

COUNTY COMMISSIONERS

Chair, Alexis Hill, District 1

Vice-Chair, Jeanne Herman, District 5

Michael Clark, District 2

Mariluz Garcia, District 3

Clara Andriola, District 4



NOTICE OF MEETING AND AGENDA

COUNTY MANAGER

Eric P. Brown

WASHOE COUNTY BOARD OF COUNTY COMMISSIONERS

- 1001 E. 9th Street, Reno, Nevada 89512

CHIEF DEPUTY DISTRICT ATTORNEY

Mary Kandaras

May 21, 2024

10:00 a.m.

COUNTY CLERK

Janis Galassini

NOTE: Items on this agenda may be taken out of order, combined with other items, removed from the agenda, or moved to the agenda of another later meeting. The Consent section is a single agenda item and is considered as a block and will not be read aloud. Items on this agenda may also be moved to or from the consent section. Items not voted on in the Consent section may also be voted on in a separate block or blocks. Items designated for a specified time will not be heard prior to the stated time but may be heard later. There will be only one period of public comment on any block vote. Any public comment made during that period may pertain to any of the items being voted on in the block, but there will not be separate public comment periods for each item within the block.

Location. This meeting will be held at the physical location designated on this agenda, but one or more of the County Commissioners and/or County staff may attend and participate by a remote technology system. Members of the public wishing to attend the meeting may do so at the designated physical location or may otherwise participate as stated in the Public Comment section. The Chair or their designee will make reasonable efforts to ensure that members of the public body and members of the public present at the physical location can hear or observe each member attending by remote technology system, and each member of the public body in attendance can participate in the meeting.

Accessibility. Washoe County, in compliance with the Americans with Disabilities Act, wishes to make all of its public meetings accessible to the public. Persons who require special accommodations or assistance in attending this meeting may contact the Office of the County Manager at least two working days before the meeting, if possible, by dialing 311 from any phone or (775) 328-2003.

Public Transportation. Public transportation is available to this meeting site. For eligible RTC ACCESS reservations call (775) 348-5438 or visit: <https://www.rtcwashoe.com/public-transportation/>.

Public Comment. Public comment is welcomed during public comment periods and is limited to 3 minutes per person per public comment period. Unused time may not be allocated to other speakers. A speaker's viewpoint will not be restricted; however, reasonable restrictions may be imposed upon the time, place, and manner of speech. Irrelevant statements, unduly repetitious statements, and personal attacks that would objectively antagonize or incite others are examples of speech that may be reasonably limited. All comments are to be directed to the Commission as a whole.

During the general public comment periods at the beginning and end of the meeting, speakers may address any matter either on or off the agenda. Items voted on in the Consent section or in a separate block or blocks shall have a single public comment period per block, and public comment will only be heard about the specific items being considered by the Commission in the block. For the remainder of the agenda, during items designated "for possible action" that are considered individually, public comment will only be heard about the specific item being considered by the Commission. Members of the public that wish to share documents or make a brief presentation within their public comment period must provide ten (10) printed copies of each document. Please note that USB drives or any other digital media will not be accepted due to the risk of introducing viruses or malicious code, which could potentially compromise the County's systems.

Members of the public may also submit comments by mail (1001 E. Ninth St., Reno, NV 89512), by eComment at <https://washoe-nv.granicusideas.com/#>. The County will make reasonable efforts to include all such comments received by 4:00 pm one working day prior to the meeting in the record. Mail and eComment will not be read by the Clerk.

Although not required by the Open Meeting Law, in order to accommodate persons residing in populated areas substantially outside the vicinity of the commission chambers, additional public comment may be given by remote technology system on agenda items concerning Districts 1, 5, or "All Commission Districts" (as specified in the subject line of the respective agenda items as "Virtual Public Comment Eligible") from the following locations: Incline Village Library: 845 Alder Ave, Incline Village, NV 89451 and/or Gerlach Community Center: 510 Cottonwood St, Gerlach, NV 89412.

Forum Restrictions and Orderly Conduct of Business. The Board of County Commissioners carries out the business of Washoe County and its residents during its meetings. The presiding officer may order a person be removed if the person's conduct or statements disrupt the order or safety of the meeting. Warnings about disruptive conduct or comments may or may not be given prior to removal.

