

911 Emergency Response Advisory Committee

Notice and Agenda of Special Meeting

Thursday, March 31, 2022

1:30 p.m.

Please plan to attend via teleconference

Teleconference participation options provided below.

MEMBERS

Joseph Robinson, City of Reno, Chair
Jamie Rodriguez, Washoe County, Vice-Chair
Doug Campbell, City of Sparks
Jennifer Felter, Washoe County
Alexander Kukulus, Washoe County
Shawn McEvers, City of Sparks
Tracy Moore, Washoe County School District
Lisa Rose-Brown, City of Sparks
Jeff Voskamp, City of Reno
Vacant, City of Reno (Municipal Court)

This meeting will be held by teleconference only via this [Teams Meeting link](#) or by calling 775-325-0620 using Conference ID: 887 559 497#. Please note, the Teams Meeting link option will require a computer or phone with internet access or the Microsoft Office product "Teams" application and with audio capabilities. Members of the public may also provide public comment by participating in the teleconference **via this [Teams Meeting link](#) or by calling 775-325-0620 using Conference ID: 887 559 497#.** Public comment may also be submitted ahead of time by emailing sdelozier@washoecounty.gov. Please try to provide comments by 5 p.m. on March 30, 2022.

Committee website:

http://www.washoecounty.gov/technology/board_committees/911_response/index.php

AGENDA

- 1. CALL TO ORDER AND ROLL CALL** [Non-action item]
- 2. PUBLIC COMMENTS** [Non-action item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 911 Emergency Response Advisory Committee agenda.
- 3. APPROVAL OF FEBRUARY 10, 2022, MINUTES** [For Possible Action] – Committee members may identify any additions or corrections to the draft minutes as transcribed.
- 4. FINANCIAL SUMMARY** [For Possible Action] – A review, discussion, and possible action to accept the Financial Summary. *Sara DeLozier, Washoe County Technology Services*
- 5. FISCAL YEAR 2022/2023 BUDGET AMENDMENT** [For Possible Action] – A review, discussion, and possible action to amend the 911 Fund budget approved by the Emergency Response Advisory Committee on February 10, 2022, and recommend that the Board of County Commissioners approve and/or approve with modifications the amended Fiscal Year 2022-2023 E911 budget. *Quinn Korbolic, Washoe County Technology Services*



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6. Consent Items [For Possible Action]

- a. **REQUEST FOR REIMBURSEMENT FOR CITY OF SPARKS DISPATCH PSAP – NENA & APCO MEMBERSHIP** [For Possible Action] – A review, discussion, and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of NENA and APCO memberships for the Sparks Emergency PSAP, in an amount not to exceed \$3,192. *Lisa Rose-Brown, City of Sparks*
- b. **REQUEST FOR REIMBURSEMENT FOR CITY OF SPARKS DISPATCH PSAP – TV DATA LINES** [For Possible Action] – A review, discussion, and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with installing TV data lines to connect NDOT traffic cameras, security cameras, and other local/national news and weather services to Sparks Emergency Communications Center, in an amount not to exceed \$2,796. *Lisa Rose-Brown, City of Sparks*
- c. **REQUEST FOR REIMBURSEMENT FOR CITY OF RENO DISPATCH PSAP – CONSOLE INTERFACE CABLES** [For Possible Action] – A review, discussion, and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of ten Plantronics Console Interface Cables, for an amount not to exceed \$466. *Cody Shadle, City of Reno*

