

COUNTY COMMISSIONERS
Chair, Bob Lucey, District 2
Vice-Chair, Vaughn Hartung, District 4
Alexis Hill, District 1
Kitty Jung, District 3
Jeanne Herman, District 5



COUNTY MANAGER
Eric P. Brown

ASSISTANT DISTRICT ATTORNEY
David Watts-Vial

COUNTY CLERK
Janis Galassini

NOTICE OF MEETING AND AGENDA

WASHOE COUNTY BOARD OF COUNTY COMMISSIONERS - 1001 E. 9th Street, Reno, Nevada

April 27, 2021
10:00 a.m.

NOTE: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. The Consent is a single agenda item and is considered as a block and will not be read aloud. The Board of County Commissioners may take breaks approximately every 90 minutes.

Accessibility. In compliance with the Americans with Disabilities Act, the Washoe County Commission Chambers are accessible and those requiring accommodation for this meeting should notify the Office of the County Manager at (775) 328-2000, 24 hours prior to the meeting.

Public Transportation. Public transportation is available to this meeting site: RTC Routes 2, 2S, 5 and 15 serve this location. For eligible RTC ACCESS reservations call (775) 348-5438.

Time Limits. Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individually numbered items designated as "for possible action" on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Commission meeting. Persons may not allocate unused time to other speakers.

Forum Restrictions and Orderly Conduct of Business. The Board of County Commissioners conducts the business of Washoe County and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

Responses to Public Comments. The County Commission can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Commission. However, responses from Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Commission will consider, Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask for County staff action or to ask that a matter be listed on a future agenda. The Commission may do this either during the public comment item or during the following item "Commissioners'/County Manager's announcements, reports and updates, requested for information or topics for future agendas."

Pursuant to NRS 241.020, the Agenda for the Board of County Commissioners has been posted at the following locations: Washoe County Administration Building (1001 E. 9th Street, Bldg. A), Washoe County Courthouse-Second Judicial District Court (75 Court Street), Reno City Hall - Clerk's Office (1 E. 1st Street); Sparks Justice Court (1675 East Prater Way); www.washoecounty.us/bcc/board_committees/ and <https://notice.nv.gov>.

Support documentation for the items on the agenda, provided to the Washoe County Board of Commissioners is available to members of the public at the County Manager's Office (1001 E. 9th Street, Bldg. A, 2nd Floor, Reno, Nevada) Elizabeth Jourdin, Assistant to the County Manager, (775) 328-2000 and on Washoe County's website www.washoecounty.us/bcc <http://www.washoecounty.us/bcc>

10:00 a.m.

1. Salute to the flag.
2. Roll call.
3. Presentation and overview of the Washoe County COVID-19 Regional Information Center (RIC) pandemic outreach including the allocation of CARES funding support, the Mask On Move On campaign, outreach efforts to vulnerable populations, and vaccination messaging efforts moving forward. Manager's Office. (All Commission Districts.) FOR DISCUSSION ONLY
4. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole.
5. Commissioners'/County Manager's announcements, reports and updates to include boards and commissions updates, requests for information or topics for future agendas. (No discussion among Commissioners will take place on this item.)

6. Consent Items. (FOR POSSIBLE ACTION)

- 6.A. Approval of minutes for the Board of County Commissioners' regular meeting of March 23, 2021. Clerk. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC2021-03-23W](#)

- 6.B. Recommendation to 1) approve roll change requests, pursuant to NRS 361.765 and/or NRS 361.768, for errors discovered on the 2018/2019, 2019/2020 and 2020/2021 secured and unsecured tax rolls 2) authorize Chair to execute the changes described in Exhibits A and B and 3) direct the Washoe County Treasurer to correct the error(s). [cumulative amount of decrease to all taxing entities \$20,891.69]. Assessor. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 4/27/21 - Assessor - Staff Report Roll Change Requests](#)
[BCC 4/27/21 - Assessor - Exhibit A](#)
[BCC 4/27/21 - Assessor - Exhibit B](#)

- 6.C. Recommendation to approve a Professional Services Agreement between Washoe County and Nichols Consulting Engineers, Inc., [\$107,460.00] effective April 27, 2021 through September 30, 2021, for pavement condition data collection services as required under the provisions of NRS 365.550, NRS 625.530, and the 2040 Regional Transportation Plan Section 6.2. Pavement data collection, used for monitoring the conditions of roadway pavement within Unincorporated Washoe County, leads to improved management, quality and performance of County roadways while minimizing maintenance and replacement costs. Community Services. (Commission Districts 4 & 5.) FOR POSSIBLE ACTION