Responses to Public Comments. The Board of County Commissioners may only deliberate or take action on matters that have been properly labeled "for possible action" and listed on a properly noticed Agenda. While the Open Meeting law allows discussion of public comments by members of the Commission, responses to matters not listed on the agenda could become deliberation without notice to the public. To avoid this situation and to ensure the public has proper notice of all matters, members may choose not to respond to public comments, except to correct factual inaccuracies, ask for staff to provide information, or ask that the matter be listed on a future agenda for consideration.

Pursuant to NRS 241.020, the Agenda for the Board of County Commissioners has been posted at the following locations: Washoe County Administration Building (1001 E. 9th Street, Bldg. A), Washoe County Courthouse-Second Judicial District Court (75 Court Street), Reno City Hall - Clerk's Office (1 E. 1st Street); Sparks Justice Court (1675 East Prater Way); www.washoecounty.gov/bcc/board_committees/ and <https://notice.nv.gov>.

Although no longer required under NRS 241.020, the agenda has been physically posted at the following locations: Washoe County Courthouse-Second Judicial District Court (75 Court Street), Reno City Hall - Clerk's Office (1 E. 1st Street), Sparks Justice Court (1675 East Prater Way).

Support documentation for the items on the agenda, provided to the Washoe County Board of Commissioners, is available to members of the public at the County Manager's Office (1001 E. 9th Street, Bldg. A, 2nd Floor, Reno, Nevada) Washoe 311 (washoe311@washoecounty.gov), (775) 328-2000 and on Washoe County's website www.washoecounty.gov/bcc/.

We begin by acknowledging that we gather today on the ancestral homelands of the Wašičiw (Washoe), Numu (Northern Paiute), Newe (Western Shoshone), Nuwu (Southern Paiute), and Pipa Aha (Mojave), the original caretakers of the land that we now call Nevada. Washoe County, formally named after the Washoe people in 1861, continues to be a gathering place and home for Indigenous Peoples, and we recognize their rich history and deep connections to these lands. May we honor their past, present, and future stewardship by remembering that the health of the land and its people are inextricably linked.

10:00 a.m.

1. Salute to the flag.
2. Roll call.
3. Invocation. - Emilio Vaca
4. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole. Virtual Public Comment Eligible when facilities are available.

(Note: Items listed after Public Comment will be heard on or after 11:00am. In no case will they be heard sooner than the stated time.)

5. Commissioners'/County Manager's announcements, reports and updates to include boards and commissions updates, requests for information or topics for future agendas. (No discussion among Commissioners will take place on this item.)

6. Proclamations. (FOR POSSIBLE ACTION)

- 6.A.1. Proclaim the month of May 2024 as Treatment Court Month. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [05.21.2024 Treatment Court Month Proclamation Signed](#)

7. Donations. (FOR POSSIBLE ACTION)

- 7.A.1. Recommendation to accept cash donations totaling \$6,493.24: [\$3,137.24 Come In From The Cold Series]; [\$91.00 from the donation drop box at the May Museum]; [\$3,265.00 to the Arboretum for bricks, general maintenance and support]; and accept in-kind donations from May Arboretum Society [valued at \$3,386.08] for Regional Parks and Open Space programs and facilities; and direct the Comptroller's Office to make the appropriate budget amendments. Community Services. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 05-21-24 - Parks Donations](#)

- 7.B.1. Acknowledge retroactively various one-time, in-kind gift donations at a value of [\$3,575.00] from the Washoe Court Appointed Special Advocates (CASA) Foundation and a one-time cash donation at a value of [\$200.00] from Ms. Kathryn M. Krump, on behalf of Ms. Susan Krump accepted by the Second Judicial District Court, CASA Program, and direct the Comptroller's Office to make the necessary budget amendments. District Court. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 5.21.2024 STAFF REPORT CASA DONATION DISTRICT COURT 3575.00 AND 200.00](#)

8. Consent Items. (FOR POSSIBLE ACTION)

eComment to be provided here. The Consent section is a single agenda item and is considered as a block. Individual items in the Consent section will not be eComment eligible. When providing eComment, please note the specific item being addressed.