End of Consent Items

7. **REQUEST FOR REIMBURSEMENT FOR THE CITY OF RENO DISPATCH PSAP – 2022 NAVIGATOR CONFERENCE** [For Possible Action] – A review, discussion, and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the 2022 Navigator Training Conference and Pre-Conference, currently scheduled for (but subject to change) April 27-29, 2022, in Nashville, Tennessee, for three attendees, in an amount not to exceed \$11,200. *Cody Shadle, City of Reno*
8. **REQUEST FOR REIMBURSEMENT FOR CITY OF SPARKS DISPATCH PSAP – PRO-QA EMERGENCY FIRE DISPATCH (EFD)** [For Possible Action] – A review, discussion, and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the FY22 renewal of the Priority Dispatch Pro-QA Emergency Fire Dispatch software, in an amount not to exceed \$12,000. *Lisa Rose-Brown, City of Sparks*
9. **REQUEST FOR REIMBURSEMENT FOR CITY OF SPARKS DISPATCH PSAP – PRO-QA DISPATCH QUALITY PERFORMANCE REVIEW** [For Possible Action] – A review, discussion, and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with Priority Dispatch Pro-QA Quality Performance Review Service (EFD), in an amount not to exceed \$16,872. *Lisa Rose-Brown, City of Sparks*
10. **REQUEST FOR REIMBURSEMENT FOR CITY OF SPARKS DISPATCH PSAP – LIVE911 SOFTWARE** [For Possible Action] – A review, discussion, and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs



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associated with Live911 Software, in an amount not to exceed \$16,380. *Lisa Rose-Brown, City of Sparks*

11. **REQUEST FOR REIMBURSEMENT FOR CITY OF RENO FIRE DEPARTMENT – MOBILE DATA COMPUTERS** (continued from February 10, 2022, agenda) [For Possible Action] – A review, discussion, and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of seventeen Mobile Data Computers (MDCs) for the Reno Fire Department emergency apparatus, in an amount not to exceed \$65,960. *Jeff Voskamp, City of Reno*
12. **REQUEST FOR REIMBURSEMENT FOR CITY OF RENO FIRE DEPARTMENT – CELLULAR SERVICE FOR MOBILE DATA COMPUTERS** (continued from February 10, 2022, agenda) [For Possible Action] – A review, discussion, and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the monthly cellular service for 73 Mobile Data Computers (MDCs) operated by the Reno Fire Department emergency apparatus, in a year-one amount not to exceed \$35,100. *Jeff Voskamp, City of Reno*

Funding Requests – Body worn Camera Related

13. **REQUEST FOR REIMBURSEMENT FOR THE WASHOE COUNTY SCHOOL DISTRICT – AXON YEAR THREE CONTRACT FOR BODY WORN CAMERAS** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the Washoe County School District for FY22, Year Three, Axon body worn Camera Contract, in an amount not to exceed \$33,411. *Tracy Moore, Washoe County School District*
14. **REQUEST FOR REIMBURSEMENT FOR THE CITY OF SPARKS – AXON YEAR TWO CONTRACT FOR AXON BODY WORN CAMERA AND FLEET CAMERA CONTRACT AND NETWORK FIBER** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the City of Sparks for: (a) FY22 Axon Body worn Camera and Fleet Camera Contract, year two (NTE \$352,008); and (b) FY22 dedicated internet service provided by Charter/Spectrum in support of the body worn camera program (NTE \$24,000). Total request not to exceed \$376,008. *Tara Edmonson, City of Sparks Police Department*
15. **REQUEST FOR REIMBURSEMENT FOR WASHOE COUNTY TECHNOLOGY SERVICES – BODY WORN CAMERA FIBER LINES** [For Possible Action] – A review, discussion and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the costs associated with the fiber line connections supporting the body worn camera docking stations for the agency's body worn camera program, in an amount not to exceed \$88,159 (FY22). *James Wood, Washoe County Technology Services*
16. **REQUEST FOR REIMBURSEMENT FOR WASHOE COUNTY SHERIFF'S OFFICE – AXON BODY WORN CAMERA AND FLEET (2022 ADDITIONS)** [For Possible Action] – A review, discussion, and possible action to make a recommendation to approve, deny, or otherwise modify a request to reimburse the Washoe County Sheriff's Office for the costs associated with a new Axon contract for 22 Body worn Cameras and 4 vehicle fleet kits. (a) If funded to begin in FY22, for a total first-year cost not to exceed \$68,540.40; or (b) If funded to begin in FY23,

