



WASHOE COUNTY

Integrity Communication Service

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STAFF REPORT

BOARD MEETING DATE: September 17, 2024

DATE: April 29, 2024

TO: Board of County Commissioners

FROM: Ryan Johnston, Special Operations Captain
(775) 321-4912 rjohnston@washoecounty.gov

THROUGH: Darin Balaam, Sheriff

SUBJECT: Recommendation to accept supplemental funding [\$6,500.00 no match required] from the USDA Forest Service Humboldt-Toiyabe National Forest for overtime costs incurred while involved in the Cooperative Law Enforcement Agreement #21-LE-11041700-005 for the period date signed - December 31, 2024; and if approved, authorize Comptroller's Office to make the necessary budget amendments and retroactively authorize Sheriff Balaam to execute Modification #004 of grant award documents. (All Commission Districts.)

SUMMARY

This item is presented seeking approval to accept supplemental funding from the USDA Forest Service, Humboldt-Toiyabe National Forest per the 2024 Operating and Financial Plan, Modification #004 of the #21-LE-11041700-005 agreement. This supplemental funding of \$6,500 increases the total funding in the agreement to \$14,527.81.

These funds from the USDA Forest Service Humboldt-Toiyabe National Forest will be used to reimburse Washoe County Sheriff's Office for overtime costs incurred while involved in the Cooperative Law Enforcement Agreement #21-LE-11041700-005.

Washoe County Strategic Objective supported by this item: Fiscal Sustainability: Efficient delivery of regional services.

PREVIOUS ACTION

On May 28, 2024 the Board of County Commissioners approved item #7.H.1., the Sheriff's Office request to approve acceptance of supplemental funding [additional funding of \$6,500.00, no match required] from the USDA Forest Service Humboldt-Toiyabe National Forest for overtime costs incurred while involved in the Cooperative Law Enforcement Agreement #21-LE-11041700-005 MOD 005 for the period date signed - December 31, 2024.

On June 20, 2023 the Board of County Commissioners approved item #5.G.1, the Sheriff's Office request to approve acceptance of supplemental funding [additional funding of \$13,600.00, for a total of \$39,600.00, no match required] from the USDA

AGENDA ITEM # _____

Forest Service Humboldt-Toiyabe National Forest for overtime costs incurred while involved in the Cooperative Law Enforcement Agreement #21-LE-11041700-005 for the period date signed - December 31, 2024.

On March 8, 2022, the Board of County Commissioners approved item #5.G.1, the Sheriff's Office request to approve acceptance of supplemental funding [additional funding of \$13,600.00, for a total of \$39,600.00, no match required] from the USDA Forest Service Humboldt-Toiyabe National Forest for overtime costs incurred while involved in the Cooperative Law Enforcement Agreement #21-LE-11041700-005 for the period date signed - December 31, 2024.

The Washoe County Sheriff's Office has had agreements with USDA Forest Service Humboldt-Toiyabe National Forest since 2016.

BACKGROUND

The Washoe County Sheriff's Office is a cooperator with the USDA, Forest Service, Humboldt-Toiyabe National Forest. Funds are allocated to cover overtime costs incurred while involved in the Cooperative Law Enforcement Agreement #21-LE-11041700-005. During peak season of Memorial Day to Labor Day, Washoe County Sheriff's deputies patrol forest service campgrounds periodically. Time associated with these patrols will be reimbursed.

GRANT AWARD SUMMARY

Project/Program Name: Cooperative Law Enforcement Agreement

Scope of the Project: Patrol on US Forest roads and campgrounds as well as assist with special enforcement situations.

Benefit to Washoe County Residents: Increase protection and surveillance of National Forest Areas within and surrounding Washoe County.

On-Going Program Support: N/A

Award Amount: \$6,500.00

Grant Period: Upon Execution – December 31, 2024

Funding Source: USDA Forest Service Humboldt-Toiyabe National Forest

Pass Through Entity: None

Assistance Listing #/CFDA: 10.704

Grant ID Number: 21-LE-11041700-005

Match Amount and Type: No match.

Sub-Awards and Contracts: No sub awards/contracts.

FISCAL IMPACT

Should the board accept this reimbursement contract and approve these amendments, the FY25 adopted budget will be increased by \$6,500.00 in both revenues and expenditures in the following accounts:

Cost Object & Description	G/L Account & Description	Amount
IO-11776 Sheriff OT US Forest Service	431100 – Federal Grants	\$6,500.00
IO-11776 Sheriff OT US Forest Service	701300 – Overtime	\$6,500.00

- No match required
- Indirect costs are not allowable on this grant award as no salary or wages are included in the grant budget.

RECOMMENDATION

It is recommended that the Board of County Commissioners to accept supplemental funding [\$6,500.00 no match required] from the USDA Forest Service Humboldt-Toiyabe National Forest for overtime costs incurred while involved in the Cooperative Law Enforcement Agreement #21-LE-11041700-005 for the period date signed - December 31, 2024; and if approved, authorize Comptroller’s Office to make the necessary budget amendments and retroactively authorize Sheriff Balaam to execute Modification #004 of grant award documents.

POSSIBLE MOTION

Should the Board agree with staff’s recommendation, a possible motion would be: “Move to accept supplemental funding [\$6,500.00 no match required] from the USDA Forest Service Humboldt-Toiyabe National Forest for overtime costs incurred while involved in the Cooperative Law Enforcement Agreement #21-LE-11041700-005 for the period date signed - December 31, 2024; and if approved, authorize Comptroller’s Office to make the necessary budget amendments and retroactively authorize Sheriff Balaam to execute Modification #004 of grant award documents.”