



**TRUCKEE MEADOWS FIRE PROTECTION DISTRICT  
STAFF REPORT**

**Board Meeting Date: July 1, 2025**

**DATE:** June 13, 2025

**TO:** Truckee Meadows Fire Protection District Board of Fire Commissioners

**FROM:** Dale Way, Deputy Chief of Fire Prevention  
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**THROUGH:** Richard J Edwards, Fire Chief  
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**SUBJECT:** Recommendation to approve an interlocal agreement between Truckee Meadows Fire Protection District, Sierra County, California, and the Sierra County Fire Protection District No. 1, to provide fire suppression and Emergency Medical Service, excluding paramedic transport/ambulance services, in certain areas as outlined in the maps attached to the agreement. If approved, the agreement will be effective for three years, from July 1, 2025, to June 30, 2028, with an automatic renewal provision for an additional three years. This agreement is intended to reimburse or cover Truckee Meadows Fire Protection District for the costs it incurs in providing services to communities in Sierra County, California, in the areas of Verdi and Long Valley. Under this agreement, Sierra County will pay Truckee Meadows Fire Protection District \$49,440 for FY26; \$50,428 for FY27; and \$51,437 for FY28, with a 3% cost increase each following year unless the parties negotiate an updated cost. (Commission District 5) **FOR POSSIBLE ACTION**

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**SUMMARY**

Recommendation to approve a 3-year interlocal agreement between Truckee Meadows Fire Protection District (TMFPD or District), Sierra County, California and Sierra County Fire Protection District No. 1 (SCFPD) to provide fire suppression and Emergency Medical Service in certain areas outlined in the maps attached to the agreement. If approved, the agreement will be effective July 1, 2025, and will expire on June 30, 2028, with an automatic renewal provision for an additional three-year term. For TMFPD's services, Sierra County will pay TMFPD \$49,440 for FY26; \$50,428 for FY27; and \$51,437 for FY28, with a 3% cost increase each following year unless the parties negotiate an updated cost.

**PREVIOUS ACTION**

January 16, 2018, the Board of Fire Commissioners discussed the cost methodology provided by staff in possibly providing service to Sierra County, California, and recommended that staff review and increase the cost proposal presented.

October 16, 2018, the Board of Fire Commissioners directed staff to negotiate an agreement for fire protection and emergency medical services with Sierra County to include fair compensation to the District.

November 19, 2019, The Board of Fire Commissioners approved a retroactive 3 year contract with Sierra County, California in an amount of \$48,000 per year to provide fire suppression and Emergency Medical Service (EMS) in certain areas as outlined in the maps attached to the contract; effective July 1, 2019 and expiring on June 30, 2022, with an automatic renewal provision for an additional three years unless either entity opts out.

### **BACKGROUND**

Staff has met with officials in Sierra County, California, requesting that an updated contract be established for emergency services, to include structural fire suppression and EMS services (excluding wildland fire protection and paramedic transport/ambulance services) to the California portion of Verdi and north of Cold Springs. Sierra County has acted to establish a zone for special assessments to collect funds to pass through to the District for services.

Historically, Sierra County developed a methodology and applied a special assessment to developed parcels located in the Verdi area. This special assessment has been passed through to the District for fire and EMS services. The District has met with officials in Sierra County regarding a new agreement and discussed the need for a fee increase on this special assessment. Staff believe the existing fee structure remains the appropriate metric and remains a rational basis for services provided as it can be easily calculated and adjusted from time to time. Based on this original factor, the District believes the agreement remains fair and it is time to adjust the fees, and Sierra County also agrees.

The original recommendation was based on the average cost per square foot of tax assessed to the Washoe County, Nevada residents of Verdi and Cold Springs and applied to the square footage of taxable parcels within the area of Sierra County requesting the District's services with an additional amount to cover capital costs. There has been little development in the Verdi area since the original agreement was made, and the District believes that this remains an accurate cost averaging for the services provided and incremental percentage increases are the best for both parties.

Based on the District's discussions with the officials in Sierra County, regarding the anticipated cost increase for California, staff recommends an increase to \$49,440 for FY26 with incremental increases annually throughout the term of the contract. This is based on the original review of value and quantity of structures within the area of service plus increased costs for capital and administration.

### **FISCAL IMPACT**

The revenue collected from Sierra County was anticipated and included in the Fiscal Year 2025-2026 budget. Any revenue collected will be placed in the General Fund to offset the operational costs related to providing fire service for Sierra County.

**RECOMMENDATION**

Staff recommends approving the attached interlocal agreement between Truckee Meadows Fire Protection District, Sierra County, California, and Sierra County Fire Protection District No. 1 to provide fire suppression and Emergency Medical Services, excluding paramedic transport/ambulance services, in certain areas as outlined in the attached maps.

**POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion could be:

*"I move to approve an interlocal agreement between Truckee Meadows Fire Protection District, Sierra County, California, and the Sierra County Fire Protection District No. 1, to provide fire suppression and Emergency Medical Service, excluding paramedic transport/ambulance services, in certain areas as outlined in the maps attached to the agreement. This agreement will be effective for three years, from July 1, 2025, to June 30, 2028, with an automatic renewal provision for an additional three years. This agreement is intended to reimburse or cover Truckee Meadows Fire Protection District, Sierra County, for the costs it incurs in providing services to communities in Sierra County, California, in the areas of Verdi and Long Valley. Under this agreement, Sierra County will pay Truckee Meadows Fire Protection District, Sierra County \$49,440 for FY26; \$50,428 for FY27; and \$51,437 for FY28, with a 3% cost increase each following year unless the parties negotiate an updated cost."*

Attachments: Agreement to Provide Fire Protection Services, effective July 1, 2025