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for a total first-year cost not to exceed \$71,810.09. *Russ Pedersen, Washoe County Sheriff's Office*

17. **CITY OF RENO DISPATCH AND PUBLIC SAFETY CENTER** [For Discussion Only] – An informational update and discussion of the implementation timeline and construction-related costs for City of Reno Dispatch at the Public Safety Center and relevant to infrastructure located on the 911 Kuenzli Street parcel; as well as related offsite costs that may be necessary to establish Dispatch and 911 communication-related infrastructure into the site. *Cody Shadle, City of Reno*
18. **REGIONAL COMPUTER AIDED-DISPATCH (CAD) SYSTEM REPLACEMENT UPDATE** [For Discussion Only] – An informational update and discussion of the Regional CAD System Replacement Project, including but not limited to discussion of CAD and Records Management System governance. *Quinn Korbolic, Washoe County Technology Services*
19. **911 EMERGENCY RESPONSE ADVISORY COMMITTEE MEMBER AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS** [Non-action item] - No discussion among Committee members will take place on this item. The next regular meeting is scheduled for May 19, 2022, 1:30 p.m.
20. **PUBLIC COMMENT** [Non-action item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 911 Emergency Response Advisory Committee agenda.
21. **ADJOURNMENT** [Non-action item]

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Pursuant to NRS 241.020, the Agenda for the 911 Emergency Response Advisory Committee has been posted at the Washoe County Administration Building, 1001 East Ninth Street, Reno, Nevada; and, electronically posted at <https://notice.nv.gov> and [http://www.washoecounty.gov/technology/board\\_committees/911\\_response/index.php](http://www.washoecounty.gov/technology/board_committees/911_response/index.php)

The support documentation for the items on the agenda, provided to the 911 Emergency Response Advisory Committee, is available to members of the public at the County's Technology Services office or by emailing Lona Tette, [ltette@washoecounty.gov](mailto:ltette@washoecounty.gov) (1001 E. Ninth Street, Building C, Suite C220, Reno, NV 89512) or Sara DeLozier, [sdelozier@washoecounty.gov](mailto:sdelozier@washoecounty.gov) (1001 E. Ninth Street, Building C, Suite C220, Reno, NV 89512); or on the County's website at:

[http://www.washoecounty.gov/technology/board\\_committees/911\\_response/index.php](http://www.washoecounty.gov/technology/board_committees/911_response/index.php)

The 911 Emergency Response Advisory Committee may consider items on the agenda out of order, may combine two or more agenda items for consideration, may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The consent agenda is a single agenda item, is considered as a block and will not be read aloud.

**Time Limits** – Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three (3) minutes per person. Additionally, public comment of three (3) minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the 911 Emergency Response Advisory Committee meeting. Persons may not allocate unused time to other speakers.

**Forum Restrictions and Orderly Conduct of Business** – The 911 Emergency Response Advisory Committee conducts the business of Washoe County and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly,

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efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Responses to Public Comments** – The 911 Emergency Response Advisory Committee can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the Public Comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the 911 Emergency Response Advisory Committee. However, responses from 911 Emergency Response Advisory Committee to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the 911 Emergency Response Advisory Committee will consider, the 911 Emergency Response Advisory Committee may choose not to respond to public comments, except to correct factual inaccuracies, ask for Washoe County staff action or to ask that a matter be listed on a future 911 Emergency Response Advisory Committee meeting agenda. The 911 Emergency Response Advisory Committee may do this either during the Public Comment item or during the following item: **“911 EMERGENCY RESPONSE ADVISORY COMMITTEE MEMBER AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS** [Non-action item].”

Persons with disabilities who require special accommodations or assistance (e.g., sign language, interpreters or assisted listening devices) at the meeting should notify Regional Emergency Operations Center, 775-337-5859, or Washoe County Technology Services, 775-328-2350, 48 hours before the meeting.