



## **NOTICE OF MEETING AND AGENDA**

### **SPANISH SPRINGS CITIZENS ADVISORY BOARD**

**June 17, 2026**

**6:00 p.m.**

#### **Members**

Bonnie Billings, Chair  
Bradley Young, Vice-Chair  
Brandon Partain  
Shannon Martell  
Jason Evans  
Renate York (Alternate)

**Spanish Springs Library  
7100A Pyramid Way  
Sparks, NV 89436**

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Items on this agenda may be taken out of order, combined with other items, discussed or voted on as a block, removed from the agenda, or moved to another agenda of another later meeting at the discretion of the Chair.

#### **Accessibility**

The meeting location is accessible to the disabled. If you require special arrangements for the meeting, call the Commission Support Team, (775) 328-2003, two working days prior to the meeting.

Zoom teleconference at the link below. NOTE: This option will require a computer with audio and video capabilities and downloading the ZOOM application

<https://washoecounty-gov.zoom.us/j/92117172965>

#### **Public Comment**

Members of the public may submit comments by mail, email listed below, or via voice message at: (775) 328-2003. Staff will make reasonable efforts to include all comments received by 4:00pm the day prior to the meeting by email and voicemail into the record. Comments are limited to 3 minutes per person and will be entered into the record only.

[CAB@washoecounty.gov](mailto:CAB@washoecounty.gov)

### **Time Limits**

Public comments are welcomed during the Public Comment period for all matters, whether listed on or off the agenda, and are limited to three (3) minutes per person or as designated by the Citizens Advisory Board Chair at the beginning of the meeting. Additionally, public comment of three (3) minutes per person will be heard during individually numbered items designated as "for possible action" on the agenda. No action may be taken on a matter raised under general public comment until the matter is included on an agenda as an item on which action may be taken. Persons may not allocate unused time to other speakers.

### **Forum Restrictions and Orderly Conduct of Business**

The Citizens Advisory Board is an advisory body providing community comments and recommendations to Washoe County governing boards. Comments and dialogue centered around the key principles of dignity: inclusion, safety, recognition, fairness, understanding, acknowledgement, independence, accountability benefit of the doubt, and acceptance of identity are encouraged. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warning against disruptive conduct may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

### **Responses to Public Comment**

The Citizens Advisory Board can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the CAB members. However, responses from CAB members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Citizens Advisory Board will consider, CAB members may choose not to respond to public comments, except to correct factual inaccuracies, ask for County staff clarification, or to ask that a matter be addressed on a future agenda. CAB members may do this either during the public comment item or during the following item "CHAIRMAN/BOARD MEMBER ITEMS"

### **Posting Locations**

Pursuant to NRS 241.020(4)(a), this notice has been posted online at the following websites:

<https://www.washoecounty.gov/cabs>

<https://notice.nv.gov>

### **Support Documentation**

Support documentation for the items on the agenda, provided to the CAB is available to members of the public by emailing the Commission Support Team at the email listed below.

[CAB@washoecounty.gov](mailto:CAB@washoecounty.gov)

**1. CALL TO ORDER/ DETERMINATION OF QUORUM**

[Non-action item]

**2. PLEDGE OF ALLEGIANCE**

[Non-action item]

**3. GENERAL PUBLIC COMMENT**

Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the agenda. The Citizens Advisory Board will also hear public comment during individual action items, with comments limited to three minutes per person. Comments are to be made to the CAB as a whole. [Non-Action Item]

**4. APPROVAL OF MINUTES**

For the meeting of May 6, 2026. [For Possible Action]

**Attachments:** [2026-05-06 SSCAB Minutes DRAFT](#)

**5. WHO APPROVED THIS?! A LEARNING ACTIVITY TO DEMONSTRATE HOW A PROJECT IN WASHOE COUNTY GETS APPROVED**

Watch an interactive simulation of the planning review process using a fictional development proposal. Board members and presenters will take on stakeholder roles to demonstrate how projects are reviewed, how impacts are evaluated, and how public input is considered before decisions are made. Topics will include land use and zoning, environmental review, traffic and infrastructure, economic development, community concerns, and mitigation strategies. [Non-Action Item]

**Attachments:** [For Audience - Problem Based Learning Handout](#)  
[For Audience - Stakeholder Roles](#)

**6. GENERAL PUBLIC COMMENT**

Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the agenda. The Citizens Advisory Board will also hear public comment during individual action items, with comments limited to three minutes per person. Comments are to be made to the CAB as a whole. [Non-Action Item]

**7. CAB MEMBER ANNOUNCEMENTS/REQUESTS**

This item is limited to announcements, requests for future agenda items, or discussion by CAB members. [Non-Action Item]

**8. COMMISSIONER ANNOUNCEMENTS/UPDATES**

This item is limited to announcements and updates by Commissioner Andriola. [Non-Action Item]

**9. ADJOURNMENT**

**Comments? Ideas?**

Washoe County wants to hear from [INSERT REGION] residents on relevant matters important to them. Let's work together to identify topics, ideas, and questions to help make the quality of life in [INSERT REGION] the best it can be. Community engagement is important, and the feedback you provide will help your County Commissioner and Washoe County share information at upcoming CAB meetings and through other communications channels to keep you better informed. Visit this website to learn more:

<https://washoe-county-nv.civilspace.io/en/c/citizen-advisory-boards-cabs>