

COUNTY COMMISSIONERS
Chair, Alexis Hill, District 1
Vice-Chair, Jeanne Herman, District 5
Michael Clark, District 2
Mariluz Garcia, District 3
Clara Andriola, District 4



COUNTY MANAGER
Eric P. Brown

NOTICE OF MEETING AND AGENDA
WASHOE COUNTY BOARD OF COUNTY COMMISSIONERS
- 1001 E. 9th Street, Reno, Nevada 89512

ASSISTANT DISTRICT ATTORNEY
Nathan Edwards

January 16, 2024
10:00 a.m.

COUNTY CLERK
Janis Galassini

NOTE: Items on this agenda may be taken out of order, combined with other items, removed from the agenda, or moved to the agenda of another later meeting. The Consent section is a single agenda item and is considered as a block and will not be read aloud. Items on this agenda may also be moved to or from the consent section. Items not voted on in the Consent section may also be voted on in a separate block or blocks. Items designated for a specified time will not be heard prior to the stated time but may be heard later. There will be only one period of public comment on any block vote. Any public comment made during that period may pertain to any of the items being voted on in the block, but there will not be separate public comment periods for each item within the block.

Location. This meeting will be held at the physical location designated on this agenda, but one or more of the County Commissioners and/or County staff may attend and participate by a remote technology system. Members of the public wishing to attend the meeting may do so at the designated physical location or may otherwise participate as stated in the Public Comment section. The Chair or their designee will make reasonable efforts to ensure that members of the public body and members of the public present at the physical location can hear or observe each member attending by remote technology system, and each member of the public body in attendance can participate in the meeting.

Accessibility. Washoe County, in compliance with the Americans with Disabilities Act, wishes to make all of its public meetings accessible to the public. Persons who require special accommodations or assistance in attending this meeting may contact the Office of the County Manager at least two working days before the meeting, if possible, by dialing 311 from any phone or (775) 328-2003.

Public Transportation. Public transportation is available to this meeting site. For eligible RTC ACCESS reservations call (775) 348-5438 or visit: <https://www.rtcwashoe.com/public-transportation/>.

Public Comment. Public comment is welcomed during public comment periods and is limited to 3 minutes per person per public comment period. Unused time may not be allocated to other speakers. A speaker's viewpoint will not be restricted; however, reasonable restrictions may be imposed upon the time, place, and manner of speech. Irrelevant statements, unduly repetitious statements, and personal attacks that would objectively antagonize or incite others are examples of speech that may be reasonably limited. All comments are to be directed to the Commission as a whole.

During the general public comment periods at the beginning and end of the meeting, speakers may address any matter either on or off the agenda. Items voted on in the Consent section or in a separate block or blocks shall have a single public comment period per block, and public comment will only be heard about the specific items being considered by the Commission in the block. For the remainder of the agenda, during items designated "for possible action" that are considered individually, public comment will only be heard about the specific item being considered by the Commission.

Members of the public may also submit comments by mail (1001 E. Ninth St., Reno, NV 89512), by eComment at <https://washoe-nv.granicusideas.com/#>, and by voice message at: (775) 328-2003. The County will make reasonable efforts to include all such comments received by 4:00 pm one working day prior to the meeting in the record. Voicemails will no longer be played for broadcast; mail and eComment will not be read by the Clerk.

Although not required by the Open Meeting Law, in order to accommodate persons residing in populated areas substantially outside the vicinity of the commission chambers, additional public comment may be given by remote technology system on agenda items concerning Districts 1, 5, or "All Commission Districts" (as specified in the subject line of the respective agenda items as "Virtual Public Comment Eligible") from the following locations: Incline Village Library: 845 Alder Ave, Incline Village, NV 89451 and/or Gerlach Community Center: 510 Cottonwood St, Gerlach, NV 89412.