Attachments: [BCC 04-27-21 Staff Report NCE Pavement Data Collection](#)
[NCE PCI Data Collection Agmt & Exhibits Partial signed](#)

- 6.D.1. Recommendation to retroactively approve the Professional Services Agreement to support case management services for Family Treatment Court, between the Second Judicial District Court and Tru Vista, in an amount not to exceed [\$5,000] (no match required), to support the Specialty Courts program, effective April 1, 2021 through June 30, 2021. District Court. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC Staff Report FTC-TruVista FY21 4-27-2021](#)
[FTC-Tru Vista FY21 Contract](#)

- 6.D.2. Recommend that the Board of County Commissioners retroactively acknowledge the Addendum to Contract Terms for Professional Services Agreement for Substance Use and Mental Health Counseling Services for Adult Drug Court, between the Second Judicial District Court and The Empowerment Center for an additional amount not to exceed \$3,200, for a total not to exceed amount of \$25,700 to support the Specialty Courts programs, effective October 1, 2020 through June 30, 2021. District Court. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC Staff Report 4-27-2021 ADC-TEC Addendum-TL FY21 District Court-Specialty Courts](#)
[ADC-TEC TL Addendum FY21](#)
[ADC-TEC TL FY21 Fully Executed](#)

- 6.E. Recommendation to approve the reclassifications of a Program Assistant, pay grade K, to Administrative Secretary Supervisor, pay grade K, Human Services Support Specialist II, pay grade H, to Eligibility Certification Specialist II, pay grade I (Human Services Agency), Deputy County Recorder, pay grade G, to Office Assistant II, pay grade E (Recorder's Office), Office Assistant II (.60 FTE), pay grade E, to Office Assistant III (1.0 FTE), pay grade G, and Facilities Coordinator, pay grade H, to Inmate Work Program Leader, pay grade I (Sheriff's Office), as evaluated by the Job Evaluation Committee; and authorize Human Resources to make the necessary changes. [Net fiscal impact \$36,647] Human Resources. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [Staff Report - JEC Actions \(\\$36647\)](#)

- 6.F.1. Recommendation to approve an Agreement for Professional Services between Washoe County and the Karma Box Project to provide contracted staffing to operate the temporary Safe Camp [\$102,780.83 for initial three month term, \$34,260.28 per month for subsequent months]; authorize the Purchasing and Contracts Manager to execute the agreement. Item supports the development of a safe camping location to improve water quality along the Truckee River and expand capacity for those experiencing homelessness. Manager's Office. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [KBP Contract Staff Report 4.27.21](#)
[Safe Camp Professional Services Agreement 4.27.21](#)
[Sole Source Justification - signed](#)

- 6.F.2. Recommendation to approve Commission District Special Fund disbursement in the amount of [\$10,000] for Fiscal Year 2020-2021; District 4 Commissioner Vaughn Hartung recommends a [\$10,000] grant to Moms on the Run to support continuing efforts to financially assist women battling cancer; approve Resolutions necessary for same; and direct the Comptroller's Office to make the necessary disbursement of funds. Manager's Office. (Commission District 4.) FOR POSSIBLE ACTION

Attachments: [Moms on the Run Staff Report](#)
[03-R21-014](#)

End of Consent Items

7. Recommendation to (1) approve the purchase of two replacement Thomas Built 14 passenger buses from BusWest 21107 South Chico St., Carson, CA 90745 in the total amount of [\$159,026.50], utilizing Hemet Unified School District's Bid No. 061719 pursuant to the joinder provision of NRS 332.195; and (2) authorize the Purchasing and Contracts Manager to use Hemet Unified School District's Bid No. 061719 pursuant to the joinder provision of NRS 332.195 contract usage agreement. The purchase of the two buses will replace two buses which have been in service for more than 15 years and have reached the end of their useful lives. These buses will be assigned to the Department of Juvenile Services which contracts with several agencies to provide work crews that provide labor for several programs. These buses are critical to effectively managing these contracts. Community Services. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 4-27-21 - Staff Report to Approve Purchase of 2 Thomas Built Buses](#)

