# WASHOE COUNTY

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## STAFF REPORT
**BOARD MEETING DATE:** October 13, 2020

**DATE:** September 15, 2020

**TO:** Board of County Commissioners

**FROM:** Amber Howell, Director, Human Services Agency
775-785-8600, ahowell@washoecounty.us

**THROUGH:** Kate Thomas, Assistant County Manager

**SUBJECT:** Recommendation to accept a COVID-19 Emergency Services Funding (CARES Act) subgrant award from the State of Nevada Aging and Disability Services Division (ADSD) in the amount of [$208,000; no county match] retroactive from April 1, 2020 to September 30, 2021 to provide paper products for the Home Delivered Meals program; authorize the Director of the Human Services Agency to execute the subgrant award and related documents; and direct the Comptroller's Office to make necessary budget amendments. (All Commission Districts)

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**SUMMARY**

The Agency would like to recommend the acceptance of a subgrant from the State of Nevada Aging and Disability Services Division (ADSD) in the amount of [$208,000; no county match] retroactive from April 1, 2020 to September 30, 2021 to provide paper products for the Home Delivered Meals program.

**Washoe County Strategic Objective supported by this item:** Safe, Secure and Healthy Communities

**PREVIOUS ACTION**

On May 12, 2020, the Board of County Commissioners approved item #5.F.2, the Agency's request to accept a subgrant award from the State of Nevada Aging and Disability Services Division for a supplemental award for COVID-19 emergency support of Home Delivered Meals in the amount of $23,871 with no county match, retroactive from March 20, 2020 through September 30, 2021.

On July 14, 2020, the Board of County Commissioners approved item #7.I.1, the Agency's request to accept a subgrant award from the State of Nevada Aging and Disability Services Division for a supplemental award for COVID-19 emergency support by providing Homemaker workers with personal protective equipment (PPE), establishing a grocery home delivery program and expanding wellness checks phone calls

in the amount of [$50,000; no county match] retroactive from April 1, 2020 through September 30, 2021.

## BACKGROUND

In light of the unprecedented COVID-19 worldwide pandemic, Washoe County Human Services Agency (WCHSA) has been driven to ramp up services to meet growing and changing needs in our community. This is especially true among our senior population, who remain most at-risk to suffer adverse outcomes if infected with the coronavirus. As a result, seniors throughout Washoe County are practicing "social distancing" by essentially becoming homebound as even a trip to the grocery store could be risky.

This grant will enhance Washoe County Human Services Agency's ability to meet the increase in requests for home-delivered meals due to COVID-19. The award will provide for paper products associated with home-delivered meals including to-go containers, Oliver trays, bags, disposable cutlery sets, cups and lids, and other similar items.

The Agency received the Notice of Subaward for this grant on August 26, 2020 with an effective date of April 1, 2020; therefore, the request to accept this award is retroactive.

## GRANT AWARD SUMMARY

**Project/Program Name:** Home Delivered Meals Program

**Scope of the Project:** The Human Services Agency provides daily meals delivered to the homes of Washoe County residents of who are 60 and older.

**Benefit to Washoe County Residents:** The Home Delivered Meals program provides meals to seniors, one of the county's most vulnerable populations.

**On-Going Program Support:** This grant is in response to the emergency circumstances created by COVID-19. The expanded services supported by this grant will conclude as the emergency subsides.

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|---|---|
| **Award Amount:** | **$208,000 direct/ $0 indirect** |
| **Grant Period:** | April 1, 2020 to September 30, 2021 |
| **Funding Source:** | Administration for Community Living (ACL);<br>CARES Act for Nutrition Services under Title III-C of the Older Americans Act (HDC3) |
| **Pass Through Entity:** | Nevada Department of Health and Human Services<br>Aging and Disability Services Division |
| **CFDA Number:** | 93.045 |

**Grant ID Number:** 2001NVHDC3-00

**Match Amount and Type:** N/A

**Sub-Awards and Contracts:** The Human Services Agency will follow the County and federal grant procurement guidelines for any subawards and contracts.

## FISCAL IMPACT

Should the board accept this grant award and approve these amendments, the FY21 Human Services Agency, Senior Services Fund (F225) adopted budget will be increased by $208,000 in both revenues and expenditures in the following accounts:

| Account Number | | Description | Amount of Increase/(Decrease) |
|---|---|---|---|
| IO 11753 | - 431100 | Federal Grants | $ 208,000.00 |
| | | **Total Revenue** | **$ 208,000.00** |
| IO 11753 | - 710300 | Operating Supplies | $ 208,000.00 |
| | | **Total Expenditures** | **$ 208,000.00** |

The grant has no county match requirement and there are no indirect costs included in the grant budget.

## RECOMMENDATION

It is recommended that the Board of County Commissioners accept a COVID-19 Emergency Services Funding (CARES Act) subgrant award from the State of Nevada Aging and Disability Services Division (ADSD) in the amount of [$208,000; no county match] retroactive from April 1, 2020 to September 30, 2021 to provide paper products for the Home Delivered Meals program; authorize the Director of the Human Services Agency to execute the subgrant award and related documents; and direct the Comptroller's Office to make necessary budget amendments.

## POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: "Move to accept a COVID-19 Emergency Services Funding (CARES Act) subgrant award from ADSD in the amount of [$208,000; no county match] retroactive from April 1, 2020 to September 30, 2021 to provide paper products for the Home Delivered Meals program; authorize the Director of the Human Services Agency to execute the subgrant award and related documents; and direct the Comptroller's Office to make necessary budget amendments.