- 8.A.1. Acknowledge the communications and reports received by the Clerk on behalf of the Board of County Commissioners, including the following categories: Communications, Monthly Statements/Reports, and Annual Statements/Reports. Clerk. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [C&R Staff Report 2024-05-21](#)
[C&R List 2024-05-21](#)

- 8.B.1. Recommendation to the Board of County Commissioners to retroactively acknowledge a grant of [\$20,000, no County match required], awarded to the Second Judicial District Court from the Lee F. Del Grande Foundation, retroactively for Family Peace Center operating expenses; and direct the Comptroller to make the necessary budget amendments. District Court. (All Commission Districts.)

Attachments: [BCC 5.21.2024 STAFF REPORT Family Peace Center-
District Court- Grant \\$20000](#)
[Cash Desk Lee Dell Grande \\$20000](#)

- 8.C.1. Recommendation to appoint Clinton Hohenstein and James Phoenix to the two open Washoe County seats on the Nevada Local Justice Reinvestment Coordinating Council (NLJRCC) for a partial two-year term ending on June 30, 2025, pursuant to Assembly Bill 236 (2019) (now codified at NRS 176.014). The Nevada Local Justice Reinvestment Coordinating Council advises and assists the Nevada Sentencing Commission in making data-driven policy recommendations to Nevada's Legislature by providing input on and recommendations regarding various criminal justice issues and matters that are important at the local level. Manager's Office. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [05.21.24 BCC Staff Report - NLJRCC Appointment](#)

- 8.D.1. Recommendation to Acknowledge Court Assistance Program Allocation from the Judicial Council of the State of Nevada to the Reno Justice Court for Court Assistance Program in the amount of [\$125,355.00 for FY24, no match required; including up to \$2,500 for participant incentives- including gift cards]. The program focuses on adults with drug, alcohol, and mental health issues by aiding participants with numerous services such as counseling, evaluations, and incentives. The allocation is paid in quarterly installments retroactively July 1, 2023 through June 30, 2024; and direct the Comptroller to make the appropriate budget amendments. Reno Justice Court. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [FY24 CAP Staff report](#)
 [CAP FY24 Award Letter](#)

- 8.D.2. Recommendation to Acknowledge Community Court Program Allocation from the Judicial Council of the State of Nevada to the Reno Justice Court for Community Court Program in the amount of [\$99,764.00 for FY24, no match required; including up to \$2,500 for participant incentives- including gift cards]. The program, also known as young offenders' court, focuses on defendants ages 18-25. Allocation will be paid in quarterly installments retroactive to July 1, 2023 through June 30, 2024; and direct the Comptroller to make the appropriate budget amendments. Reno Justice Court. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [FY24 CC Staff report](#)
 [RJC Community Award Letter FY24](#)

- 8.D.3. Recommendation to Acknowledge Specialty Court General Fund Allocations from the Judicial Council of the State of Nevada to the Reno Justice Court for DUI Court in the amount of [\$20,250.00 for FY24, no match required; including up to \$2,500 for participant incentives- including gift cards]. The program focuses on 2nd DUI Convictions. Allocation will be paid in quarterly installments retroactive to July 1, 2023 through June 30, 2024; and direct the Comptroller to make the appropriate budget amendments. Reno Justice Court. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [FY24 DUI staff report](#)
 [DUI FY24 Award letter](#)

- 8.E.1. Recommendation to approve and execute Resolution directing County Treasurer to give notice of the sale of properties subject to the lien of a delinquent special assessment in the following district: WCAD 32 - Spanish Springs Valley Ranch Rd, parcels: 076-300-44, 076-310-61, 076-310-64, 076-310-77, 076-371-09, 076-372-03, 076-381-23, 076-391-23, 076-391-65, WCAD 37 - Spanish Springs Sewer Phase 1A, parcel: 089-323-04 (additional description of affected parcels contained in Exhibit "A" of attached Resolution.) Treasurer. (Commission District 4.) FOR POSSIBLE ACTION

