



WASHOE COUNTY

Integrity Communication Service

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STAFF REPORT

BOARD MEETING DATE: October 21, 2025

DATE: September 3, 2025

TO: Board of County Commissioners

FROM: Dwayne Smith, Division Director, Engineering & Capital Projects
Community Services, 775-328-2043, desmith@washoecounty.gov

THROUGH: Eric Crump, Director,
Community Services, 775-328-3625, ecrump@washoecounty.gov

SUBJECT: Recommendation to award a bid and approve the Agreement to the lowest responsive, responsible bidder for the Emergency Operation Center Chiller Replacement Project, located at 5195 Spectrum Boulevard, Reno Nevada, PWP-WA-2025-453 [staff recommends American Chiller Service, Inc., in the amount of \$721,975.00] and approve a project contingency allowance in the amount of \$70,000.00 to be used if needed on a time and materials basis for a total project amount of \$791,975.00. The project replaces an unreliable and inefficient chiller system with a new energy-efficient and reliable system that provides environmental control for Washoe County's Emergency Operations Center. (Commission District 5.) FOR POSSIBLE ACTION

SUMMARY

Staff requests that the Board of County Commissioners (Board) approve the Emergency Operations Center (EOC) Chiller Replacement project (Project). The Project was publicly advertised on July 14, 2025, with a mandatory pre-bid conference held on July 22, 2025. Bids were formally opened and reviewed on August 6, 2025, in accordance with NRS 338 requirements for public works projects. The Project is located at 5195 Spectrum Blvd Reno NV and involves the replacement of main chiller that provides essential cooling to the facility. The construction duration is estimated at 60 calendar days, with work to commence on or about March of 2026

A request for additional contingency allowance in the amount of \$72,197.50 has been included, allowing for quick responses to unforeseen circumstances during construction which, if not addressed quickly, may result in additional project delays and costs.

The following table summarizes all bids received for the EOC Chiller Replacement Project:

AGENDA ITEM # _____

EOC Chiller Replacement Project	
Bidder	Amount
American Chiller Services, Inc.	\$721,975.00
Emcor Services Nevada	\$1,005,000.00
Ryan Mechanical, Inc.	\$943,000.00
Simerson Construction, LLC.	\$806,000.00
Engineer's Estimate	\$620,000.00

Washoe County Strategic Objective supported by this item: Fiscal Sustainability.

PREVIOUS ACTION

On May 20, 2025, the Board adopted the Washoe County Final budget for Fiscal Year 2026 as well as adopting the Capital Improvement Plan (CIP) for Fiscal Years 2026-2030.

BACKGROUND

The Emergency Operations Center (EOC), located at 5195 Spectrum Boulevard, is the central hub for regional emergency management and multi-jurisdictional coordination. It supports both daily preparedness and large-scale incident response and is identified as a critical facility in the Washoe County Regional Emergency Operations Plan (REOP) and related annexes.

To remain fully operational during emergencies, the EOC must provide a safe, secure, and climate-controlled environment for staff, partner agencies, and critical technology systems. The chiller system is essential for maintaining reliable cooling, which supports both occupant comfort and the continuous operation of communications, data, and emergency management systems. The existing chiller has reached the end of its useful life and requires replacement to ensure continued reliability.

In addition to emergency responses, the EOC is regularly used for training, exercises, and interagency planning. The chiller replacement project is part of ongoing facility improvements that maintain the EOC's readiness to support routine operations as well as extraordinary regional emergencies.

FISCAL IMPACT

Sufficient budget authority for this bid award (\$721,975.00) and contingency allowance (\$70,000.00) is available in the FY26 budget in the Capital Improvement Fund (402), in the EOC Chiller Replacement (PW920434), Construction Contracts (781080).

RECOMMENDATION

It is recommended the Board of County Commissioners award a bid and approve the Agreement to the lowest responsive, responsible bidder for the Emergency Operation Center Chiller Replacement Project, located at 5195 Spectrum Boulevard, Reno Nevada,

PWP-WA-2025-453 [staff recommends American Chiller Service, Inc., in the amount of \$721,975.00] and approve a project contingency allowance in the amount of \$70,000.00 to be used if needed on a time and materials basis for a total project amount of \$791,975.00. The project replaces an unreliable and inefficient chiller system with a new energy-efficient and reliable system that provides environmental control for Washoe County's Emergency Operations Center.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be:
"Move to award a bid and approve the Agreement to the lowest responsive, responsible bidder for the Emergency Operation Center Chiller Replacement Project, located at 5195 Spectrum Boulevard, Reno Nevada, PWP-WA-2025-453 [staff recommends American Chiller Service, Inc., in the amount of \$721,975.00] and approve a project contingency allowance in the amount of \$70,000.00 to be used if needed on a time and materials basis for a total project amount of \$791,975.00. The project replaces an unreliable and inefficient chiller system with a new energy-efficient and reliable system that provides environmental control for Washoe County's Emergency Operations Center."