# WASHOE COUNTY

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**STAFF REPORT**
**BOARD MEETING DATE: April 17, 2018**

**DATE:** March 28, 2018

**TO:** Board of County Commissioners

**FROM:** Amber Howell, Director, Human Services Agency
785-8600, ahowell@washoecounty.us

**THROUGH:** Kate Thomas, Assistant County Manager

**SUBJECT:** Accept cash donations in the amount of [$3,450.00] for the period January 1, 2018 through February 28, 2018 and direct the Comptroller's Office to make the appropriate budget amendments. (All Commission Districts)

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## SUMMARY

The Washoe County Human Services Agency receives donations throughout the year from the community and through juror fee donations that are used to benefit children in care and families who are clients.

**Strategic Objective supported by this item:** Safe, Secure and Healthy Communities

## PREVIOUS ACTION

The Board routinely accepts donations for the Washoe County Human Services Agency.

## BACKGROUND

The donors listed under General Donations generously gave these funds to the Washoe County Human Services Agency to be used for miscellaneous needs for the children in care at the Kids Kottage emergency shelters and families who are clients of the Washoe County Human Services Agency.

In December 1993, a Resolution Establishing a Program for the use of Donated Juror Fees was approved by the Board of County Commissioners. This program enabled jurors to donate their fees (grand juror and trial juror) to Child Protective Services (the agency which provides protective services as defined in NRS 432B.030). The resolution states that the money must be used only for a program or activity which is designed to prevent the abuse or neglect of a child or to benefit an abused or neglected child (as defined in NRS 432B.020).

The following cash donations have been received for the time period of January 1, 2018 through February 28, 2018 and will need to be retroactively accepted in order to have the budget amended:

**AGENDA ITEM # _____**

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|---|---|
| Alison Corona | $100.00 |
| Anonymous/Miscellaneous Donors | $ 650.00 |
| Donna Bawcom | $30.00 |
| Kahra Lacross | $60.00 |
| Mountain American Federal Credit Union | $900.00 |
| United Way of Northern Nevada | $930.00 |
| Valerie Cooke | $100.00 |
| **Total General Donations** | **$2,770.00** |
| **Total Juror Donations** | **$ 680.00** |

## FISCAL IMPACT

Should the Board accept these cash donations, the Department's FY18 budget will need to be amended by $3,450.00 in the following revenue and expenditure accounts:

**Increase Revenues**

| | |
|---|---|
| 20224-484000 Revenue Donations | $2,770.00 |
| 20224-484190 Revenue – Juror Donations | $680.00 |

**Increase Expenditures**

| | |
|---|---|
| 20224-710712 Family Preservation | $3,450.00 |

## RECOMMENDATION

It is recommended that the Board accept cash donations in the amount of $3,450.00 for the period of January 1, 2018 through February 28, 2018 and direct the Comptroller's Office to make the appropriate budget amendment.

## POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: "Move to accept cash donations in the amount of $3,450.00 for the period January 1, 2018 through February 28, 2018 and direct the Comptroller's Office to make the appropriate budget amendment."