8. Recommendation to (1) approve the purchase of three replacement 66,000 GVWR Truck Cab/Chassis with dump body, sand spreader and snowplow, in the total amount of [\$802,791.00] from Velocity Truck Centers, 1550 E. Greg Street, Sparks, NV 89431 utilizing Washoe County Bid #3109-20 approved by the Board of County Commissioners on November 12, 2019; and (2) authorize the Purchasing and Contracts Manager to use Washoe County Bid #3109-20 contract usage agreement. The purchase of the three trucks will replace three trucks which have been in service for more than 15 years and have reached the end of their useful lives. Community Services. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 4-27-21 Staff Report Approve Purchase of 3 Dump Trucks](#)

9. Recommendation to approve future reimbursement to Truckee Meadows Water Authority (TMWA) [in an estimated amount of \$182,200] for planned capital improvements to certain tetrachloroethene (PCE) remediation facilities located in the central Truckee Meadows, pursuant to the Washoe County, Nevada, District Number 24 (Groundwater Remediation) Agreement for Ownership, Operation and Maintenance of Certain Remediation Facilities and for Reimbursement of Certain Expenses, between Washoe County and the TMWA, and upon receipt of invoice, direct the Comptroller to make the payment [in an amount not to exceed \$190,000]. Community Services. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 04-27-21 - Staff Report TMWA Treatment Facilities Improvements Reimbursement](#)
[BCC 04-27-21 - Attachment A - Reimbursement Agreement 2009](#)
[BCC 04-27-21 - Attachment B - Improvements Description-TMWA-210413](#)
[BCC 04-27-21 - Attachment C - EngCostEst-210322](#)

10. Recommendation to award a bid and approve the Agreement to the lowest responsive, responsible bidder for the Washoe County Regional Shooting Facility Road and Drainage Improvements Project to construct a new parking lot and improve drainage along the entrance road. This project is being funded through an NDOW and cash/in-kind match from Washoe County, [staff recommends Aspen Developers Corporation, in the amount of \$138,000.00] and approve bid alternates 1 & 2 totaling \$29,260.00 and approved a separate \$25,000 contingency fund for a total project amount of \$192,260.00. Community Services. (Commission District 5.) FOR POSSIBLE ACTION

Attachments: [BCC 4-27-21 Staff Report WC Regional Shooting Range JH Fiscal Edits](#)
[BCC 4-27-21 - Construction Agreement & Insurance Exhibit & SG20-06 Form Shooting Range Facility](#)

11. Recommendation to retroactively accept a FY21 Nutrition Services Incentive Program (NSIP) subgrant award from the State of Nevada, Aging and Disability Services Division (ADSD) in the amount of [\$331,667; no county match] retroactive from October 1, 2020 to September 30, 2021 to supplement food costs for the Older Americans Act Title III congregate and home-delivered meal programs; authorize the Director of the Human Services Agency to retroactively execute the grant documents; and direct the Comptroller's Office to make the necessary budget amendments. Human Services Agency. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 04-27-21 TMP4886 Accept FY21 NSIP \[\\$331,667; no county match\]](#)
[16-000-57-NX-21 NOSA](#)

12. Recommendation to approve a FFY20 Emergency Management Performance Grant (EMPG) from the State of Nevada, Division of Emergency Management (NDEM) awarding [\$170,877.00 (\$170,877.00 County match required)] to be used for partial funding for the Washoe County Emergency Management Administrator, consulting services for avalanche and weather advisory services, and other operating expenses for the Regional Emergency Operations Center; retroactive from October 1, 2019 through September 30, 2021; if approved, authorize the County Manager or his designee to sign the grant award documents when received. Manager's Office. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [FY 2020 EMPG Staff Report - \\$170,877.00](#)
[EMPG FFY20 Award](#)

13. Recommendation to authorize Human Resources to create 1.0 FTE Homeless Services Coordinator position, 1.0 FTE Housing and Grants Specialist position, 2.0 FTE Management Analyst positions, and 1.0 FTE Program Assistant position as evaluated and approved by the Washoe County job evaluation process and to begin the recruitment process; positions are not to be hired prior to receiving final budget authority as will be presented and detailed to the Commission in the FY22 County Manager's final recommended budget on May 18, 2021; these positions are being proposed in support of addressing regional homelessness and the transition of homeless services to Washoe County. Manager's Office. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [Homeless Services Staff Report 4.27.21](#)

