

BOARD OF FIRE COMMISSIONERS

Bob Lucey, Chair

Marsha Berkbigler, Vice-Chair

Kitty Jung

Vaughn Hartung

Jeanne Herman

FIRE CHIEF

Charles A. Moore

DEPUTY DISTRICT ATTORNEY

Nathan J. Edwards



Notice of Meeting and Agenda - Final

**TRUCKEE MEADOWS FIRE PROTECTION DISTRICT**

**8:30 a.m.**

**Tuesday, January 21, 2020**

**Washoe County Administrative Complex, Commission Chambers**

**1001 E. Ninth Street, Reno, Nevada**

**NOTE:** Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later.

The Washoe County Commission Chambers is accessible to the disabled. If you require special arrangements for the meeting, call the Truckee Meadows Fire Protection District Office, 326-6000, 24-hours prior to the meeting.

**Time Limits.** Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board meeting. Persons may not allocate unused time to other speakers.

**Forum Restrictions and Orderly Conduct of Business.** The Board conducts the business of the District and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Responses to Public Comments.** The Board can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Board. However, responses from Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board will consider, the Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for staff action or to ask that a matter be listed on a future agenda. The Board may do this either during the public comment item or during the following item: "\*Commissioners'/Chief s Announcements, Requests for Information, Topics for Future Agendas and Statements Relating to Items Not on the Agenda".

Pursuant to NRS 241.020, the Agenda for the Board of Fire Commissioners has been posted at the following locations: Washoe County Administration Building (1001 E. 9th Street, Bldg. A), Washoe County Courthouse-District Court Administrator/Clerk of Court (75 Court Street), Washoe County Downtown Library (301 South Center Street), Reno City Clerk's Office (1 E. 1st Street), Sparks Justice Court (1675 East Prater Way) and Truckee Meadows Fire Protection District's website at [www.washoecounty.us/tmfpd](http://www.washoecounty.us/tmfpd).

Support documentation for the items on the agenda, provided to the Board of Fire Commissioners is available to members of the public at the District's Admin Office (1001 E. 9th Street, Bldg. D, 2nd Floor, Reno, Nevada) Sandy Francis, Administrative Assistant I, phone (775) 328-6124 and on the Truckee Meadows Fire Protection District's website at [www.washoecounty.us/tmfpd](http://www.washoecounty.us/tmfpd); and <https://notice.nv.gov>

1. Salute to the Flag
2. Call to order/roll call
3. Public Comment - Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.
4. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
5. Consent Items:
  - A. Recommendation to acknowledge and approve the re-drafted minutes for the regular meeting of November 19, 2019. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:**    [Item #5A 2019-11-19-Draft Meeting Minutes Staff Report](#)  
                                   [Item #5A 2019-11-19-Draft Meeting Minutes](#)

B. Recommendation to approve the meeting minutes from the December 17, 2019 Board of Fire Commissioners Meeting. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:**    [Item #5B 2019-12-17-Draft Meeting Minutes](#)

C. Recommendation to approve an equipment lease agreement for one Type I Structural fire engine from Truckee Meadows Fire Protection District to the City of Reno Fire Department, to assist in augmenting their current fleet for a base amount of \$3,000 a month. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:**    [Item #5C RFD Engine Lease Staff Report](#)  
[Item #5C RFD Engine Lease Agreement -Type I Engine](#)

D. Recommendation to approve a lease agreement between Truckee Meadows Fire Protection District and the Verdi History Preservation Society, Inc., a Nevada non-profit corporation for the Districts continued use of the Verdi Fire Station Apparatus Facility, located at 165 Bridge Street for a term of sixty (60) months and a rent of \$100 per month beginning in Fiscal Year 2021 plus applicable utility use commencing January 21, 2020; and if approved, authorize the Chairman to execute the lease agreement. (Commission Districts 5) FOR POSSIBLE ACTION

**Attachments:**    [Item #5D Verdi Historic Society Lease Staff Report](#)

E. Recommendation to approve an Employment Agreement between Truckee Meadows Fire Protection District and Loren D. Way including, but not limited to salary (\$170,1185.60) and benefits for the position of Fire Deputy Chief of Fire Prevention effective February 3, 2020 terminating on December 31, 2023. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:**    [Item #5E Deputy Chief Employment Agreement - Loren D. Way Staff Report](#)  
[Item #5E Deputy Chief Employment Agreement - Loren D. Way-Final](#)  
[Item #5E Deputy Chief of Fire Prevention Class Spec](#)

F. Recommendation to approve and create two separate grant funded positions, provisional job classifications and salary ranges for a Squad Boss at \$52,603.20 - \$67,974.40 with Regular Nevada Public Employees' Retirement System (NV PERS) categorization and for a Crew Member with a range of \$40,768.00 - \$52,915.20 with Regular NV PERS categorization, and to authorize staff to submit to NV PERS for evaluation for possible approval of Police Fire NV PERS categorization, which would result in these employees accumulating retirement credit at a faster rate than under the Regular NV PERS category. A Squad Boss is the supervisor of a squad (a small crew of 3-5 members)], and a Crew Member is an entry level person assigned to a crew that conducts the bulk of the work assigned to the crew and works underneath the squad boss, and if approved, hiring is contingent upon securing grant funding. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:**    [Item #5F Squad Boss and Crew Member Position Staff Report](#)  
[Item #5F Fire Squad Boss Spec DRAFT BOFC](#)  
[Item #5F Crewmember Spec DRAFT BOFC](#)

End of Consent

6. Awards, Recognition and Introduction of New Members of Truckee Meadows Fire Protection Personnel. FOR DISCUSSION ONLY

A. Golden Axe Award - A Fire District's award for a Truckee Meadows Fire Protection District employee who has performed a highly unusual act of distinction under adverse conditions in the performance of duty, performed a credible act in the line of duty which is commendable in nature or displays admirable initiative and accomplishment or has achieved a highly credible accomplishment bringing public acclaim to the Fire District or fire service as a result of devotion to duty or service to the public.

