



WASHOE COUNTY

Integrity Communication Service

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STAFF REPORT

BOARD MEETING DATE: December 9, 2025

DATE: Tuesday, October 28, 2025

TO: Board of County Commissioners

FROM: Jon Miller, Sergeant, Traffic Unit
775-328-3350, jomiller@washoecounty.gov

THROUGH: Darin Balaam, Sheriff

SUBJECT: Recommendation to accept a fiscal year 2026 Office of Traffic Safety grant award [amount not to exceed \$63,000.00, \$15,750.00 County match required] as administered from the State of Nevada Department of Public Safety Office of Traffic Safety, Federal FY 2026 project numbers 69A37523300001640NVA, 69A37524300004020NV0, and 69A3752430000405ENVA for reimbursement of overtime costs related to conducting traffic enforcement checkpoint events and limited travel expenses for the grant period of Effective Date of Authorization through September 30, 2026; authorize the Sheriff to retroactively execute the award document; and direct Finance to make the necessary budget amendments. Sheriff. (All Commission Districts.) FOR POSSIBLE ACTION

SUMMARY

This item is presented seeking approval to accept the grant award from the State of Nevada Department of Public Safety Office of Traffic Safety.

Per County policy, the Washoe Board of County Commissioners must accept grant awards and must approve amendments to the adopted fiscal year budget and direct Finance to make the necessary budget amendments.

This grant has been awarded for reimbursement of overtime costs related to conducting traffic enforcement checkpoint events and limited travel expenses. This grant seeks to reduce the number of vehicle accidents and traffic violations that occur on Washoe County roadways. The Washoe County Sheriff's Office is a partnering agency in this statewide initiative to reduce crashes and violations through driver education and enforcement.

Washoe County Strategic Objective supported by this item: Vulnerable Populations: Support vulnerable populations with a regional approach

PREVIOUS ACTION

On June 24, 2025, the Board of County Commissioners approved Item 6.J.1., an additional \$6,500.00 of FY25 Office of Traffic Safety funding from the State of Nevada Department of Public Safety for overtime costs related to conducting traffic enforcement

AGENDA ITEM # _____

checkpoint events and limited travel expenses for the grant period of the Effective Date of Authorization through September 30, 2025.

On October 22, 2024, the Board of County Commissioners approved Item 11.G.3., \$64,000.00 of FY25 Office of Traffic Safety funding from the State of Nevada Department of Public Safety for overtime costs related to conducting traffic enforcement checkpoint events and limited travel expenses for the grant period of the Effective Date of Authorization through September 30, 2025.

On November 14, 2023, the Board of County Commissioners approved Item 9.H.2., \$43,500.00 of FY24 Office of Traffic Safety funding from the State of Nevada Department of Public Safety for overtime costs related to conducting traffic enforcement checkpoint events and limited travel expenses for the grant period of October 1, 2023 through September 30, 2024.

On November 15, 2022, the Board of County Commissioners approved Item 9.I.1., \$96,000.00 of FY23 Office of Traffic Safety funding from the State of Nevada Department of Public Safety for overtime costs related to conducting traffic enforcement checkpoint events and limited travel expenses for the grant period of October 1, 2022 through September 30, 2023.

On September 14, 2021, the Board of County Commissioners approved Item 6.G.3., \$96,000.00 of FY22 Office of Traffic Safety funding from the State of Nevada Department of Public Safety for overtime costs related to conducting traffic enforcement checkpoint events and limited travel expenses for the grant period of October 1, 2021 through September 30, 2022.

The Board of County Commissioners has been approving Joining Forces funding from the State of Nevada for traffic events and limited travel since 2013.

BACKGROUND

The Washoe County Sheriff's Office has been awarded a grant with the Nevada Office of Traffic Safety to continue to conduct traffic enforcement checkpoints and enforcement events throughout Federal FY 2026.

This grant will pay for overtime costs incurred by commissioned staff for enforcement efforts that are scheduled by Office of Traffic Safety throughout the grant period of the Effective Date of Authorization (October 13, 2025) through September 30, 2026. This funding also pays for limited travel costs to specific events as approved by the grantor.

Reason for retroactive submittal: Item was submitted to the first available BCC meeting once documents were received and processed.

GRANT AWARD SUMMARY

Project/Program Name: *FY26 OTS Joining Forces*

Scope of the Project: *Conduct traffic enforcement events and checkpoints throughout Washoe County.*

Benefit to Washoe County Residents: *Safer roads for our community, and a reduction in crashes on Washoe County roadways.*

On-Going Program Support: *N/A*

Award Amount: \$63,000.00

Grant Period: *Effective Date of Authorization – 9/30/26. Per the fully executed agreement, the Authorization to Proceed was received on 10/13/25.*

Funding Source: *U.S. Department of Transportation*

Pass Through Entity: *State of Nevada Department of Public Safety Office of Traffic Safety*

Assistance Listing #/CFDA: *20.608 (164 funds), 20.600 (402 funds), 20.616(e) (405 DD)*

Grant ID Number: *JF-2026-WCSO-2017*

Match Amount and Type: *\$15,750.00 in-kind*

Sub-Awards and Contracts: *None*

FISCAL IMPACT

Should the board accept this grant award and approve these amendments, the FY26 Washoe County Sheriff's Office adopted budget will be increased by \$63,000.00 in both revenues and expenditures in the following accounts:

Cost Object & Description	G/L Account & Description	Amount
IO-12601 FY26 OTS Joining Forces 402	431100 – Federal Grants	\$26,000.00
IO-12601 FY26 OTS Joining Forces 402	701300 – Overtime	\$24,500.00
IO-12601 FY26 OTS Joining Forces 402	711210 – Travel	\$1,500.00
IO-12599 FY26 OTS Joining Forces 164	431100 – Federal Grants	\$25,000.00
IO-12599 FY26 OTS Joining Forces 164	701300 – Overtime	\$25,000.00
IO-12600 FY26 OTS Joining Forces 405	431100 – Federal Grants	\$12,000.00
IO-12600 FY26 OTS Joining Forces 405	701300 – Overtime	\$12,000.00

- 25% match required, will be fulfilled with regular hours worked and vehicle hours used
- Indirect costs are not allowable on this grant award

RECOMMENDATION

It is recommended that the Board of County Commissioners accept a fiscal year 2026 Office of Traffic Safety grant award [amount not to exceed \$63,000.00, \$15,750.00 County match required] as administered from the State of Nevada Department of Public Safety Office of Traffic Safety, Federal FY 2026 project numbers 69A37523300001640NVA, 69A37524300004020NV0, and 69A3752430000405ENVA for reimbursement of overtime costs related to conducting traffic enforcement checkpoint events and limited travel expenses for the grant period of Effective Date of Authorization

through September 30, 2026; authorize the Sheriff to retroactively execute the award document; and direct Finance to make the necessary budget amendments.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: "move to accept a fiscal year 2026 Office of Traffic Safety grant award [amount not to exceed \$63,000.00, \$15,750.00 County match required] as administered from the State of Nevada Department of Public Safety Office of Traffic Safety, Federal FY 2026 project numbers 69A37523300001640NVA, 69A37524300004020NV0, and 69A3752430000405ENVA for reimbursement of overtime costs related to conducting traffic enforcement checkpoint events and limited travel expenses for the grant period of Effective Date of Authorization through September 30, 2026; authorize the Sheriff to retroactively execute the award document; and direct Finance to make the necessary budget amendments."