14. Recommendation to approve the Forensic Support Services Agreements between Washoe County on behalf of Washoe County Sheriff's Office and various Local Law Enforcement Agencies: Elko Band Tribal PD \$1,500; Fallon PD \$69,049; Lovelock Colony PD (Lovelock Paiute Tribal PD) \$1,500; Reno Fire Department \$3,000; Sparks PD \$689,500; Pershing Co SO \$44,002 for Forensic Laboratory Analysis Service fees for the retroactive term of July 1, 2020 to June 30, 2021 with a total income of [\$808,551.00]. Sheriff. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 04-27-21 - Sheriff - Forensic Services Agreements \[\\$808,551\]](#)
[Forensic Services Agreements](#)

15. Presentation and Update on FY 20-21 Third Quarter Status Report for the Washoe County Regional Detention Facility to include security of the jail, conditions of confinement, staffing and medical care of inmates housed at the Washoe County Sheriff's Office; acknowledge receipt of Report. Sheriff. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 04-27-21- Sheriff - Jail Status Report FY21 Qtr 3](#)
[Jail Status Report FY 20-21 3rd Quarter](#)

16. Recommendation to approve Amendment #4 to Agreement Regarding November 2000 Parks, Trails and Open Space Bonds-Lake Tahoe Bike Path Project [Parks-WC-1] for Phase 4 of the Lake Tahoe Bike Path Project between Washoe County and Tahoe Transportation District (TTD) to authorize the use of remaining WC-1 Funds in the amount of [\$285,000] and prior disbursement of [\$41,136.67] for expenses associated with the purchase, planning, design and development of the old Incline Elementary School at 771 Southwood Blvd, Incline Village, Nevada; and to extend the end term from June 30, 2021 to December 31, 2021; and authorize Assistant County Manager [Dave Solaro] to execute the Amendment #4 and all appropriate Tahoe Transportation District related agreements and documents. Community Services. (Commission District 1.) FOR POSSIBLE ACTION

Attachments: [BCC 04-27-21 - Staff Report - Amendment #4 with TTD](#)
[BCC 04-27-21 - AMENDMENT #4 -TTD](#)

17. Recommendation to acknowledge status report and possible direction to staff on the County Manager's recommended Fiscal Year 2022 Budget; and direct the County Manager to return to the Board of County Commission with a Tentative and Final Budget incorporating the approved County Manager's recommendations for adoption at a public hearing to be scheduled on May 18, 2021. Manager's Office. (All Commission Districts.) FOR POSSIBLE ACTION

18. Presentation and possible action on the Fiscal Year 2021/22 Washoe County Strategic Plan, including a status update of Fiscal Year 2020/21 strategic initiatives as they relate to the County's four strategic initiatives: Fiscal Sustainability, Economic Impacts, Vulnerable Populations and Innovated Services. Manager's Office. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC.Mid-Year Progress Report.Final](#)

19. Discussion and direction to staff regarding legislation or legislative issues proposed by legislators, by Washoe County, Truckee Meadows Fire Protection District, or by other entities permitted by the Nevada State Legislature to submit bill draft requests, or such legislative issues as may be deemed by the Chair or the Board to be of critical significance to Washoe County. Manager's Office. (All Commission Districts.) FOR POSSIBLE ACTION

Public Hearing. (Note: Due to public testimony and discussion, time expended on the item in this category can vary.)

20. Public hearing pursuant to NRS 533.550 for possible action to adopt Resolution R21-003 approving a Water Rights Lease between Sky Tavern, a Nevada non-profit corporation, and Washoe County for approximately 4.5972 acre-feet of water rights associated with the Browns Creek Decree (Washoe County's one-half interest in Proof of Vested Right V-02748) for the purpose of snow making in support of the Sky Tavern Junior Ski Program [Lessee shall pay a rental fee of one dollar for the term of the Lease through October 31, 2049, including all taxes and assessments, filing and permit fees associated with use of the water rights]; having made all four written findings pursuant to NRS 533.550. Community Services. (Commission District 1.) FOR POSSIBLE ACTION

Attachments: [BCC 04-27-21 - Staff Report - Sky Tavern Water Rights Lease](#)
[BCC 04-27-21 - Water Rights Lease - Sky Tavern](#)
[BCC 04-27-21 - Resolution - Sky Tavern Water Rights Lease](#)

