



# WASHOE COUNTY

Integrity Communication Service  
www.washoecounty.us

## STAFF REPORT

**BOARD MEETING DATE:** August 31, 2020

**DATE:** August 5, 2020

**TO:** Board of County Commissioners

**FROM:** Amber Howell, Director, Human Services Agency  
775-785-8600, ahowell@washoecounty.us

**THROUGH:** Kate Thomas, Assistant County Manager

**SUBJECT:** Recommendation to approve Amendment #1 to the current Nevada Aging and Disability Services Division Independent Living Grant for Homemaker Services to increase award in the amount of [\$25,000; \$3,750 county match] and to change Subaward Type from Fixed-Fee to Categorical to allow funds to be used per Administration for Community Living and the State Emergency Declaration for COVID-19 response efforts during March through June 2020, retroactive from July 1, 2019 through June 30, 2020; and authorize Director of Human Services Agency to retroactively execute the grant and related documents. (All Commission Districts)

---

### SUMMARY

Recommendation to approve Amendment #1 to the current Nevada Aging and Disability Services Division Independent Living Grant for Homemaker Services to increase award in the amount of [\$25,000; \$3,750 county match] and to change Subaward Type from Fixed-Fee to Categorical to allow funds to be used per Administration for Community Living and the State Emergency Declaration for COVID-19 response efforts during March through June 2020, retroactive from July 1, 2019 through June 30, 2020.

The Washoe Board of County Commissioners must accept grant awards, and must approve amendments to the adopted fiscal year budget and direct the Comptroller's Office to make the necessary budget amendments.

Washoe County Strategic Objective supported by this item: Safe, Secure and Healthy Communities.

### PREVIOUS ACTION

On November 12, 2019 the Board accepted item #13 to accept sub-grant awards from the Nevada Aging and Disability Services Division for the following Older Americans Act Title III Programs: Representative Payee [\$31,218; County match of \$5,510 from ad valorem tax], Case Management [\$156,249; County match of \$27,577 from ad valorem tax] and Homemaker Services [\$72,200; County match of \$12,743 from ad valorem tax]; and the following State of Nevada Independent Living Programs: Homemaker Services

**AGENDA ITEM #** \_\_\_\_\_

[\$57,400; County match of 8,610 from ad valorem tax] and Adult Day Care [\$66,070; County match of \$9,911 from ad valorem tax], retroactive from July 1, 2019 through June 30, 2020.

On August 28, 2018 the Board accepted various Older Americans Act Title III and independent living grant awards for the period of July 1, 2018 through June 30, 2019.

On August 8, 2017 the Board accepted various Older Americans Act Title III and independent living grant awards for the period of July 1, 2017 through June 30, 2018.

On July 12, 2016 the Board accepted various Older Americans Act Title III and independent living grant awards for the period of July 1, 2016 through June 30, 2017.

On July 14, 2015 the Board accepted various Older Americans Act Title III grant awards for the period of July 1, 2015 through June 30, 2016.

These are continuing grants that have been accepted by the Board of County Commissioners annually.

### **BACKGROUND**

For many years the funding from the Nevada Aging and Disability Services Division Independent Living Grant has been the foundation of many important services that the department provides. The Homemaker program is a component of Washoe County Human Services Agency's continuum of care programs for senior citizens.

The Agency received Amendment #1 on June 30, 2020; therefore, the request to accept is retroactive.

### **GRANT AWARD SUMMARY**

**Project/Program Name:** Homemaker

**Scope of the Project:** The Homemaker program is a component of Washoe County Human Services Agency's continuum of care programs. Services are provided by qualified, licensed and bonded sub-contracted service agencies through a competitive bid process. Examples of services provided to seniors are shopping for food, prescriptions or household goods, housework, bill paying, and writing letters.

**Benefit to Washoe County Residents:** The Homemaker program when combined with other Senior Services programs increase the ability of at-risk seniors to maintain their independence and avoid premature institutionalization and unnecessary hospitalization.

**On-Going Program Support:** This Amendment represents a one-time increase in funds to support COVID-19 response efforts during March through June 2020. Additional resources to support ongoing Homemaker services come from Washoe County Senior Citizen ad valorem tax funds and County General Funds.

**Award Amount:** \$129,600 Original Award: (\$128,207 Direct / \$1,393 Indirect)  
\$ 25,000 Amended Increase: (\$25,000 Direct / \$0 Indirect)  
\$154,600 Revised Award: (\$153,207 Direct / \$1,393 Indirect)

**Grant Period:** July 1, 2019 through June 30, 2020

**Funding Source:** Nevada Aging and Disability Services Division  
Independent Living Grant

**Pass Through Entity:** N/A

**CFDA Number:** N/A

**Grant ID Number:** 16-000-02-LB-20

**Match Amount and Type:** \$3,750 county match

**Sub-Awards and Contracts:** The Human Services Agency has contracted for Homemaker services with Freedom Home Health based on RFP 3088-19, following the County's competitive bid process, and federal grant procurement guidelines as defined in 2 CFR 200 – Uniform Guidance.

### **FISCAL IMPACT**

Should the Board retroactively accept this award there will be no additional fiscal impact to the FY21 Human Services Agency's budget as the actual expenditures for the grant period of July 1, 2019 through June 30, 2020 have been posted in the Senior Services Fund (F225) in FY20 in Internal Order 11645 (FY20-Homemaker-State).

### **RECOMMENDATION**

Recommendation to approve Amendment #1 to the current Nevada Aging and Disability Services Division Independent Living Grant for Homemaker Services to increase award in the amount of [\$25,000; \$3,750 county match] and to change Subaward Type from Fixed-Fee to Categorical to allow funds to be used per Administration for Community Living and the State Emergency Declaration for COVID-19 response efforts during March through June 2020, retroactive from July 1, 2019 through June 30, 2020; and authorize Director of Human Services Agency to retroactively execute the grant and related documents.

### **POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be: "Move to approve Amendment #1 to the current Nevada Aging and Disability Services Division Independent Living Grant for Homemaker Services to increase award in the amount of [\$25,000; \$3,750 county match] and to change Subaward Type from Fixed-Fee to Categorical to allow funds to be used per Administration for Community Living and the State Emergency Declaration for COVID-19 response efforts during March through June

2020, retroactive from July 1, 2019 through June 30, 2020; and authorize Director of Human Services Agency to retroactively execute the grant and related documents.”