

COUNTY COMMISSIONERS  
Chair, Marsha Berkgigler, District 1  
Vice-Chair, Kitty Jung, District 3  
Bob Lucey, District 2  
Vaughn Hartung, District 4  
Jeanne Herman, District 5

COUNTY MANAGER  
John Slaughter

ASSISTANT DISTRICT ATTORNEY  
Paul Lipparelli

COUNTY CLERK  
Nancy Parent



## NOTICE OF MEETING AND AGENDA

### WASHOE COUNTY BOARD OF COUNTY COMMISSIONERS COMMISSION CHAMBERS - 1001 E. 9th Street, Reno, Nevada

**September 11, 2018**  
**10:00 a.m.**

**NOTE:** Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. The Consent is a single agenda item and is considered as a block and will not be read aloud. The Board of County Commissioners may take breaks approximately every 90 minutes.

**Accessibility.** The Washoe County Commission Chambers are accessible to the disabled. If you require special arrangements for the meeting, call the Office of the County Manager, (775) 328-2000, 24-hours prior to the meeting.

**Public Transportation.** Public transportation is available to this meeting site: RTC Routes 2, 2S, 5 and 15 serve this location. For eligible RTC ACCESS reservations call (775) 348-5438.

**Time Limits.** Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individually numbered items designated as "for possible action" on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Commission meeting. Persons may not allocate unused time to other speakers.

**Forum Restrictions and Orderly Conduct of Business.** The Board of County Commissioners conducts the business of Washoe County and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Responses to Public Comments.** The County Commission can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Commission. However, responses from Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Commission will consider, Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask for County staff action or to ask that a matter be listed on a future agenda. The Commission may do this either during the public comment item or during the following item "Commissioners'/County Manager's announcements, reports and updates, requested for information or topics for future agendas."

Pursuant to NRS 241.020, the Agenda for the Commission Meeting has been posted at the following locations: Washoe County Administration Building (1001 E. 9th Street, Bldg. A), Washoe County Courthouse-Second Judicial District Court (75 Court Street), Washoe County - Reno Downtown Library (301 South Center Street); Sparks Justice Court (1675 East Prater Way); [www.washoecounty.us/bcc/board\\_committees/](http://www.washoecounty.us/bcc/board_committees/) and <https://notice.nv.gov>.

Support documentation for the items on the agenda, provided to the Washoe County Board of Commissioners is available to members of the public at the County Manager's Office (1001 E. 9th Street, Bldg. A, 2nd Floor, Reno, Nevada) Marilyn Kramer, Assistant to the County Manager, (775) 328-2000 and on Washoe County's website [www.washoecounty.us/bcc/board\\_committees/](http://www.washoecounty.us/bcc/board_committees/)

**10:00 a.m.**

1. Salute to the flag.

2. Roll call.

3. Appearance:

Alicia Lerud, Assistant District Court Administrator

Jackie Bryant, Court Administrator and Clerk of the Court

Second Judicial District Court

Presentation and update on Second Judicial District Court's Temporary Protection Order (TPO) Program . [10 minutes.]

**Attachments:** [The SJDC Protection Order Help Center PowerPoint 9-11-18](#)

4. Appearance:

Danielle Hammons, Business Development Director

American Heart Association

Presentation and update on American Heart Association. [10 minutes]

**Attachments:** [Heart Walk Presentation](#)

5. Appearance:

Monica Myles, Partner Liaison/Donation Services Coordinator

David Estorga, Northern Nevada Supervisor

Nevada Donor Network

Presentation and update on benefits of tissue donation, lives saved and Washoe County's recognition for its active role in Donate Life Month in April, 2018. [10 minutes]

6. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole.
7. Commissioners'/County Manager's announcements, reports and updates, requests for information or topics for future agendas. (No discussion among Commissioners will take place on this item.)

**8. Consent Items. (for possible action)**

- 8.A. Approve and execute the Permit for Disinterment of Human Remains of Carol J Ruddy, as allowed under NRS 451.050, Subsection 2 on behalf of the Health District. Health District. (All Commission Districts)

**Attachments:**     [FY19 Disinterment Ruddy B.docx](#)  
                                 [Back up for Staff Report for Disinterment - Ruddy.pdf](#)

- 8.B. Approve the reclassifications of an Office Assistant III, pay grade G, to Office Support Specialist, pay grade H, and an Administrative Secretary Supervisor, pay grade K, to Administrative Secretary, pay grade J (Community Services), and a Principal Account Clerk, pay grade J, to Fiscal Compliance Officer, pay grade N (Sheriff's Office), as evaluated by the Job Evaluation Committee; and the creation of a new, full-time Office Assistant II, pay grade E (Manager's Office), pending JEC review; and authorize Human Resources to make the necessary changes. [Net fiscal impact to salaries and benefits is estimated at \$95,500 in FY 18/19.] Human Resources. (All Commission Districts.)

