



WASHOE COUNTY

Integrity Communication Service

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STAFF REPORT

BOARD MEETING DATE: *September 19, 2023*

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TO: Board of County Commissioners

FROM: Eric Crump, Division Director, Operations
Community Services Department, (775)328-2182
ecrump@washoecounty.gov

THROUGH: Dave Solaro, Assistant County Manager
County Manager's Office, (775)328-3624,
dsalaro@washoecounty.gov

SUBJECT: Recommendation to award Washoe County Request for Proposal (RFP) No. 3221-24 and approve the Agreement for Landscape Maintenance Services to the lowest responsible and responsive bidder, [staff recommends BrightView, at an estimated annual value of \$392,573.88 plus cost for repairs]; for the period upon approval through September 30, 2026 with the option to renew for two additional one-year periods, and authorize the Purchasing and Contracts Manager to execute the agreement on behalf of Washoe County. (All Commission Districts.)

SUMMARY

Washoe County contracts for landscape maintenance at numerous County locations. This item recommends the awarding of Washoe County RFP No. 3221-24 and approval of the Agreement for Landscape Maintenance Services at 28 Washoe County facilities to Bright View.

Sealed proposals for Landscape Maintenance Services were opened on July 27, 2023. Two complete proposals were received from BrightView, Reno, NV and Reno Green, Reno NV.

Washoe County Strategic Objective supported by this item: Safe, secure and healthy communities.

Washoe County Strategic Objective supported by this item: Fiscal Sustainability.

PREVIOUS ACTION

On October 23, 2018, the Board awarded Washoe County Bid #3064-19 and approved the Agreement for Landscape Maintenance Services to T&T Laws Plus.

AGENDA ITEM # _____

BACKGROUND

Washoe County owns many public facilities requiring landscape maintenance. The maintenance includes exterior grounds including irrigation, turf, trees, shrubs and landscape beds. Contracting for landscape maintenance continues to be the most cost effective way to provide the service.

RFP for Landscape Maintenance Services was duly advertised on June 12, 2023 in the Reno Gazette Journal and made available through online services of Demandstar.com. Two sealed proposals for landscape maintenance services were received and opened in the Washoe County Purchasing Division on July 27, 2023 at 9:00 A.M.

Bidder	Address	Estimated Annual Cost
BrightView	3705 Barron Way, Reno, NV 89511	\$392,573.88
Reno Green	190 Woodland Avenue, Reno, NV 89523	\$627,252.00

As a result of a comprehensive, fair, and impartial evaluation of the proposals received in response to RFP No. 3221-24 it is recommended to award an agreement for landscape maintenance services to the lowest responsive bidder, BrightView.

FISCAL IMPACT

There is sufficient budget authority in FY24 for the Agreement for Landscape Maintenance Services within Community Services Department Facilities Management (C105306), Mills Lane Justice Center (IN20383), Emergency Operations Center (IN20384), Reno Admin Local (C250110), Animal Services Aid (C500000), Our Place (C223230), Cares Campus Shelter (C223410) and Cares/Safe Camp (C223420) in accounts Landscape Maintenance (710203).

Budget authority will be requested for subsequent fiscal years.

RECOMMENDATION

It is recommended the Board of County Commissioners award Washoe County RFP No. 3224-24 and approve the Agreement for Landscape Maintenance Services to the lowest responsible and responsive bidder, [staff recommends BrightView, at an estimated annual value of \$392,573.88, plus cost for repairs]; for the period upon approval through September 30, 2026 with the option to renew for two additional one-year periods, and authorize the Purchasing and Contracts Manager to execute the agreement on behalf of Washoe County.

POSSIBLE MOTION

Should the Board agree with staff’s recommendation, a possible motion would be, “Move to award Washoe County RFP No. 3224-24 and approve the Agreement for Landscape Maintenance Services to the lowest responsible and responsive bidder, [staff recommends BrightView, at an estimated annual value of \$392,573.88, plus cost for repairs]; for the period upon approval through September 30, 2026 with the option to renew for an additional two-year periods, and authorize the Purchasing and Contracts Manager to execute the agreement on behalf of Washoe County.”