Forum Restrictions and Orderly Conduct of Business. The Board of County Commissioners carries out the business of Washoe County and its residents during its meetings. The presiding officer may order a person be removed if the person's conduct or statements disrupt the order or safety of the meeting. Warnings about disruptive conduct or comments may or may not be given prior to removal.

Responses to Public Comments. The Board of County Commissioners may only deliberate or take action on matters that have been properly labeled "for possible action" and listed on a properly noticed Agenda. While the Open Meeting law allows discussion of public comments by members of the Commission, responses to matters not listed on the agenda could become deliberation without notice to the public. To avoid this situation and to ensure the public has proper notice of all matters, members may choose not to respond to public comments, except to correct factual inaccuracies, ask for staff to provide information, or ask that the matter be listed on a future agenda for consideration.

Pursuant to NRS 241.020, the Agenda for the Board of County Commissioners has been posted at the following locations: Washoe County Administration Building (1001 E. 9th Street, Bldg. A), Washoe County Courthouse-Second Judicial District Court (75 Court Street), Reno City Hall - Clerk's Office (1 E. 1st Street); Sparks Justice Court (1675 East Prater Way); www.washoecounty.gov/bcc/board_committees/ and <https://notice.nv.gov>.

Although no longer required under NRS 241.020, the agenda has been physically posted at the following locations: Washoe County Courthouse-Second Judicial District Court (75 Court Street), Reno City Hall - Clerk's Office (1 E. 1st Street), Sparks Justice Court (1675 East Prater Way).

Support documentation for the items on the agenda, provided to the Washoe County Board of Commissioners, is available to members of the public at the County Manager's Office (1001 E. 9th Street, Bldg. A, 2nd Floor, Reno, Nevada) Washoe 311 (washoe311@washoecounty.gov), (775) 328-2000 and on Washoe County's website www.washoecounty.gov/bcc/.

We begin by acknowledging that we gather today on the ancestral homelands of the Wašičiw (Washoe), Numu (Northern Paiute), Newe (Western Shoshone), Nuwu (Southern Paiute), and Pipa Aha (Mojave), the original caretakers of the land that we now call Nevada. Washoe County, formally named after the Washoe people in 1861, continues to be a gathering place and home for Indigenous Peoples, and we recognize their rich history and deep connections to these lands. May we honor their past, present, and future stewardship by remembering that the health of the land and its people are inextricably linked.

10:00 a.m.

1. Salute to the flag.
2. Roll call.
3. Invocation.
4. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole. Virtual Public Comment Eligible when facilities are available.

(Note: Items listed after Public Comment will be heard on or after 11:00am. In no case will they be heard sooner than the stated time.)

5. Commissioners' /County Manager's announcements, reports and updates to include boards and commissions updates, requests for information or topics for future agendas. (No discussion among Commissioners will take place on this item.)
6. Election of Chair and Vice Chair of the Washoe County Board of Commissioners. FOR POSSIBLE ACTION
7. Recommendation to acknowledge receipt of the Washoe County Annual Comprehensive Financial Report (ACFR), auditor's report, and report on internal control for the fiscal year ended June 30, 2023 as presented; approve the re-appropriation of [\$43,169,335.09] for the fiscal year 2024 budget, consisting of [\$23,128,475.69] for purchase order encumbrances committed in fiscal year 2023 and [\$20,040,859.40] for spending of restricted contributions and fees; and, authorize the Comptroller to proceed with distribution of the ACFR for public record, as required by law. Finance. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [Staff Report BCC for ACFR 2023](#)
[ACFR 2023 Reappropriation of 43,169,335](#)

8. Presentation by Marie Baxter, Chief Executive Officer of Catholic Charities of Northern Nevada to provide a detailed overview on the donation of food services and other human services, especially to seniors, across Washoe County. (All Commission Districts.) FOR DISCUSSION ONLY

Attachments: [WCC Presentation-1-16-2023](#)

9. Presentation by DRI President Dr. Kumud Acharya on the impactful environmental science research being conducted in Nevada. (All Commission Districts.) FOR DISCUSSION ONLY

