



NOTICE OF MEETING AND AGENDA

AUDIT COMMITTEE

June 25, 2026

3:00 p.m.

Members

John Briscoe, Chair
Charlene Hart, Vice Chair
Kevin Stroupe
Sabrina Grenet
Commissioner Jeanne Herman
Alt. Commissioner Alexis Hill

**1001 E. 9th Street, Building A
Washoe County Managers
Office (Caucus Room)
1001 E. 9th St., Bldg. A
Reno, NV 89512
- AND -
via Zoom**

NON-VOTING MEMBER

County Manager Kate Thomas

INTERNAL AUDIT MANAGER

Katelyn Kleidosty

This meeting will be held in the Caucus Room, at 1001 E. 9th Street Building A, 2nd Floor, and via Zoom teleconference. To attend via Zoom teleconference, please log in to the Zoom webinar at the following link: <https://washoecounty-gov.zoom.us/j/95799292301?pwd=DQZT2ki7br8PdBNosjGaAapoGkeDs1.1> and enter passcode Audit#1001. You can also join the meeting by typing zoom.us into your computer browser, clicking "Join a Meeting" on the Zoom website, and entering this Webinar ID: 957 9929 2301. NOTE: This option will require a computer with audio and video capabilities. Alternatively, you can join the meeting by telephone only by dialing +12532158782 entering Webinar ID: 95799292301#, passcode 5466331449, and pressing #.

Possible Changes to the Agenda and Timing

Items on the agenda may be taken out of order; combined with other items; removed from the agenda; or moved to the agenda of another meeting. This meeting will be held at the physical location designated on this agenda, but one or more of the Committee Members and/or County staff may attend and participate by remote technology system. Members of the public wishing to attend may do so and participate as provided in the agenda at the designated physical location.

Accessibility

In compliance with the Americans with Disabilities Act, the Washoe County meeting rooms are accessible and those requiring accommodation for this meeting should notify the Internal Auditor at (775) 328-2064, 24 hours prior to the meeting.

Public Transportation

Public transportation is available to this meeting site: RTC Routes 2, 5 and 15 serve this location. For eligible RTC ACCESS reservations call (775) 348-5438.

Time Limits and Public Comment

Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Persons may not allocate unused time to other speakers. Additionally, public comment of three minutes per person will be heard during individually numbered items designated as "for possible action" on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the meeting. Persons are also able to provide public comment via teleconference, or via telephone. To provide public comment via Zoom teleconference, login to the Zoom webinar at the above link and utilize the "Raise Hand" feature during any public comment period. To provide public comment via telephone, press *9 to "Raise Hand" and *6 to mute/unmute. Public comment can be submitted via the email listed below. The County will make reasonable efforts to include all comments received for public comment by email in the record. Please try to provide comments by 4:00 p.m. on Wednesday, June 24, 2026.

washoe311@washoecounty.gov

Supporting documentation for the items on the agenda provided to Audit Committee members is available to members of the public at the County Manager's Office (1001 E. 9th Street, Bldg. A, 2nd Floor, Reno, Nevada), Katelyn Kleidosty, Internal Audit Manager (775) 830-2550.

Pursuant to NRS 241.020, the Agenda for the Washoe County Audit Committee has been electronically posted at the links below.

https://www.washoecounty.gov/mgrsoff/board_committees/internal_audit/index.php

<https://notice.nv.gov>

Forum Restrictions and Orderly Conduct of Business

The Board of County Commissioners carries out the business of Washoe County and its residents during its meetings. The presiding officer may order a person be removed if the person's conduct or statements disrupt the order or safety of the meeting. Warnings about disruptive conduct or comments may or may not be given prior to removal.

1. Roll Call

2. Public Comment

Comments heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Audit Committee agenda.

3. Approval of minutes for the April 2, 2026 meeting [For Possible Action]

Attachments: [Audit Committee Minutes 4-2-2026](#)

4. Discussion and possible action to establish a preferred format for Audit Committee meeting minutes, including detailed minutes or summary minutes [For Possible Action]

5. Discussion and possible action to approve recommended revisions to the Audit Committee Charter and forward such recommendations to the Board of County Commissioners for consideration [For Possible Action]

Attachments: [Memo - Summary of Changes. Audit Committee Charter](#)
[Washoe County Audit Committee Charter Revised 2026 - Clean Copy](#)
[Audit Committee Charter - Revised May 2024 - REDLINE](#)

6. Audit Update Discussion [For Discussion Only]

a. Completed:

Housing and Homeless Services Continuum of Care Structure Memorandum

Attachments: [HHS CoC Structure Memo 3-30-2026](#)

Housing and Homeless Services - Homeless Management Information System (HMIS) Audit

Attachments: [HHS - HMIS Audit 2026](#)

Cash Control Audit - Technology Services and Management Responses

Attachments: [Technology Services Cash Control Audit](#)
[Technology Services Management Response for Cash Control Audit](#)

b. In Progress:

Housing and Homeless Services - Grants

Housing and Homeless Services - Contracts

7. Approval of annual report [For Possible Action]

Approval of the annual audit report briefing for all completed Internal Audit assignments for fiscal year 2026 [For Possible Action]

Attachments: [Annual Internal Audit Report for FY2026](#)

8. Discussion of audit risk analysis [For Discussion Only]

Discussion of the audit risk analysis in preparation of the proposed audit schedule for fiscal year 2027 [For Discussion Only]

Attachments: [Audit Risk Analysis FY27](#)

9. Approval of audit schedule [For Possible Action]

Approval or possible modifications to the audit schedule for fiscal year 2026 [For Possible Action]

Attachments: [Audit Schedule FY27](#)

10. Fraud Hotline [For Discussion Only]

One (1) fraud hotline tip was received

Attachments: [Memo - Fraud Tip - General 6-25-26](#)

11. Calendaring of future Audit Committee meetings – Tentative as dates/times are subject to change [For Possible Action]

- a. Thursday, September 10, 2026 at 3:00 p.m.
- b. Thursday, January 14, 2027 at 3:00 p.m.
- c. Thursday, April 22, 2027 at 3:00 p.m.
- d. Thursday, June 24, 2027 at 3:00 p.m.

12. Audit Committee Member Comments [For Discussion Only]

Limited to announcements or issues proposed for future agendas and/or workshops

13. Public Comment

Comments heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Audit Committee agenda.

Adjournment.