



WASHOE COUNTY

Integrity Communication Service

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STAFF REPORT

BOARD MEETING DATE: December 19, 2023

DATE: November 2, 2023

TO: Board of County Commissioners

FROM: Kristen Palmer, Fiscal Compliance Officer, Northern Nevada Public Health
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THROUGH: Jack Zenteno, Administrative Health Services Officer, 775-328-2417,
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SUBJECT: Recommendation to approve budget amendments totaling an increase of [\$24,092.00] in both revenues and expenditures to the Hospital Preparedness Program (HPP) / Assistant Secretary for Preparedness and Resources (ASPR) BP3 Carryforward Funds Grant retroactive to July 1, 2023 through June 30, 2024, and direct the Comptroller's office to make the necessary budget amendments. The purpose of this grant agreement is to help demonstrate achievements in the Hospital Preparedness Program capabilities according to the HPP Cooperative Agreement. (All Commission Districts)

SUMMARY

The Washoe Board of County Commissioners must approve amendments to the adopted fiscal year budget and direct the Comptroller's Office to make the appropriate budget amendments.

Washoe County Strategic Objective supported by this item: Fiscal Sustainability

PREVIOUS ACTION

On September 28, 2023 the District Board of Health approved the Notice of Subaward from the State of Nevada, Department of Health and Human Services, Division of Public & Behavioral Health in the total amount of \$26,573 for the period July 1, 2023 through June 30, 2024.

BACKGROUND

This award supports the Epidemiology and Public Health Preparedness Program by providing funding to purchase a Lucas device to support healthcare preparedness ability to respond when otherwise not safe for emergency responders.

AGENDA ITEM # _____

FISCAL IMPACT

Should the Board approve these amendments, the Health Fund (202) FY24 adopted budget will be increased by \$24,092.00 in both revenues and expenditures in the following accounts:

<u>Account Number</u>	<u>Description</u>	<u>Amount of Increase/(Decrease)</u>
IO 19154 -431100	Federal Grants	\$ 24,092.00
	Total Revenue	\$ 24,092.00
IO 19154 -781004	Equipment Capital	\$ 24,092.00
	Total Expenditures	\$ 24,092.00

No budget amendment is necessary for the indirect revenue. This award requires a cash match of \$2,657 and will be met with shared services expenditures in cost center 172801.

RECOMMENDATION

It is recommended that the Board of County Commissioners approve budget amendments totaling an increase of [\$24,092.00] in both revenues and expenditures to the Hospital Preparedness Program (HPP) / Assistant Secretary for Preparedness and Resources (ASPR) BP3 Carryforward Funds Grant retroactive to July 1, 2023 through June 30, 2024, and direct the Comptroller's office to make the necessary budget amendments. The purpose of this grant agreement is to help demonstrate achievements in the Hospital Preparedness Program capabilities according to the HPP Cooperative Agreement.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: "Move to approve budget amendments totaling an increase of [\$24,092.00] in both revenues and expenditures to the Hospital Preparedness Program (HPP) / Assistant Secretary for Preparedness and Resources (ASPR) BP3 Carryforward Funds Grant retroactive to July 1, 2023 through June 30, 2024, and direct the Comptroller's office to make the necessary budget amendments. The purpose of this grant agreement is to help demonstrate achievements in the Hospital Preparedness Program capabilities according to the HPP Cooperative Agreement."