Attachments: [24-5-21 BCC SAD Sale.docx](#)
 [24-5-21 BCC Exhibit A SAD Sale.docx](#)
 [24-5-21 BCC Resolution SAD Sale.docx](#)

End of Consent Items

9. Recommendation to approve Lease Agreement between IRG Plaza, LLC and Washoe County for a ten-year lease agreement (June 1, 2024 - June 30, 2034) with up to two five-year renewal options in the initial annual amount of \$415,000 with an annual escalation of three-percent (3%) each subsequent year plus one-month for an original term of 13-months with a total not to exceed [\$446,000] for FY24-FY25 (June 1, 2024 - June 30, 2025); and then ongoing for the full ten-year lease for occupancy at 777 W. 5th Street, Reno NV (APN #007-242-2) to support the residential needs of Men's CrossRoads; and Approve Amendment #2 to the contract with Reno Initiative for Shelter and Equality (RISE) to serve as the program Operator of Men's CrossRoads, authorizing an increase of [\$64,583] for a not to exceed total of [\$874,903] for FY24 and approve the RISE renewal for FY25 in an amount not to exceed [\$1,585,320] for the term of July 1, 2024 through June 30, 2025; and if approved, further authorize the Purchasing and Contracts Manager to execute the amendment. Human Services Agency. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 05-21-24 TMP8610 HSA Mens CrossRoads](#)
[Approve Lease and RISE Contract](#)
[Plaza Master Lease \(Washoe County\) v6.1](#)
[RISE Womens CR AM2 Add Mens CR](#)
[RISE Women's CrossRoads Agreement FULLY](#)
[RISE Womens CR AM1 CPRSS Staffing FULLY](#)

Public Hearing. (Note: Due to public testimony and discussion, time expended on the item in this category can vary.)

(Note: Items listed under this heading only will be heard at or after the noted time. In no case will it be heard before the stated time. Due to public testimony and discussion, time expended on the item in this category can vary.)

10. Public hearing, discussion, and possible action on the Washoe County Tentative Budget for Fiscal Year 2025 (July 1, 2024 through June 30, 2025) pursuant to NRS 354.596-estimated appropriations [\$1,122,465,145], as well as possible changes to the Tentative Budget and adoption of it as the Final Budget for Fiscal Year 2025 pursuant to NRS 354.598-estimated appropriations [\$1,157,868,726]. The proposed budget incorporates Board priorities of funding for existing contractual obligations, supplies, utilities, personnel costs, capital improvements and operations, maintaining the County's assets and infrastructure needs, and operating budget requests. The proposed budget also includes the following actions:
 - 1) To approve the changes to position control for Fiscal Year 2025 indicated on Attachment A-including 30.2 Net New Full Time Equivalent (FTE) positions and Reclassifications/Evaluations/Title Changes/Other Changes/Etc. impacting 122.0 positions/ incumbents.If necessary to accommodate any material changes desired by the Board as identified during the hearing on the Tentative Budget, this item may be continued to May 28, 2024, at 10:00 AM. Manager's Office. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [FY25 Tentative and Final Budget 5 21 2024 Staff Report](#)
[FY25 Recommend Positions Position Changes 5.8.24](#)
[State Doc FY 2024-25 Tentative 4-10-24 Signed](#)
[State Doc FY 2024-25 Final 5-8-24](#)
[FY 2025 Tentative and Final Budget Presentation 5 21 2024](#)

11. Discussion and possible action on the County Manager's recommended Capital Improvement Plan (CIP) for Fiscal Years 2025-2029 and direct the County Manager to submit the CIP to the State of Nevada and others by August 1, 2024 as required by NRS 354.5945 [FY 2025 total appropriations of \$235,090,538] which requires all local governments annually to prepare a five-year capital improvement plan to be submitted to the State Department of Taxation and County Debt Management Commission by August 1st of each year. The CIP is a five-year plan for the County's capital improvements for park facilities, including trails, open space, and regional parks; libraries; roads under purview of the County; purchase of light and heavy fleet equipment; utilities infrastructure; capital outlay for major equipment; and County buildings and other facilities. The CIP is limited to capital projects with an estimated cost of \$100,000 or more for assets that have a life-span of more than one year, as part of the reporting requirements of the State and under Board of County Commissioner (BCC) policies. Manager's Office. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [Staff Report 5-21-24 Manager's CIP 5 Year FY25-FY29](#)
[FY25-29 CIP Summary Attachment A](#)
[FY 2025 CIP Summary FY25-29 Presentation 5.21.24](#)

End Of Scheduled Public Hearings

12. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole.
13. Commissioners'/County Manager's announcements, reports and updates to include boards and commissions updates, requests for information or topics for future agendas. (No discussion among Commissioners will take place on this item.)