- Captain Shane Akerson
- Engineer Shad Vetrock
- Firefighter Paramedic Chase Perham

B. Medal of Commendation - An award to recognize those who render initial, spontaneous, and valuable aid or assistance at an incident to which the District is responding. Cardiac Save.

- NDF Battalion Chief Joe Fording
- NDF Fire Captain Anthony Seghieri
- NDF Training Coordinator Daniel Rangel
- NDF Seasonal Firefighter Damon Morelli
- NDF Seasonal Firefighter Tyler Huff

C. Heart Saver Award - A Fire District's award for a Truckee Meadows Fire Protection District employee who provided Advanced Life Support for successful resuscitation.

- Captain Noekeef Henry
- Engineer Nick Remington
- FF/PM Slade Romig

D. Letter of Commendation - The District's third highest award for a civilian. The letter may be awarded to any individual who provides services or takes actions that are beyond normal expectations.

- James Vang, AmeriPride Services

E. New Employees

- Simona Parton, Accountant, Payroll and Grants Specialist
- Loren D. Way (Dale), Fire Deputy Chief of Fire Prevention

**Attachments:**    [Item #6C Fording Certificate](#)  
[Item #6C Seghieri Certificate](#)  
[Item #6C Rangel Certificate](#)  
[Item #6C Morelli Certificate](#)  
[Item #6C Huff Certificate](#)  
[Item #6D Vang - Letter of Commendation](#)

7. International Association of Firefighters, Local 2487 Report. FOR DISCUSSION ONLY

A. Annual Guns and Hoses Golf Tournament - April 27, 2020

8. Fire Chief Report: FOR POSSIBLE ACTION

A. Informational briefing on operational matters and activities for the month of December 2019 and January 2020 to include the following items:

1. Open Burning Update
2. Workers Comp Actuary Audit
3. Keep Truckee Meadows Beautiful Tree Recycling Program Summary

B. Commissioner Dashboard: Status update on ongoing Commissioner request of the Fire Chief

C. Review of recent critical calls and Response Statistics for November and December 2019 to include Mutual and Auto Aid between our regional partners.

**Attachments:**    [Item #8B Commissioner Request DashBoard](#)  
[Item #8C November 2019 - Response Report](#)  
[Item #8C December 2019 - Response Report](#)

End of Fire Chief Report

9. Continuation of discussions from the September 17, 2019 presentation of the Deployment Plan and possible direction to staff regarding the deployment plan that includes new locations of existing and future district fire stations and firefighting personnel including:

1. Possible consolidation of stations 30 (Bowers) and Station 32 (Eastlake) in the Washoe Valley area of the County.
2. Options for re-deployment of firefighting personnel.
3. Cost analysis of deployment options and Timeline.
4. Review of Ad-Valorem revenues.
5. Review of REMSA response zones.
6. Review of Wildfire Risk.
7. Mutual and Automatic Aid improvements with Carson City.

(All Commission Districts) FOR POSSIBLE ACTION

**Attachments:**    [Item #9 Deployment Plan Staff Report](#)  
                           [Item #9 Attachment A](#)  
                           [Item #9 Attachment B.1](#)  
                           [Item #9 Attachment B.2](#)  
                           [Item #9 Attachment C](#)  
                           [Item #9 Attachment D](#)

10. Recommendation to adopt a resolution directing the Clerk to notify the Washoe County Debt Management Commission of the District’s proposal to issue its Truckee Meadows Fire Protection District’s General Obligation (Limited Tax) Capital Improvement Bonds (additionally secured by pledged revenues) in the maximum principal amount of \$2,100,000 to finance the acquisition of properties for stations authorized by NRS 474.511, including fixtures, structures, stations, other buildings and sites therefor and appurtenances and incidentals necessary, useful or desirable for any such facilities, including all types of property therefor; and providing the effective date hereof. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:**    [Item #10 Notice of Resolution for DMC - Staff Report](#)  
                           [Item #10 Resolution for DMC](#)  
                           [Item #10 Notice of Resolution for DMC - Exhibit B](#)

11. Authorization for the District to purchase five Type I structural fire engines through Superior Equipment for a total cost of \$3,495,000 in accordance with NRS 332.115, Exemptions to Requirements for Competitive Bidding. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:**    [Item #11 Type I Quatums Purchase 2020 Staff Report](#)  
[Item #11 Type I Apparatus Sole Source Form](#)  
[Item #11 Type I Quantum AWD Purchase Agreement - Superior](#)  
[Item #11 Type I Quantum AWD Superior Proposal - Exhibit C](#)  
[Item #11 Type I Quantum 2WD Purchase Agreement- Superior](#)  
[Item #11 Type 1 Quantum 2WD Superior Proposal - Exhibit C](#)

12. Commissioners’/Fire Chief’s announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
13. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.

Adjournment