty, Internal Audit Manager
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THROUGH: Abbe Yacoben, Chief Financial Officer

SUBJECT: Recommendation to approve the reappointment of Charlene Hart pursuant to WCC Section 15.545 to fill the term beginning on July 1, 2024 and ending on June 30, 2028, for the Washoe County Audit Committee. Finance. (All Commission Districts.) FOR POSSIBLE ACTION

SUMMARY

The Washoe County Audit Committee is recommending that the Board of County Commissioners reappoint Charlene Hart, pursuant to WCC 15.545, to fill the term beginning on July 1, 2024 and ending on June 30, 2028, for the Washoe County Audit Committee.

Washoe County Strategic Objective supported by this item: Innovative Services

PREVIOUS ACTION

Various audit committee appointments from the inception of the committee in 2004.

On May 21, 2019, the Board appointed Randy Brown and Matthew Buehler to the Audit Committee for a term of June 1, 2019, through May 31, 2021.

On May 21, 2019, the Board appointed Denise Jacobsen to the Audit Committee for a term of August 1, 2019, through July 31, 2021.

On December 10, 2019, the Board appointed Barbara Kinnison to the Audit Committee for a term of January 1, 2020, through December 31, 2021.

On January 2021, the Board selected Commissioner Herman as the primary member from the Board of County Commissioners and Commissioner Hill as the alternate member.

On March 22, 2022, the Board appointed Charlene Hart to the Audit Committee for a term March 22, 2022, through June 30, 2024.

On September 5, 2023, the Board appointed Kevin Stroupe and John Briscoe to the Audit Committee for term September 5, 2023, through June 30, 2025.

AGENDA ITEM # _____

BACKGROUND

Pursuant to WCC 15.545 provides for the establishment of the audit committee, which shall consist of at least three (3) voting members and one non-voting advisory member, with the voting members being appointed by the Board of County Commissioners. At-large audit committee members shall be independent; not accept any consulting, advisory, or other compensatory fee from the County and shall not be affiliated with the County or any subsidiary thereof.

Members of the audit committee should be financial experts with an understanding and experience in generally accepted accounting principles (GAAP), financial statements, internal accounting controls, auditing of financial statements, and audit committee functions. Additionally, it is preferred that members have at least a bachelor's degree in accounting, finance, or closely related field and at least four years of accounting/auditing experience, or an equivalent combination of training and experience. A certified public accountant (CPA), certified internal auditor (CIA), certified information systems auditor (CISA), or other accounting professional certification/licensure is preferred.

FISCAL IMPACT

No fiscal impact.

RECOMMENDATION

Recommendation to approve the reappointment of Charlene Hart pursuant to WCC Section 15.545 to fill the term beginning on July 1, 2024 and ending on June 30, 2028, for the Washoe County Audit Committee. Finance. (All Commission Districts.) FOR POSSIBLE ACTION

POSSIBLE MOTION

Move to reappoint Charlene Hart, pursuant to WCC Section 15.545, to fill the two vacancies on the Washoe County Audit Committee for one term beginning on July 1, 2024 and ending on June 30, 2028.

Attachments:

Charlene Hart_Application 2022_Redacted

Charlene Hart_Letter of Recommendation 2022_Redacted

Charlene Hart_Resume 2022_Redacted