**Attachments:**     [Staff Report-JEC Actions \(\\$95,500\)](#)

- 8.C. Approve amendments totaling an increase of [\$95,000] in both revenue and expense to the FY19 Congregate Meals Grant Program, IO 11437; approve amendments totaling an increase of [\$35,000] in both revenue and expense to the Home Delivered Meals Grant Program, IO 11438; and if approved direct the Comptroller's office to make the appropriate budget amendments. Human Services Agency. (All Commission Districts.)

**Attachments:**     [TMP 2512 BCC 09-11-18 Amendment to Increase Budget Authority in Congregate Meals and HDM \[\\$95,000\] \[\\$35,000\]](#)

- 8.D. Approve Modification of Grant or Agreement #3 and accept additional funds [in the amount of \$47,500] to Grant 14-DG-11051900-004 from the U.S. Forest Service (USFS) Southern Nevada Public Lands Management Act (SNPLMA) for the East Incline Village Water Quality Improvement Project (WQIP) effective upon execution of the agreement documents through September 30, 2018 and direct the Comptroller's Office to make the necessary budget amendments. Community Services. (Commission District 1.)

**Attachments:** [BCC 09-11-18 - Staff Report - Accept USFS funding for East Incline WQIP](#)  
[BCC 09-11-18 - Modification of Grant or Agreement](#)

- 8.E.1. Approve an Interlocal Agreement for Garbage and Refuse Collection between Washoe County and Sun Valley General Improvement District. Manager. (Commission Districts 3, 5.)

**Attachments:** [Staff Report - Manager - SVGID Interlocal Garbage and Refuse Collection.doc](#)  
[INTERLOCAL AGREEMENT FOR GARBAGE AND REFUSE COLLECTION-DA.docx](#)

- 8.E.2. Approve a 2019 Nevada State Emergency Response Commission (SERC), Operations, Planning, Training and Equipment (OPTE) grant for [\$29,000.00, no County match required] including funds to be used for food purchases and non-employee travel. Grant Term is retroactive to July 1, 2018 through June 30, 2019. If approved, authorize Chairperson to execute grant documents and authorize the County Manager or his designee, to sign Sub-Grant Agreement between Washoe County and the Reno Police Department (RPD) in the amount of [\$5,403.00], approve resolution necessary for same; and direct the Comptroller's Office to make the appropriate budget amendments. Manager. (All Commission Districts.)

**Attachments:** [Staff Report - Manager - SERC - OPTE grant](#)  
[Grant Award #19-SERC-16-01](#)  
[SERC OPTE - Resolution](#)  
[RPD OPTE Subaward Contract](#)

- 8.E.3. Approve a 2019 Nevada State Emergency Response Commission (SERC), United We Stand (UWS) grant for [\$25,000.00, no County match required]. Grant Term is retroactive to July 1, 2018 through June 30, 2019. If approved, authorize the County Manager or his designee, to sign the SERC Grant Award and the Sub-Grant Agreements between Washoe County and the Regional Emergency Medical Services Authority (REMSA) in the [amount of \$9,927.00], Reno Police Department (RPD) in the [amount of \$5,355.00], and the Washoe County School District (WCSD) in the [amount of \$9,719.08]; approve resolution necessary for same; and direct the Comptroller's Office to make the appropriate budget amendments. Manager. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:**     [Staff Report - Manager - United We Stand Grant](#)  
[FY-19 UWS Award](#)  
[FY-19 SERC UWS Resolution](#)  
[REMSA - Subgrant agreement - UWS](#)  
[RPD - Subgrant agreement - UWS](#)  
[WCSD - Subgrant agreement - UWS](#)

**End of Consent Items**

9. Recommendation to approve the CY 2019 Health Benefits Program for employees, retirees, and their dependents, and authorize the Director of Human Resources/Labor Relations to execute all insurance contracts and service agreements pertinent to the Health Benefits Program. Human Resources. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:**     [Staff Report - CY2019 Health Benefits Program \[\\$55.1M\]](#)