Attachments: [DRI Presentation to Washoe Co Comm Jan 16 2024 FINAL](#)

10. Proclamation. (FOR POSSIBLE ACTION)

- 10.A.1. Proclaim the week of January 21- 27, 2024, as National Coroner/Medicolegal Death Investigation Professionals Recognition Week. FOR POSSIBLE ACTION

Attachments: [01.16.2024 National Coroners Week Proclamation](#)

11. Donations. (FOR POSSIBLE ACTION)

- 11.A.1. Recommendation to acknowledge retroactively various one-time gift card donations at a value of [\$3,960.00] from the Washoe Court Appointed Special Advocates (CASA) Foundation accepted by the Second Judicial District Court, Court Appointed Special Advocates (CASA) Program. District Court. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 1-16-2024 Staff Report CASA DONATIONS-District Court](#)
[\\$3,960.00 Final 11.28.2023](#)

- 11.A.2. Recommendation to acknowledge a donation of [\$200.00] retroactive to October 2, 2023, from Patrick M. Kealy to fund the ongoing operations of the Washoe County Law Library and direct the Comptroller's Office to make the necessary budget amendments. District Court. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 1-16-2023 Staff Report Law Library Donation](#)
[Kealy donation letter](#)

- 11.A.3. Acknowledge retroactively a one-time cash donation at a value of [\$100.00] from Susan J. Krump accepted by the Second Judicial District Court, CASA Program, and direct the Comptroller's Office to make the necessary budget amendments. District Court. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC SJDC CASA Donation \\$100 - January 16 2024](#)

- 11.B.1. Accept a donation of 73 Narcan Kits to treat and prevent possible opioid overdoses by community members served by the Washoe County Department of Juvenile Services [estimated value \$3,285] donated by Quest Counseling and Consulting Inc. Juvenile Services. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 01-16-24 Juvenile Services Narcan Kit Donations](#)

- 11.C.1. Recommendation to accept a one-time cash donation of [\$2,182.00] from multiple private citizens during a car show fundraiser to the Washoe County Sheriff's Office Honor Guard. To be used for equipment and travel expenses. Sheriff. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 01-16-24 - Sheriff - Honor Guard Cash Donation \[\\$2,182\]](#)

- 11.C.2. Recommendation to accept a donation of [\$500.00] from the Reno Air Racing Association, Inc., dba: National Championship Air Races to the Washoe County Sheriff's Office for the Citizen Corps Program (CCP), including but not limited to the purchase of food and beverages to be used in emergency response, training, drills, support events or rehab during disasters, and, if approved, authorize Comptroller's Office to make appropriate budget amendments. Sheriff. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 1-16-24- Sheriff - Reno Air Races to CCP \[\\$500\]](#)

12. Consent Items. (FOR POSSIBLE ACTION)

eComment to be provided here. The Consent section is a single agenda item and is considered as a block. Individual items in the Consent section will not be eComment eligible. When providing eComment, please note the specific item being addressed.

- 12.A.1. Recommendation that the Board of County Commissioners approve and authorize the Chair to execute the attached resolution establishing the Opioid Settlement Fund pursuant to the One Nevada Agreement as a Special Revenue Fund for the purpose of accounting for the distribution of all monetary recovery from the defendants to Washoe County. Comptroller. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC Staff Report-Authorize Creation of Fund 2790-Opioid Settlements FINAL](#)
[Resolution creating the Washoe County Opioid Settlement Fund](#)

- 12.A.2. Information and acknowledgement by the Board of County Commissioners of contracts and purchases that have exceeded or are expected to exceed [\$300,000.00] that may include services and supplies for all County departments. For this quarterly report, there are no vendor purchases in the aggregate amount of known expenditures that will exceed the \$300,000 reporting threshold that have not previously been acknowledged by the Board. Comptroller. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC Staff Report \\$300K - January 16 2024](#)

