



# WASHOE COUNTY

Integrity Communication Service

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**STAFF REPORT**  
**BOARD MEETING DATE: February 13, 2018**

**DATE:** Friday, January 12, 2018  
**TO:** Board of County Commissioners  
**FROM:** Pamela Mann, Purchasing and Contracts Manager  
 775-328-2281, pmann@washoecounty.us  
**THROUGH:** Cathy Hill, Comptroller  
 775-328-2563, chill@washoecounty.us  
**SUBJECT:** **Recommendation to authorize for a Joinder Contract to purchase Institutional Soft goods and Supplies through the County of Sacramento “Contract #WA00034777-Inmate and Detention Supplies” awarded to Bob Barker Co., PO Box 429 Fuquay Varina, NC 27526-0429 and Victory Supply, 165A Trade Street, Lexington Kentucky 40511. Estimated expenditures are in excess of [\$150,000.00] per contract term. (All Commission Districts.)**

**SUMMARY**

Requesting authorization for a Joinder Contract to purchase Institutional Soft goods and Supplies at improved volume pricing and with increased product availability from multiple suppliers through the County of Sacramento “Contract #WA00034777-Inmate and Detention Supplies.” Washoe County Institutional Soft goods and Supplies expenditures are estimated to exceed \$150,000.00 per contract term. The initial term of the Joinder Contract shall be from January 1, 2018 through October 5, 2019, with the County retaining the option for two (1) year extensions.

**Washoe County priority supported by this item: Safe, secure and healthy communities.**

**PREVIOUS ACTION**

On May 10, 2016, the BCC authorized Award of Bid #2953-16 for Institutional Soft goods and Supplies for all Departments of Washoe County, to the lowest, responsive, responsible bidder, Victory Supply, 165A Trade Street, Lexington Kentucky 40511. Term of Award was May 10, 2016 through December 31, 2017.

**BACKGROUND**

Purchasing Division research determined a greater discount and increased product availability for Institutional Soft goods and Supplies was available through a Joinder

**AGENDA ITEM # \_\_\_\_\_**

Contract with the County of Sacramento. In calendar year 2017, Washoe County spent approximately \$164,000 for Institutional Soft goods and Supplies. In contrast, the County of Sacramento anticipates expenditures on these products and supplies to be \$665,000.00 per contract term; thus the County of Sacramento has significantly greater volume purchasing discounts than those previously offered to Washoe County. Pursuant to *NRS 332.195 Joinder or mutual use of contracts by governmental entities*, Washoe County may join or use the contracts of local governments located within or outside this State with the authorization of the contracting vendor. Suppliers Bob Barker, Co. and Victory Supply are current vendors under the County of Sacramento award; each vendor has been notified and agrees to provide Inmate and Detention Supplies to Washoe County in accordance with the pricing agreement of the County of Sacramento.

### **FISCAL IMPACT**

This Award shall be for Institutional Soft goods and Supplies in the estimated amount in excess of \$150,000.00 per contract term. These products are procured on an “as required” basis; consequently the exact dollar amounts required are unknown from year to year.

The majority of expenditures for Institutional Soft goods and Supplies are used and funded by the Washoe County Sheriff’s Office G/L Accounts # 710571, 710575 and Cost Centers – 150950, 150940; and the Jan Evan Juvenile Justice Center G/L Account # 710300, 710577, 710575 and Cost Center – 127500. However, all Washoe County Departments may purchase supplies or products provided under the Joinder Contract as needed in accordance with their approved budget. Budget authority has been approved in fiscal year 2017/2018 and will be recommended for approval in fiscal years 18/19, 19/20 and 20/21.

### **RECOMMENDATION**

It is recommended that the Board approve authorization of a Joinder Contract for Institutional Soft goods and Supplies for use by Departments of Washoe County through the County of Sacramento “Contract #WA00034777-Inmate and Detention Supplies” awarded to Bob Barker Co., PO Box 429 Fuquay Varina, NC 27526-0429 and Victory Supply, 165A Trade Street, Lexington Kentucky 40511. Estimated expenditures are in excess of \$150,000.00 per contract term.

### **POSSIBLE MOTION**

Should the Board agree with staff’s recommendation, a possible motion would be: Authorization of a Joinder Contract for Institutional Soft goods and Supplies for use by Departments of Washoe County through the County of Sacramento “Contract #WA00034777-Inmate and Detention Supplies” awarded to Bob Barker Co., PO Box 429 Fuquay Varina, NC 27526-0429 and Victory Supply, 165A Trade Street, Lexington Kentucky 40511. Estimated expenditures are in excess of \$150,000.00 per contract term.