10. Recommendation to approve the professional services agreement for services between Quest Counseling and Consulting and Washoe County through the Second Judicial District Court and the Department of Juvenile Services with a contract term effective upon board approval through June 30, 2021 and an estimated total value of [\$450,000] and, if approved, authorize Purchasing and Contracts Administrator to execute the agreement. Juvenile Services (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:**     [BCC 09-11-18 Juvenile Services Agreement for Services Quest Counseling REV](#)  
[2018 Quest Professional Services Agreement rev Insurance](#)

11. Recommendation to award Washoe County Bid #3058-18 and approve the Janitorial Services Agreement for high security buildings to the lowest responsible and responsive bidder, [staff recommends Qual-Econ U.S.A. Inc., in the amount of \$59,870 per month]; and authorize the Purchasing and Contracts Manager to execute a three year agreement effective December 1, 2018, with two additional one year renewal options on behalf of Washoe County [estimated annual value \$718,440 plus cost for call-back and Porter services]. Community Services. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:**    [BCC 09-11-18 - Staff Report for Janitorial](#)  
                              [BCC 09-11-18 - High Security Janitorial Agreement](#)  
                              [BCC 09-11-18 - Exhibit A to Agreement](#)

12. Public hearing to approve with conditions, or deny, an Outdoor Festival business license application for The Lantern Fest. The Lantern Fest is described generally by the applicant as a family-oriented outdoor entertainment event and concert that culminates with the release of several thousand sky lanterns (paper lanterns lifted aloft by a small open flame source). If approved, authorize the Director of the Planning & Building Division, Community Services Department, to issue the license when all pre-event conditions have been completed and all required business license fees have been paid.
- Applicant: Spencer Humiston on behalf of Happy Fun Events, LLC
  - Event Location: Wild West Motorsports Park; 12005 East Interstate 80 (Exit 23, Mustang, off Interstate 80)
  - Dates of Event: Saturday, October 13, 2018 and Sunday, October 14, 2018, with additional clean-up to occur on October 15, 2018; if conditions prevent the event from happening on the planned dates, the applicant requests approval of alternative “delay” dates for the event of Saturday, October 27, 2018, and Sunday, October 28, 2018, with additional clean-up to occur on October 29, 2018
  - Estimated attendance: The event organizer estimates between 5,000 and 9,000 persons will take part in the event
- Additional details of the event are included in the application. Community Services (Commission District 4.) FOR POSSIBLE ACTION

**Attachments:**    [BCC 9-11-18 - Staff Report - Lantern Fest October 2018](#)  
                              [BCC 9-11-18 - Attachment A - Lantern Fest - TMFPD Letter](#)  
                              [BCC 9-11-18 - Attachment B - Lantern Fest - Outdoor Festival](#)  
                              [license](#)  
                              [BCC 9-11-18 - Attachment C - Lantern Fest - General Conditions](#)  
                              [BCC 9-11-18 - Attachment D - Lantern Fest - Summary from](#)  
                              [Application](#)  
                              [BCC 9-11-18 - Attachment E - Lantern Fest Oct 2018 Application](#)

13. Public Hearing: Second reading and adoption of an ordinance amending Washoe County Code Chapter 110 (Development Code) within Article 302, Allowed Uses, Table 110.302.05.2, Table of Uses (Civic Use Types), specifying that Private School Facilities will be allowed with a Board of Adjustment special use permit in all regulatory zones except industrial and open space and that Public School Facilities will be allowed in all regulatory zones except industrial and open space with no special use permit required; within Article 304, Use Classification System, Section 110.304.20, Civic Use Types, to add to the definition of Education the sub-definitions of Private School Facilities and Public School Facilities. Community Services. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:**     [BCC 9-11-18 - Staff Report - 2nd reading WDCA18-0002](#)  
                              [BCC 9-11-18 - Attachment A - WDCA18-0002 Proposed](#)  
                              [Ordinance](#)  
                              [BCC 9-11-18 - Attachment B - WDCA18-0002 - PC Resolution](#)  
                              [BCC 9-11-18 - Attachment C - WDCA18-0002 - PC Staff Report](#)  
                              [BCC 9-11-18 - Attachment D - WDCA18-0002 - PC Draft Minutes](#)

14. Public Hearing: Appeal of the May 1, 2018 denial, by the Washoe County Planning Commission of Tentative Subdivision Map Case Number WTM18-004 (Lemmon Drive Estates) for a 98-lot single-family residential, common open space subdivision. Front yard setbacks may be reduced from 20 feet to 10 feet adjacent to a public street or common driveway, except for garages. Rear yard setbacks may be reduced from 20 feet to 10 feet. Side yard setbacks may be reduced from 8 feet to 5 feet. Required lot widths may be reduced from 80 feet to 75 feet.