- 12.B.1. Recommendation to accept a National Children’s Alliance Grant (NCA) Chapter Grant to the to the District Attorney’s Office acting as the fiscal agent of the Children’s Advocacy Centers of Nevada in the amount of [\$112,446, no match] from the U.S. Department of Justice through the National Children’s Alliance to fund chapter activities; retroactive from January 1, 2023 through December 31, 2023, if approved, direct the Comptroller to make the necessary budget amendments, and retroactively authorize the District Attorney or his designee to sign the cooperative agreement. District Attorney. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 0627023 DA NCA Grant \[112446.00\]](#)
[RENO-NV-CHCORE23 AGREEMENT](#)
[2023 NCA Budget](#)

- 12.C.1. Recommendation that the Board of County Commissioners review and acknowledge receipt of the Washoe County Law Library Annual Report 2023. District Court. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 1-16-2024 Staff Report Law Library Annual Report to BCC 2023](#)
[BCC Year Report 2023 Law Library FINAL](#)

- 12.D.1. Authorize the County Manager to designate one or more employees to be responsible for developing and biennially updating a language access plan for the County pursuant to Nevada Assembly Bill 266. Human Resources and Manager’s Office. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 01.16.24 LAP Designation](#)
[AB266 As Enrolled](#)

- 12.E.1. Recommendation to accept the SilverSummit Community Improvement funding in the amount of [\$75,000.00, \$50,532.00 county match] retroactive for the period of January 1, 2024 to December 31, 2024, to include authorizing the creation of a one (1) FTE Homeless Services Case Manager in the Housing & Homeless Services Division of the Human Services Agency, effective and contingent on Job Evaluation Committee (JEC) review and approval, with the recognition that if grant funding is reduced or eliminated, the position hours will be reduced and/or the position will be abolished accordingly unless additional funding is secured; and if approved authorize the Director of Human Services Agency to execute the award and related documents; direct the Human Resources Department to make the necessary staffing adjustments as evaluated by the Job Evaluation Committee (JEC), and direct the Comptroller's office to make the necessary budget amendments and net zero budget adjustment. Human Services Agency. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 01-16-24 HSA Accept SilverSummit CIP \[\\$75,000.00\] revised HMC edits](#)
[Washoe County Housing 2023 Final CIP Agreement](#)

- 12.F.1. Recommendation to accept the Locals Foods in Schools Grant from the Nevada Department of Agriculture for the retroactive period of 9/25/23 - 6/30/24 for the purchase of local, regional or Nevada grown produce for use at the Wittenberg Hall Detention Facility National School Lunch and Breakfast program in the amount of [\$10,182.61 no county match]; authorize the Director of Juvenile Services to execute the grant award document retroactively; and direct the Comptroller's Office to make necessary budget amendments. Juvenile Services. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 1-16-24 Juvenile Services Local Foods in Schools Grant no County match](#)
[Washoe County Dept of Juv Serv LFS Grant Subaward 11-27-23 \(2\)](#)

- 12.G.1. Recommendation to approve, pursuant to NRS 244.1505, Commission District Special Fund disbursement in the amount of [\$30,000.00] for Fiscal Year 2023-2024; District 5 Commissioner Jeanne Herman recommends a [\$20,000.00] grant to Washoe County Community Services Department -- a government entity -- to provide reimbursement for the Roads Department's reconstruction of, and various improvements to, Dugway Road; and a [\$10,000.00] grant to Safe Embrace -- a nonprofit organization created for religious, charitable, or educational purposes -- to support stabilization and relocation services for victims of domestic violence; approve Resolutions necessary for same; and direct the Comptroller's Office to make the necessary disbursement of net zero cross fund and/or cross function budget appropriation transfers and disbursement of funds. Manager's Office. (Commission District 5.) FOR POSSIBLE ACTION

Attachments: [1.16.24 Staff Report Dugway SafeEmbrace](#)
[Resolution Washoe County Community Services Department](#)
[Resolution Safe Embrace](#)

