



WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: June 10, 2025

DATE: Thursday, June 05, 2025

TO: Board of County Commissioners

FROM: Joshua Jenkins, Lieutenant, Special Operations Division
(775) 321-4948; jjenkins@washoecounty.gov

THROUGH: Darin Balaam, Sheriff

SUBJECT: Recommendation to approve a new FY25 Capital Improvement Project – Sheriff’s Office - Real Time Operations Center (RTOC) contingent and effective upon approval by the Capital Improvement Project (CIP) committee; accept the Sole Sourced Service Agreement for the Real Time Operations Center Remodel Project at the Washoe County Sheriff’s Office [staff recommends Constant Technologies, Inc. in the amount of \$629,896.74] to remodel and launch a live intelligence exchange to collaborate amongst law enforcement networks nationwide for the retroactive period of May 7, 2025 – September 30, 2025; approve cross-fund budget appropriation transfer in the total amount of [\$658,708.74] for the RTOC project, from the Sheriff’s Office, General Fund (100) to the Capital Improvement Fund (402) and, if approved, direct Finance to make the necessary net zero cross-fund budget appropriation transfers (net-zero impact, no additional funding is requested); authorize the County Purchasing and Contracts Manager to retroactively execute the agreement. (All Commission Districts.)

SUMMARY

The proposal for the Washoe County Sheriff’s Office – Real Time Operations Center Remodel Project were reviewed on April 7, 2025. The proposal tailored to meet the agencies’ specialized needs was received as follows:

| Washoe County Sheriff's Office Real Time Operations Center Remodel Project | |
|--|---------------------|
| Category | Amount |
| Equipment | \$479,706.74 |
| Professional Services | \$122,090.00 |
| Freight | \$28,100.00 |
| Vendor's Estimate | \$629,896.74 |

AGENDA ITEM # _____

Staff included the Proposal and costs to highlight the highly modified equipment and integration capabilities with existing systems. Ultimately the Scope of Work for this specialized build exceeded the reach of most standard applications. Technology Services was consulted throughout this process to which a mutual agreement was reached that utilizing this vendor was in the best interest of the mission.

Staff have verified in the System for Award Management (SAMs) exclusions that this vendor is not excluded from receiving contracts as a result of being debarred; thus, not prohibited by NRS 338.017(2) from being awarded the contract.

Washoe County Strategic Objective supported by this item: Safe, secure, and healthy communities.

PREVIOUS ACTION

None

BACKGROUND

This project meets the criteria to be considered a CIP project as the project has a cost exceeding \$100,000 or more for assets that have a life-span of more than one year. The Sheriff's Office is in the process of submitting this request to the CIP committee for review and approval. The project is not included in the approved 5-year CIP Plan and requires separate Board approval.

Washoe County Sheriff's Office funds will be utilized in direct response to the rise of criminal activity throughout the region. Expanding our access to Realtime information across the nation along with networking capabilities will enhance our ability to protect the community we serve. WCSO will renovate the existing area within the Special Operations Division which would result in limiting and reducing the potential exposure of classified information. This renovation would allow the Northern Nevada Intelligence Center to securely process sensitive information used to assist with investigations and targeted operations. The modification would provide highly restricted access to a non-public facing area within the facility that should remain only accessible to a dedicated team of Detectives, Analysts and the assigned chain of command.

Reason for retroactive submittal: Item was submitted to the first available BCC meeting once documentation was received and processed.

FISCAL IMPACT

If the CIP Committee and Board approves the Sheriff's Office – Real Time Operations Center project, the FY25 budget for the Sheriff's Office General Fund (100) and CIP Public Safety Projects (F402-14) will need to be amended with the following cross-fund net-zero appropriation transfers:

| Fund/Function | Cost Center/Project | G/L Account | Budget Change |
|---|---|-------------------------------------|----------------------|
| General Fund (100)/Public Safety | CC150200 Office of Sheriff | 710585-Undesignated Budget | (\$28,812.00) |
| General Fund (100)/Public Safety | CC150200 Office of Sheriff | 710585 – Undesignated Budget | (\$629,896.74) |
| General Fund (100)/Public Safety | CC150200 Office of Sheriff | 814092 – Transfer to Public Works | \$658,708.74 |
| Capital Improvements Fund (402)/Public Safety | PW-TBD – Sheriff’s Office Real Time Operations Center | 781080 – Construction Contracts | \$658,708.74 |
| Capital Improvements Fund (402)/Public Safety | PW-TBD – Sheriff’s Office Real Time Operations Center | 621001 – Transfer from General Fund | \$658,708.74 |

Note: Impact to the County budget is net-zero.

RECOMMENDATION

It is recommended that the Board of County Commissioners Recommendation to approve a new FY25 Capital Improvement Project – Sheriff’s Office - Real Time Operations Center (RTOC) contingent and effective upon approval by the Capital Improvement Project (CIP) committee; accept the Sole Sourced Service Agreement for the Real Time Operations Center Remodel Project at the Washoe County Sheriff’s Office [staff recommends Constant Technologies, Inc. in the amount of \$629,896.74] to remodel and launch a live intelligence exchange to collaborate amongst law enforcement networks nationwide for the retroactive period of May 7, 2025 – September 30, 2025; approve cross-fund budget appropriation transfer in the total amount of [\$658,708.74] for the RTOC project, from the Sheriff’s Office, General Fund (100) to the Capital Improvement Fund (402) and, if approved, direct Finance to make the necessary net zero cross-fund budget appropriation transfers (net-zero impact, no additional funding is requested); authorize the County Purchasing and Contracts Manager to retroactively execute the agreement. (All Commission Districts.)

POSSIBLE MOTION

Should the Board agree with staff’s recommendation, a possible motion would be: “Move to approve a new FY25 Capital Improvement Project – Sheriff’s Office - Real Time Operations Center (RTOC) contingent and effective upon approval by the Capital Improvement Project (CIP) committee; accept the Sole Sourced Service Agreement for the Real Time Operations Center Remodel Project at the Washoe County Sheriff’s Office [staff recommends Constant Technologies, Inc. in the amount of \$629,896.74] to remodel and launch a live intelligence exchange to collaborate amongst law enforcement networks nationwide for the retroactive period of May 7, 2025 – September 30, 2025; approve cross-fund budget appropriation transfer in the total amount of [\$658,708.74] for the RTOC project, from the Sheriff’s Office, General Fund (100) to the Capital Improvement Fund (402) and, if approved, direct Finance to make the necessary net zero cross-fund budget appropriation transfers (net-zero impact, no additional funding is requested); authorize the County Purchasing and Contracts Manager to retroactively execute the agreement”