The proposed project is located on the east side of Lemmon Drive, approximately 700 feet south of its intersection with Military Road. The Assessor's Parcel Number is 552-210-18. The subject property has a regulatory zone of Medium Density Suburban (MDS) (3 dwellings/acre). The total number of residences allowed, based upon the existing zoning, is 101. The applicant has requested to create 98 residential lots. The property owner and appellant is Chuck Bluth/Lakes at Lemmon Valley LLC.

The Board may affirm, reverse, or modify the decision of the Planning Commission. In doing so, the Board may remand the matter back to the Planning Commission with instructions, or may directly grant all or part of the appeal and approve the tentative subdivision map. Community Services (Commission District 5.) FOR POSSIBLE ACTION

**Attachments:**    [BCC 9-11-18 - Appeal Staff Report - WTM18-004 Lemmon Drive Estates Dave](#)  
[BCC 9-11-18 - Attachment A - WTM18-004 Lemmon Drive Estates](#)  
[BCC 9-11-18 - Attachment B - WTM18-004 Lemmon Drive Estates](#)  
[BCC 9-11-18 - Attachment C - WTM18-004 Lemmon Drive Estates](#)  
[BCC 9-11-18 - Attachment D - WTM18-004 Lemmon Drive Estates](#)  
[BCC 9-11-18 - Attachment E - WTM18-004 Lemmon Drive Estates](#)  
[BCC 9-11-18 - Attachment F - WTM18-004 Lemmon Drive Estates](#)  
[BCC 9-11-18 - Attachment G - WTM18-004 Lemmon Drive Estates](#)  
[BCC 9-11-18 - Attachment H - WTM18-004 Lemmon Drive Estates](#)  
[BCC 9-11-18 - Attachment I - WTM18-004 Lemmon Drive Estates](#)  
[BCC 9-11-18 - Attachment J - WTM18-004 Lemmon Drive Estates](#)

15. Public Hearing: Affirm, modify or reverse the Washoe County Planning Commission's denial of Tentative Subdivision Map Case Number WTM18-002 (Prado Ranch North). This request is to allow a 490 lot common open space subdivision development with single family lots ranging in size from 6,000-24,058 square feet. The proposal also requests a reduction of the minimum lot width from 70 feet to 55 feet.
- The site is located adjacent to the east of Lemmon Valley Drive, north of Nectar Street and adjacent to Chickadee Drive and Sand Pit Road. The parcels (APNs: 080-723-01, 080-723-02, 080-723-03, 080-721-03, 080-721-04, & 080-721-05) totaling ±154.65 acres in size and are within the boundaries of the North Valleys Area Plan. The Master Plan Category is Suburban Residential and the Regulatory Zone is Medium Density Suburban (MDS4 - 4 dwelling units per acre). The property owner is North Valleys Investment Group, LLC, the applicant and the appellant is Lansing-Arcus, LLC. Community Services (Commission District 5.) FOR POSSIBLE ACTION

**Attachments:**     [BCC 9-11-18 Staff Report - Appeal WTM18-002 Prado Ranch North](#)  
[BCC 9-11-18 Attachment A - Appeal Application - WTM18-002 Prado Ranch North](#)  
[BCC 9-11-18 Attachment B - PC Action Order - WTM18-002 Prado Ranch North](#)  
[BCC 9-11-18 Attachment C -PC Staff Report - WTM18-002 Prado Ranch North](#)  
[BCC 9-11-18 Attachment D - PC minutes - WTM18-002 Prado Ranch North](#)

16. Public Hearing: Appeal of the denial, by the Washoe County Planning Commission of Tentative Subdivision Map Case Number WTM18-005 (Autumn Wood Phase 2), a tentative subdivision map for a 17-lot, common open space, single-family residential subdivision. The maximum allowable residential density in the zone is 3 dwellings to the acre. The applicant is proposing 2.91 dwellings to the acre. The request also includes reducing the required side yard setbacks from 8 feet to 0 feet on one side of each lot to allow for a shared common wall as this project is proposed to be a townhome development. AND
- Appeal of the denial, by the Washoe County Planning Commission of Special Use Permit Case Number WSUP18-0005 (Jeppson Lane Storm Water Detention Basin), a special use permit for Major Grading of approximately 5.83 acres and approximately 28,000 cubic yards of excavation, part of which is within the Sensitive Stream Zone Buffer Area of Whites Creek. The grading is proposed for construction of off-site storm water detention improvements in association with the Autumn Wood residential subdivision. The proposed project is located on the west side of Jeppson Lane, approximately 500 feet north of its intersection with Zolezzi Lane. The Assessor's Parcel Number is 162-010-31. The Board may affirm, reverse, or modify the decision of the Planning Commission. In doing so, the Board may remand the matter back to the Planning Commission with instructions, or may directly grant all or part of the tentative subdivision map and special use permit requested. Community Services (Commission District 2.) FOR POSSIBLE ACTION