- 12.G.2. Recommendation to approve a FFY23 Department of Homeland Security (DHS) grant passed through the State Homeland Security Program (SHSP) from the State of Nevada, Division of Emergency Management (NDEM) awarding [\$89,183.67, no County match required], for upgrades and sustainment to the existing Northern Nevada Radio Cache. Grant term is retroactive from October 1, 2023 to September 30, 2025; If approved, authorize the County Manager or his designee to sign the grant award documents when received; and direct the Comptroller's Office to make the necessary budget amendments. Manager's Office. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC Staff Report FFY23 Radios](#)
[AppID439369](#)

- 12.H.1. Recommendation to accept the Status Report of Commissary Fund set up per NRS 211.360 to be utilized for the welfare and benefit of the inmates for items such as counseling, chaplaincy services, vocational training, and certifications programs for inmates in the jail, submitted by the Washoe County Sheriff's Office Commissary Committee for Third Quarter for Fiscal Year 2023. Sheriff. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 01-16-24 - Sheriff - Commissary Status Report FY23 QTR 3](#)

- 12.I.1. Recommendation to accept Treasurer’s status report for the period ending December 31, 2023, of payment of refunds and interest since last update in the amount of \$1,324.17 on certain property tax overpayments for residential properties at Incline Village/Crystal Bay, in compliance with the October 21, 2019 Order issued by the District Court in Village League to Save Incline Assets, Inc., et.al. vs. State of Nevada, et.al., Case No. CV03-06922, as modified and clarified by the settlement agreement regarding the processing of refunds. Treasurer. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [Staff Report - Treasurer's status report for the period ending 12.31.2023](#)
[December 31 2023 REPORT OF CLAIMS PAID](#)

- 12.J.1. Recommendation that the Washoe County Board of Commissioners acknowledge receipt of the updated Registrar of Voters selection of the Early Voting locations and schedule for the 2024 Presidential Preference Primary Election, to include the Spanish Springs Library at 7100 A Pyramid Lane Hwy in Sparks and Sparks Library at 1125 12th St. Sparks as required by NRS 293.3561(2)(b). Voters. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC - Additional polling locations](#)
[Revised polling locations](#)
[PPP Early Voting Estimated Costs Summary](#)

- 12.J.2. Recommendation to accept the resignation of Jamie Rodriguez, Registrar of Voters, effective March 15, 2024; to accept the County Manager’s recommendation to appoint Deputy Registrar of Voters, Cari-Ann Burgess, to temporarily perform the duties of the Registrar of Voters pursuant to NRS 245.180 in the absence of Ms. Rodriguez, effective January 16, 2024; to accept the County Manager’s recommendation to appoint Deputy Registrar of Voters, Cari-Ann Burgess, to the position of Interim Registrar of Voters effective March 16, 2024; and, if approved, to direct the Washoe County Clerk within 10 days of March 15, 2024, to certify the vacancy and new appointment of an Interim Registrar of Voters to the Secretary of State’s Office. This appointment is pursuant to NRS 244.164 and/or 245.180 and, if approved, will remain effective until either resignation by the appointee or an appointment by the Board of a Registrar on a non-interim basis. While temporarily carrying out the duties of the Registrar of Voters until March 16, 2024, and while serving in an interim capacity, the appointee shall be vested with the same authority to carry out the powers and duties of a Registrar appointed on a non-interim basis. Voters. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [Interim ROV 1-16-24 staff report final](#)

End of Consent Items

13. Recommendation to award Washoe County Bid No. 3231-24 and approve the Agreement for Services to provide custodial services to low security buildings to the lowest, responsive, responsible bidder, [staff recommends Qual-Econ, LLC., in the amount of \$27,625.00 per month]; and authorize the Purchasing and Contracts Manager to execute a three year agreement effective February 1, 2024 through January 31, 2027, with two additional one year renewal options on behalf of Washoe County [estimated annual value \$331,500.00 plus cost for call-back services]. Community Services. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 01-16-24 - Staff Report - Low Security Building Custodial Services](#)
[BCC 01-16-24 - Agreement for Low Security Building Custodial Services](#)