21. Public hearing pursuant to NRS 277.050, to consider any objections to the Resolution of Intent to execute an amended easement agreement and amended easement deed between Washoe County and the Truckee Meadows Water Authority to change an existing access and water facilities easement from ±11,802 square feet to ±20,425 square feet and to amend the terms of a temporary easement totaling ±23,588 square feet to allow for the construction, installation and maintenance of a temporary below-ground waterline on APN 534-521-01, part of Sugarloaf Peak Open Space [at the additional appraised value of \$1,485.00]; possible approval of said amended easement agreement and amended easement deed; and, if approved, authorize the Chair to execute the amended agreement and amended deed to that effect. Community Services. (Commission District 4.) FOR POSSIBLE ACTION

Attachments: [BCC 04-27-21 - Staff Report - Sugarloaf OS Easement Amendment](#)
[BCC 04-27-21 - Amended Sugarloaf OS Easement Agreement](#)

End Of Scheduled Public Hearings

22. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole.
23. Commissioners’/County Manager’s announcements, reports and updates to include boards and commissions updates, requests for information or topics for future agendas. (No discussion among Commissioners will take place on this item.)

Adjournment

Various boards/commissions the Washoe County Commissioners may be a member of or liaison to:

Chair Lucey

Community Homelessness Advisory Board
Nevada Association of Counties Board of Directors (NACO)
Regional Transportation Commission
Reno-Sparks Convention & Visitors Authority
Tahoe Regional Planning Agency Governing Board (alternate)
Tahoe Transportation District Board of Directors (alternate)
Tahoe Transportation Commission (alternate)
Truckee Meadows Water Authority Board (alternate)
Truckee River Flood Management Authority (alternate)
Washoe County Criminal Justice Advisory Committee
Washoe County District Board of Health
Washoe County Investment Committee
Washoe County Legislative Liaison
Washoe County School District Capital Funding Protection Committee
Washoe County School District Oversight Panel
Washoe County Stadium Authority (alternate)
Western Nevada Development District (WNDD) (alternate)
Western Regional Water Commission

Vice-Chair Hartung

Community Homelessness Advisory Board (alternate)
EDAWN (Economic Development Authority of Western Nevada)
Nevada Association of Counties Board of Directors (NACO)
Regional Transportation Commission
Truckee Meadows Regional Planning Agency Governing Board
Truckee Meadows Water Authority Board
Truckee River Flood Management Authority
Washoe County Stadium Authority (alternate)
Western Regional Water Commission

Commissioner Hill

Community Homelessness Advisory Board
Downtown Reno Business Improvement District
EDAWN (Economic Development Authority of Western Nevada) (alternate)
Nevada Tahoe Conservation District Board of Supervisors
Tahoe Prosperity Center Board of Directors
Tahoe Regional Planning Agency Governing Board
Tahoe Transportation District Board of Directors
Tahoe Transportation Commission
Truckee Meadows Regional Planning Agency Governing Board
Truckee Meadows Water Authority Board
Truckee River Flood Management Authority
Washoe County Internal Audit Committee (alternate)
Washoe County Investment Committee
Washoe County Legislative Liaison
Washoe County Stadium Authority

Commissioner Jung

Washoe County Animal Services Advisory Board
Downtown Reno Business Improvement District (alternate)
Nevada Tahoe Conservation District Board of Supervisors (alternate)
Nevada Works (alternate)
Truckee Meadows Water Authority Board (alternate)
Truckee River Flood Management Authority (alternate)
Washoe County Open Space and Regional Parks Commission Liaison
Washoe County Senior Services Advisory Board Liaison
Washoe County Stadium Authority

Commissioner Herman

Nevada Association of Counties Board of Directors (alternate)
NevadaWorks
State Land Use Planning Advisory Council (SLUPAC)
Truckee Meadows Regional Planning Agency Governing Board
Truckee Meadows Water Authority Board (alternate)
Truckee River Flood Management Authority (alternate)
Verdi Television District (Liaison)
Vya Conservation District (Diane Stobiecki—alternate)
Washoe County Debt Management Commission
Washoe County Internal Audit Committee
Washoe County Senior Services Advisory Board Liaison (alternate)
Washoe County School District Capital Funding Protection Committee
Washoe County School District Oversight Panel
Washoe County Stadium Authority (alternate)
Washoe-Storey Conservation District (Jim Shaffer – alternate)
Western Nevada Development District (WNDD)