WASHOE COUNTY

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STAFF REPORT
BOARD MEETING DATE: April 16, 2019

DATE: March 15, 2019

TO: Board of County Commissioners

FROM: Susan Dees, Fiscal Compliance Officer
Community Services Department, 328-2044, sdees@washoecounty.us

THROUGH: Ben Hutchins, CPA, Director, Finance and Customer Service Division
Community Services Department, 954-4646, bhutchins@washoecounty.us

SUBJECT: Recommendation to accept cash [$5,609.40] and in-kind donations [estimated value $7,382.00] from various businesses, organizations and individuals for Regional Parks and Open Space programs and facilities; and direct the Comptroller's Office to make the appropriate budget amendments. (All Commission Districts.)

SUMMARY

Accept a total of $5,609.40 in cash and in-kind donations [estimated value $7,382.00] from various businesses, organizations and individuals for Regional Parks and Open Space programs and facilities.

Washoe County Strategic Objective supported by this item: Stewardship of our Community.

PREVIOUS ACTION

Donations are frequently made to the Regional Parks and Open Space programs and facilities and formally accepted by the Board of County Commissioners (Board).

BACKGROUND

The citizens of Washoe County continue to support our parks, open space and natural resources through their generous donations of time, materials, services and cash. Cash [$5,609.40] and in-kind donations [estimated value 7,382.00] have been received for park maintenance, improvements, programming, and to assist with the safety and comfort of our citizens.

Cash donations received are dedicated to the Lazy 5 Park summer concert series, Bartley Ranch Park operations, Come in from the cold program at Bartley Ranch, May museum marketing and programming, and for May Arboretum garden memorial bench and brick, maintenance and improvements.

Estimated values of various in-kind donations received include:

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- Lazy 5 Regional Park-Summer concert series gift certificates from various donors [$400],
- 4 Dog waste stations with signage for Lazy 5 Parks and Pah Rah Interpretive Trail from Hammer's Healthy Hounds [$1,000], and
- Labyrinth garden upgrade from the May Arboretum Society [$5,982].

Thank you and recognition is extended to all the donors for their continued support of natural and cultural resource management and community programming.

Cash and in-kind donations received are as follows:

Donor	Amount	Program
Cash Donations:		
Various donors	$ 1,607.40	Bartley Ranch Come In from the Cold program
Various donors	$ 302.00	Bartley Ranch Park
Simply Thai Restaurant	$ 250.00	Lazy 5 Concert series sponsorship
All About Health Chiropractic	$ 250.00	Lazy 5 Concert series sponsorship
Heritage Bank	$ 250.00	Lazy 5 Concert series sponsorship
Total General Donations	$ 2,659.40	
Various donors	$ 10.00	May Museum - program support
Various donors	$ 180.00	May Arboretum - operations and maintenance
K. Leonard	$ 2,500.00	May Arboretum - memorial bench
Megan Evans	$ 260.00	May Arboretum - memorial brick
Total May Center Donations	$ 2,950.00	
Total Cash Donations	**$ 5,609.40**	

Donor	Estimated Value	Program
In-kind Donations:		
Various donors	$ 400.00	Lazy 5 Regional Park-Summer concert series-various gift certificates
Hammer's Healthy Hounds	$ 1,000.00	4 Dog waste stations with signage for Lazy 5 Parks and Pah Rah Interpretive Trail
May Arboretum Society	$ 5,982.00	May Arboretum - Labyrinth garden upgrade
Total In-kind Donations	**$ 7,382.00**	

FISCAL IMPACT

General cash donations for the various Regional Parks and Open Space facilities, programs and events have been deposited to IN20020, Parks Donations ($2,659.40).

Wilbur D. May Museum cash donations ($10.00) have been deposited to cost center 640200 and Wilbur D. May Arboretum cash donations ($2,940.00) have been deposited to IN20034 (both in Other Restricted Fund 270-6).

Should the Board accept these donations, the FY19 adopted budget will need to be amended in the following accounts:

Increase Revenue			
IN20020-484000	$	2,659.40	Regional Parks Donations
C640200-484000	$	10.00	May Museum Donations
IN20034-484000	$	2,940.00	May Arboretum Donations
Total	**$**	**5,609.40**	
Increase Expenditures			
IN20020-710300	$	2,659.40	Operating supplies - Parks Donations
C640200-710300	$	10.00	Operating supplies - Museum Donations
IN20034-710500	$	2,940.00	Other Expenses - Arboretum Donations
Total	**$**	**5,609.40**	

The donations enable Regional Parks and Open Space to offer additional programming, assist in repairing, replacing or maintaining facilities that are not supported by appropriations elsewhere, and to support volunteer efforts within the Park system.

RECOMMENDATION

It is recommended that the Board of County Commissioners accept cash [$5,609.40] and in-kind donations [estimated value $7,382.00] from various businesses, organizations and individuals for Regional Parks and Open Space programs and facilities; and direct the Comptroller's Office to make the appropriate budget amendments.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: "Move to accept cash [$5,609.40] and in-kind donations [estimated value 7,382.00] from various businesses, organizations and individuals for Regional Parks and Open Space programs and facilities; and direct the Comptroller's Office to make the appropriate budget amendments."