WASHOE COUNTY

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STAFF REPORT
BOARD MEETING DATE: July 24, 2018

DATE: Wednesday, July 18, 2018

TO: Board of County Commissioners

FROM: Justin Norton, Regional Medical Examiner's Office
(775) 785-6114, jnorton@washoecounty.us

THROUGH: Dr. Laura D. Knight, Chief Medical Examiner & Coroner

SUBJECT: Recommendation to approve the sole source purchasing request and expenditures in excess of $100,000 to Lodox Systems North America, LLC, and allow the Chief Medical Examiner & Coroner to sign the contract for the purchase of a digital radiography (X-Ray) system and supporting software, hardware, installation, and service for use in the Regional Medical Examiner's Office. (All Commission Districts)

SUMMARY

The Medical Examiner's Office requests that the Board approve the sole source purchasing request and expenditures in excess of $100,000 to Lodox Systems North America, LLC for the purchase of a digital radiography (X-Ray) system and supporting software, hardware, installation, and service for use in the Regional Medical Examiner's Office.

Washoe County Strategic Objective supported by this item: Stewardship of our Community, Safe, Secure and Healthy Communities, Regional and Community Leadership or Valued, Engaged Employee Workforce

PREVIOUS ACTION

No previous action has been taken.

BACKGROUND

The Regional Medical Examiner's Office currently uses a Quantum QG-40 digital radiography (X-ray) system. The Lodox system will replace the current aging and inadequate system. The new Medical Examiner's facility opened in January 2017 was specifically designed with this system in mind and has adequate space and layout to accommodate it.

AGENDA ITEM # _____

The Lodox system can perform a full body scan in approximately 15 seconds using a single employee. The current system requires 2 employees and can require up to 20 individual X-rays taking nearly an hour. The Regional Medical Examiner's Office services 13 counties in Nevada and 5 counties in California in addition to Washoe County and handles more than 4,600 cases per year, many of which require x-rays. This system will improve efficiency and employee safety. This system will also be a critical piece of equipment in the event of a mass fatality, enhancing rapid identification of bodies.

The Sole Source Purchase Request Form and supporting documentation has been approved by the County Purchasing and Contracts Manager and is attached to this staff report.

FISCAL IMPACT

The purchase and installation will cost between $275,000 and $289,900 depending on final specifications of the system. The State of Nevada will reimburse $135,000 to the Medical Examiner's Office for this purchase. The Medical Examiner's Office has sufficient budget authority for the purchase amount (IO 20277-per FY18 carry forward into FY19 and C153010-per reimbursement from the State of Nevada).

RECOMMENDATION

It is recommended that the Board approve the sole source purchasing request and expenditures in excess of $100,000 to Lodox Systems North America, LLC, and allow the Chief Medical Examiner & Coroner to sign the contract for the purchase of a digital radiography (X-Ray) system and supporting software, hardware, installation, and service for use in the Regional Medical Examiner's Office.

POSSIBLE MOTION

"Move to approve the sole source purchasing request and expenditures in excess of $100,000 to Lodox Systems North America, LLC, and allow the Chief Medical Examiner & Coroner to sign the contract for the purchase of a digital radiography (X-Ray) system and supporting software, hardware, installation, and service for use in the Regional Medical Examiner's Office."