14. Recommendation to reappoint one attorney member and one non-attorney member to the Law Library Board of Trustees. It is recommended that Patricia Halstead serve as an attorney member for a two-year term expiring on January 31, 2026, and Cortney Young serve as a non-attorney member for a two-year term expiring January 31, 2026. Candidates will satisfy the attorney position and non-attorney position required for the Law Library Board of Trustees. Applicants for the attorney position include Patricia Halstead (incumbent) and Krissta Kirschenheiter. Applicants for the non-attorney position include Scott Benton, Scott Finley, Rosanna Garibay, and Cortney Young (incumbent). District Court. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 1-9-2024 Staff Report Law Library Two Members for 2024](#)
[LLBOT applications](#)
[Certified Excerpt December 6, 2023](#)

15. Discussion and possible action to initiate amendments to WCC Chapter 15 concerning the Purchasing and Contracts Manager's authority as stated in Washoe County Code 15.490, to make specified expenditures to purchase supplies, materials, equipment and contractual services required by the County in an annual amounts or estimated annual amounts up to \$300,000 per vendor contract or up to \$300,000 in the aggregate spend or encumbered per vendor, and submit to the Board of County Commissioners for award all purchase of supplies, materials, equipment and contractors services in annual mounts or estimated annual amounts in excess of \$300,000 per vendor contract or in excess of \$300,000 in the aggregate spend or encumbered per vendor in accordance with the provisions of the Local Government Purchasing Act. Action may include direction to initiate amendments to the spending authority currently in code from \$300,000 to another amount. Finance. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [Purchasing and Contracts Manager's authority Staff Report TDR edits](#)

16. Recommendation to approve a resolution to augment the Capital Improvements Fund in the amount of [\$18,618,598.96], and the Parks Capital Projects Fund in the amount of [\$444,487.05] to increase revenue, expenditure, and transfer authority for capital projects for fiscal year 2024 in accordance with Nevada Revised Statute (NRS) 354.598005; and direct the Comptroller to make the appropriate budget amendments. Finance. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [12.19.23 Augmentation Finance FY24 Capital Funds TMP-8196](#)
[12.19.23 Augmentation Resolution Finance FY24 Capital Funds](#)
[TMP-8196](#)

17. Possible Closed Session for the purpose of discussing labor negotiations with Washoe County and/or Truckee Meadows Fire Protection District per NRS 288.220. FOR POSSIBLE ACTION

18. Initiation of a proposed ordinance amending Washoe County Code (“WCC”) Chapter 45 to set the matter for an introduction and first reading of the ordinance on January 23, 2024, and, if supported, set a public hearing for second reading and possible adoption of the ordinance on February 13, 2024. If passed, the proposed ordinance will modify: 1) the definition of “child care” found in WCC 45.010(5) to mirror the definition of “child care facility” found in Nevada Revised Statutes (“NRS”) 432A.024; 2) the definition of “division director” and selection process thereof in WCC 45.010(4) and WCC 45.020(2)(b), respectively; and 3) the composition of the Washoe County Human Services Agency (“WCHSA”) in WCC 45.020(1) to reflect the addition of new divisions within WCHSA. Human Services Agency. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 01-16-24 TMP8249 HSA Initiation WC Code Change Chapter](#)
[45](#)
[Ordinance - WCC Chapter 45 - FINAL Clean Copy](#)