Adjournment

Board of County Commissioners Meeting - May 21, 2024

Various boards/commissions the Washoe County Commissioners may be a member of or liaison to:

Chair Hill

Community Homelessness Advisory Board
Downtown Reno Business Improvement District (alternate)
Nevada Tahoe Conservation District Board of Supervisors
Regional Transportation Commission
Reno-Sparks Convention & Visitors Authority
Tahoe Prosperity Center Board of Directors
Tahoe Regional Planning Agency Governing Board
Tahoe Transportation District Board of Directors
Tahoe Transportation Commission
Truckee Meadows Water Authority Board
Truckee North Tahoe Transportation Management Association Board
Truckee River Flood Management Authority
Washoe County Internal Audit Committee (alternate)
Washoe County Investment Committee
Washoe County Legislative Liaison
Washoe County Stadium Authority (alternate)
Western Regional Water Commission (WRWC) – TMWA Appointed

Vice-Chair Herman

Nevada Association of Counties Board of Directors (NACO)
Nevadaworks
Regional Transportation Commission (alternate)
State Land Use Planning Advisory Council (SLUPAC)
Truckee Meadows Regional Planning Agency Governing Board
Truckee Meadows Water Authority Board (alternate)
Truckee River Flood Management Authority (alternate)
Vya Conservation District (Diane Stobiecki—alternate)
Washoe County Debt Management Commission
Washoe County Internal Audit Committee
Washoe County Legislative Liaison
Washoe County School District Capital Funding Protection Committee
Washoe County School District Oversight Panel
Washoe County Stadium Authority (alternate)
Washoe Storey Conservation District
Western Nevada Development District (WNDD) (alternate)

Board of County Commissioners Meeting - May 21, 2024

Commissioner Clark

Community Homelessness Advisory Board
EDAWN (Economic Development Authority of Western Nevada) (alternate)
Nevada Association of Counties Board of Directors (NACO) (alternate)
Regional Transportation Commission (alternate)
Truckee Meadows Regional Planning Agency Governing Board
Truckee Meadows Water Authority Board (alternate)
Truckee River Flood Management Authority (alternate)
Washoe County Criminal Justice Advisory Committee
Washoe County Senior Services Advisory Board Liaison
Washoe County Stadium Authority (alternate)
Washoe Storey Conservation District (alternate)
Western Nevada Development District (WNDD)

Commissioner Garcia

Washoe County Animal Services Advisory Board
Community Homelessness Advisory Board (alternate)
District Board of Health
Downtown Reno Business Improvement District
EDAWN (Economic Development Authority of Western Nevada)
Nevada Tahoe Conservation District Board of Supervisors (alternate)
Regional Transportation Commission
Tahoe Regional Planning Agency Governing Board (alternate)
Tahoe Transportation District Board of Directors (alternate)
Tahoe Transportation Commission (alternate)
Truckee Meadows Water Authority Board (alternate)
Truckee River Flood Management Authority (alternate)
Washoe County Open Space and Regional Parks Commission (liaison)
Washoe County Stadium Authority
Western Regional Water Commission (WRWC) – TMWA Appointed

Commissioner Andriola

Nevada Association of Counties Board of Directors (NACO)
Regional Transportation Commission (alternate)
Truckee Meadows Regional Planning Agency Governing Board
Truckee Meadows Water Authority Board
Truckee River Flood Management Authority
Washoe County Investment Committee
Washoe County Senior Services Advisory Board Liaison (alternate)
Washoe County School District Capital Funding Protection Committee
Washoe County School District Oversight Panel
Washoe County Stadium Authority
Western Regional Water Commission