NORTHERN NEVADA
Public Health
Serving Reno, Sparks & Washoe County

Staff Report
Board Meeting Date: June 26, 2025

DATE: June 17, 2025

TO: District Board of Health

FROM: Kristen Palmer, Fiscal Compliance Officer
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Erin Dixon, Deputy District Health Officer
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SUBJECT: Review the State Public Health Funds Priorities for the period of upon execution by the Nevada Board of Examiners through June 30, 2027, in the total amount of 2,364,160 ($1,182,080 per fiscal year), in support of core functions of public health, and authorize the Chair of the Board of Health to execute the Interlocal Agreement upon receipt, with staff to present the signed ILA to DBOH at the July DBOH meeting.

SUMMARY

The District Board of Health must approve and execute Interlocal Agreements. The District Health Officer is authorized to execute agreements on the Board of Health's behalf, not to exceed a cumulative amount of $100,000 per contractor; over $100,000 would require the approval of the District Board of Health.

The Nevada State budget included $1,182,080 in noncategorical funding for Northern Nevada Public Health for both State Fiscal Year 2026 and 2027, for a total of $2,364,160. For an Interlocal Agreement to be issued, the funding must go before the Board of Examiners with a signed agreement submitted prior to July 8, 2025.

District Health Strategic Priorities supported by this item:

1. **Healthy Lives:** Improve the health of our community by empowering individuals to live healthier lives.
2. **Healthy Environment:** Create a healthier environment that allows people to safely enjoy everything Washoe County has to offer.
3. **Local Culture of Health:** Lead a transformation in our community's awareness, understanding, and appreciation of health resulting in direct action.
4. **Impactful Partnerships:** Extend our impact by leveraging partnerships to make meaningful progress on health issues.
5. **Organizational Capacity:** Strengthen our workforce and increase operational capacity to support a growing population.
6. **Financial Stability:** Enable the Health District to make long-term commitments in areas that will positively impact the community's health by growing reliable sources of income.

AGENDA PACKET NO. ____

PREVIOUS ACTION

No previous action this fiscal year.

BACKGROUND

Northern Nevada Public Health was allocated $1,182,080 in noncategorical funding for both State Fiscal Years 2026 and 2027 for a total of $2,364,160.

Priorities for funding for Fiscal Year July 2025 – June 2026 will be determined upon the completion of the federal budget by the loss of federal funding for existing core public health activities. Programmatic activities could include:

- HIV Surveillance and Prevention
- Air Quality Monitoring
- Tobacco Prevention and Control
- Disease investigation
- Informatics

Two additional projects are proposed to be funded, including overtime for Back-to-School Immunization events, which previously had been covered by grants, and a collaborative project with Washoe County for a third-party auditor.

An Interlocal Agreement is required as a contract for the funds to be issued. Once the Interlocal Agreement is signed by NNPH, the contract will be submitted to the Nevada Board of Examiners for execution. To meet the deadline for the August 12, 2025, Board of Examiners meeting, all signed documents must be submitted no later than July 8, 2025. The next Board of Examiners meeting is September 9, 2025. This Interlocal Agreement will begin on the date approved by the BOE and is not eligible to be retroactive.

As of the writing of this staff report, NNPH has submitted the necessary paperwork (attached) and has not received an ILA for signature from the State. Given the uncertainty of Federal funding, staff are requesting that the DBOH authorize the Chair of the District Board of Health to execute the ILA upon receipt. If authorized, staff will bring the signed ILA before the DBOH in July for retroactive board approval.

Project/Program Name: State Public Health Funds

Scope of the Project: Funds will be utilized to support Core functions of public health

Benefit to Washoe County Residents: This Agreement supports Northern Nevada Public Health in the improvement of public health.

Award Amount: Total award is $2,364,160 ($1,182,080 per fiscal year)

Grant Period: Upon approval by Board of Examiners – June 30, 2027

Funding Source: State of Nevada, State Public Health Funds

Grant ID Number: TBD

Match Amount and Type: None

Sub-Awards and Contracts: No Sub-Awards are anticipated.

FISCAL IMPACT

As this contract was not included in the FY26 budget, a budget adjustment in the amount of $1,182,080 in revenue and $1,182,080 in expenditures is necessary to bring the Interlocal Contract into alignment with the program budget. Adjustments will be as follows:

Account Number		Description	Amount of Increase/(Decrease)
2002-IO-TBD	-485300	Other misc gov rev	$ 1,182,080
		Total Revenue	**$** 1,182,080
2002-IO-TBD	-701412	Salary Adjustment	$ 669,248
2002-IO-TBD	-705360	Benefit Adjustment	$ 472,832
2002-IO-TBD	-710100	Professional Services	$ 40,000
		Total Expenditures	**$ 1,182,080**

RECOMMENDATION

It is recommended that the District Board of Health review the State Public Health Funds Priorities for the period of upon execution by the Nevada Board of Examiners through June 30, 2027, in the total amount of 2,364,160 ($1,182,080 per fiscal year), in support of core functions of public health, and authorize the Chair of the Board of Health to execute the Interlocal Agreement upon receipt, with staff to present the signed ILA to DBOH at the July DBOH meeting.

POSSIBLE MOTION

A possible motion would be "Review the State Public Health Funds Priorities for the period of upon execution by the Nevada Board of Examiners through June 30, 2027, in the total amount of 2,364,160 ($1,182,080 per fiscal year), in support of core functions of public health, and authorize the Chair of the Board of Health to execute the Interlocal Agreement upon receipt, with staff to present the signed ILA to DBOH at the July DBOH meeting."