19. Discussion and possible approval of amendments to the Washoe County Board of Commissioners Rules of Procedure Handbook (most recently adopted on October 4, 2022). The purpose of the rules is to provide parliamentary authority and to establish supplemental rules of procedures for the conduct of County Commission meetings and individual Commission members where such rules are not inconsistent with the laws of the State of Nevada. Possible amendments may include but are not limited to the following subjects within the rules of procedure: consent agenda parameters, order of business, virtual appearances by remote technology system, terms of officers, communication records, clarifying applicability of Robert’s Rules of Order, and placement of items on Board agendas. Commissioners may propose additional amendments for adoption as well. Manager's Office. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [Staff Report 01 16 2024 Rules of Procedure](#)
[WC BCC Rules of Procedure 01 19 2024 \(PROPOSED\)](#)
[COPY CLEAN](#)
[WC BCC Rules of Procedure Jan 16 2024 \(PROPOSED\)](#)

20. Recommendation for discussion and possible action in regard to the appointment and/or reappointment of Commissioners to boards and commissions, alteration of terms of service on boards and commissions where legally permissible, and such other action as the board of commissioners may desire to take in regard to those administrative matters. Boards and commissions for which possible changes to appointments could be made under this item include all of the boards and commissions listed at the end of this agenda as the “various” boards and commissions that commissioners may be members of or liaisons to. Manager's Office. (All Commission District.) FOR POSSIBLE ACTION

Attachments: [01.16.23 BCC Boards & Commissions Appts.](#)

Public Hearing. (Note: Due to public testimony and discussion, time expended on the item in this category can vary.)

(Note: Items listed under this heading only will be heard at or after 1 PM. In no case will it be heard before the stated time. Due to public testimony and discussion, time expended on the item in this category can vary.)

21. Public hearing: Pro Pony, LLC's appeal of the Washoe County Board of Adjustment's failure to approve Special Use Permit Case Number WSUP23-0029 and opposing neighbor Jill Brandin's appeal, filed to preserve her right to judicial review. Pro Pony, LLC requests approval of a special use permit to bring an existing legal non-conforming commercial stable to board 35 horses into conformance with Washoe County Code and to allow for the construction of a 13,500 SF indoor riding arena structure. Pro Pony, LLC is also requesting modifications to remove the requirement for paved parking surfaces to allow non-paved surfaces (110.410.25(e)) and to waive landscape standards for commercial uses (110.412.40(a-d)).

The applicant and property owner is Pro Pony, LLC. The address is 3400 Holcomb Ranch Lane (Silver Circle Ranch) in Reno. The Assessor's Parcel Number is 040-670-12.

The Board of County Commissioners shall consider the appeal based on the record and any testimony and materials submitted at the public hearing. The Board of County Commissioners may approve or deny the special use permit. Community Services. (Commission District 2.) FOR POSSIBLE ACTION

Attachments: [BCC 1-16-24 - Staff Report - WSUP23-0029 Silver Circle Appeal](#)
[BCC 1-16-24 - Attachment A - Applicant Appeal Application](#)
[BCC 1-16-24 - Attachment B - Neighbor Appeal Application](#)
[BCC 1-16-24 - Attachment C - BOA Action Order](#)
[BCC 1-16-24 - Attachment D - BOA Staff Report](#)
[BCC 1-16-24 - Attachment E - BOA Staff Presentation](#)
[BCC 1-16-24 - Attachment F - BOA Applicant Presentation](#)
[BCC 1-16-24 - Attachment G - BOA Minutes](#)
[BCC 1-16-24 - Attachment H - BOA Video Recording 11-2-23](#)
[BCC 1-16-24 - Attachment I - Public Comment](#)
[BCC 1-16-24 - Attachment J - Amended Conditions](#)
[BCC 1-16-24 - Document from Luke Busby-Motion Objection to Brandin Appeal](#)
[BCC 1-16-24 - Documents from Luke Busby-1st, 2nd, 3rd, 4th Supplements to Appeal Statement](#)
[BCC 1-16-24 - Additional Public Comments 1-8-24](#)
[BCC 1-16-24 - Staff Presentation Appeal WSUP23-0029](#)
[BCC 1-16-24 - Applicant Presentation Pro Pony Appeal WSUP23-0029](#)
[BCC 1-16-24 - Appellant Presentation - Brandin \(Appeal WSUP23-0029\)](#)

End Of Scheduled Public Hearings

22. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole.
23. Commissioners'/County Manager's announcements, reports and updates to include boards and commissions updates, requests for information or topics for future agendas. (No discussion among Commissioners will take place on this item.)