**Attachments:**    [BCC9-11-18 - Appeal Staff Report - WTM18-005 WSUP18-0005](#)  
[BCC 9-11-18 - Attachment A - WTM18-005 WSUP18-0005](#)  
[BCC 9-11-18 - Attachment B - WTM18-005 WSUP18-0005](#)  
[BCC 9-11-18 - Attachment C - WTM18-005 WSUP18-0005](#)  
[BCC 9-11-18 - Attachment D - WTM18-005 WSUP18-0005](#)  
[BCC 9-11-18 - Attachment E - WTM18-005 WSUP18-0005](#)  
[BCC 9-11-18 - Attachment F - WTM18-005 WSUP18-0005](#)  
[BCC 9-11-18 - Attachment G - WTM18-005 WSUP18-0005](#)  
[BCC 9-11-18 - Attachment H - WTM18-005 WSUP18-0005](#)  
[BCC 9-11-18 - Attachment I - WTM18-005 WSUP18-0005](#)

17. Possible Closed Session for the purpose of discussing labor negotiations with Washoe County and/or Truckee Meadows Fire Protection District per NRS 288.220.
18. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole.

19. Commissioners'/County Manager's announcements, reports and updates, requests for information or topics for future agendas. (No discussion among Commissioners will take place on this item.)

Adjournment

Various boards/commissions the Washoe County Commissioners may be a member of or liaison to:

Chair Berkbigler

Community Homelessness Advisory Board (alternate)  
Economic Development Authority of Western Nevada (EDAWN)  
Nevada Tahoe Conservation District Board of Supervisors  
Tahoe Prosperity Center Board of Directors  
Tahoe Regional Planning Agency Governing Board  
Tahoe Transportation District Board of Directors  
Tahoe Transportation Commission  
Truckee Meadows Regional Planning Agency Governing Board  
Truckee Meadows Water Authority Board (alternate)  
Truckee River Flood Management Authority (alternate)  
Washoe County Investment Committee  
Washoe County Legislative Liaison

Vice-Chair Jung

Community Homelessness Advisory Board  
Nevada Works  
Statewide Partnership on Opioid Crisis  
Truckee Meadows Water Authority Board (alternate)  
Truckee River Flood Management Authority (alternate)  
Washoe County Animal Services Advisory Board  
Washoe County Criminal Justice Advisory Committee  
Washoe County Internal Audit Committee  
Washoe County District Board of Health  
Washoe County Investment Committee  
Washoe County Open Space and Regional Parks Commission Liaison  
Washoe County Senior Services Advisory Board Liaison  
Washoe County Stadium Authority

Commissioner Lucey

Community Homeslessness Advisory Board  
EDAWN (Economic Development Authority of Western Nevada) (alternate)  
Nevada Association of Counties Board of Directors (NACO)  
Regional Transportation Commission  
Reno-Sparks Convention & Visitors Authority  
Tahoe Regional Planning Agency Governing Board (alternate)  
Tahoe Transportation District Board of Directors (alternate)  
Tahoe Transportation Commission (alternate)  
Truckee Meadows Water Authority Board  
Truckee River Flood Management Authority  
Washoe County Debt Management Commission  
Washoe County School District Capital Funding Protection Committee  
Washoe County School District Oversight Panel  
Western Regional Water Commission

Commissioner Hartung

Nevada Association of Counties Board of Directors  
Regional Transportation Commission  
Truckee Meadows Regional Planning Agency Governing Board  
Truckee Meadows Water Authority Board  
Truckee River Flood Management Authority  
Washoe County Senior Services Advisory Board Liaison (alternate)  
Washoe County Stadium Authority  
Washoe-Storey Conservation District  
Western Regional Water Commission

Commissioner Herman

NevadaWorks (alternate)  
State Land Use Planning Advisory Council (SLUPAC)  
Truckee Meadows Regional Planning Agency Governing Board  
Truckee Meadows Water Authority Board (alternate)  
Truckee River Flood Management Authority (alternate)  
Verdi Television District (Liaison)  
Vya Conservation District  
Washoe County School District Capital Funding Protection Committee  
Washoe County School District Oversight Panel  
Western Nevada Development District  
Western Regional Water Commission