Adjournment

Various boards/commissions the Washoe County Commissioners may be a member of or liaison to:

Chair Hill

Community Homelessness Advisory Board
Downtown Reno Business Improvement District (alternate)
Nevada Association of Counties Board of Directors (NACO)
Nevada Tahoe Conservation District Board of Supervisors
Regional Transportation Commission
Reno-Sparks Convention & Visitors Authority
Tahoe Prosperity Center Board of Directors
Tahoe Regional Planning Agency Governing Board
Tahoe Transportation District Board of Directors
Tahoe Transportation Commission
Truckee Meadows Water Authority Board
Truckee North Tahoe Transportation Management Association Board
Truckee River Flood Management Authority
Washoe County Internal Audit Committee (alternate)
Washoe County Investment Committee
Washoe County Legislative Liaison
Washoe County Stadium Authority (alternate)
Western Regional Water Commission (WRWC) – TMWA Appointed

Vice-Chair Herman

Nevada Association of Counties Board of Directors (NACO)
Nevadaworks
Regional Transportation Commission (alternate)
State Land Use Planning Advisory Council (SLUPAC)
Truckee Meadows Regional Planning Agency Governing Board
Truckee Meadows Water Authority Board (alternate)
Truckee River Flood Management Authority (alternate)
Vya Conservation District (Diane Stobiecki—alternate)
Washoe County Debt Management Commission
Washoe County Internal Audit Committee
Washoe County Legislative Liaison
Washoe County School District Capital Funding Protection Committee
Washoe County School District Oversight Panel
Washoe County Stadium Authority (alternate)
Washoe Storey Conservation District
Western Nevada Development District (WNDD) (alternate)

Commissioner Clark

Community Homelessness Advisory Board
EDAWN (Economic Development Authority of Western Nevada) (alternate)
Nevada Association of Counties Board of Directors (NACO) (alternate)
Regional Transportation Commission (alternate)
Truckee Meadows Regional Planning Agency Governing Board
Truckee Meadows Water Authority Board (alternate)
Truckee River Flood Management Authority (alternate)
Washoe County Criminal Justice Advisory Committee
Washoe County Senior Services Advisory Board Liaison
Washoe County Stadium Authority (alternate)
Washoe Storey Conservation District (alternate)
Western Nevada Development District (WNDD)

Commissioner Garcia

Washoe County Animal Services Advisory Board
Community Homelessness Advisory Board (alternate)
District Board of Health
Downtown Reno Business Improvement District
EDAWN (Economic Development Authority of Western Nevada)
Nevada Tahoe Conservation District Board of Supervisors (alternate)
Regional Transportation Commission
Tahoe Regional Planning Agency Governing Board (alternate)
Tahoe Transportation District Board of Directors (alternate)
Tahoe Transportation Commission (alternate)
Truckee Meadows Water Authority Board (alternate)
Truckee River Flood Management Authority (alternate)
Washoe County Open Space and Regional Parks Commission (liaison)
Washoe County Stadium Authority
Western Regional Water Commission (WRWC) – TMWA Appointed

Commissioner Andriola

Regional Transportation Commission (alternate)
Truckee Meadows Regional Planning Agency Governing Board
Truckee Meadows Water Authority Board
Truckee River Flood Management Authority
Washoe County Investment Committee
Washoe County Senior Services Advisory Board Liaison (alternate)
Washoe County School District Capital Funding Protection Committee
Washoe County School District Oversight Panel
Washoe County Stadium Authority
Western Regional Water Commission