



# WASHOE COUNTY

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## STAFF REPORT

BOARD MEETING DATE: April 16, 2024

**DATE:** February 1, 2024

**TO:** Board of County Commissioners

**FROM:** Tammy Wines-Jennings, Assistant Director, Regional Animal Services  
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**THROUGH:** Shyanne Schull, Director of Regional Animal Services

**SUBJECT:** Recommendation to accept monetary donations in the amount of [\$14,129.62], recognize Girl Scouts Troop #376 and the Nevada Woodchucks who built a donation drop box for our facility that has an estimated value of [\$300.00], accept donations from the SPCA for animal food and other items with an estimated value of [\$17,979.28], and recognize numerous citizens who donated animal food and various goods with an estimated value of [\$3,239.91] (see attached donor lists) to Washoe County Regional Animal Services retroactive for the period of October 1, 2023 through December 31, 2023, to be used for the humane care and treatment of sick and/or injured, stray, abandoned, or at-risk animals; express appreciation for these thoughtful contributions; and direct the Comptroller's Office to make the necessary budget amendments. (All Commission Districts)

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### SUMMARY

This is a recommendation for the Board of County Commissioners ("Board") to accept or recognize various donations received by Washoe County Regional Animal Services.

Washoe County Code 15.140(f) provides that the Board has sole authority to accept cash contributions from private or public sources.

Washoe County Code 15.140(d) provides that the Board has sole authority to accept donations of personal property where the personal property has a value, singly or in the aggregate, of \$5,000 or greater from a contributor during a fiscal year.

Washoe County Code 15.140(1)(e) provides that the Board must be notified when a county department accepts non-federal personal property for the use and benefit of the county where the personal property has a value, singly or in the aggregate, of less than \$5,000 from a contributor during a fiscal year. In such event, the county department must notify the Board in writing of the acceptance. Washoe County Regional Animal Services has been the recipient of monetary donations from numerous donors totaling [\$14,129.62]. In addition, Girl Scouts Troop #376 and the Nevada Woodchucks built a beautiful donation drop box with an estimated value of [\$300.00] for use at our facility. Further, the SPCA donated animal food and other items with an estimated value of

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[\$17,979.28], and numerous citizens donated animal food and various goods with an estimated value of [\$3,239.91]. The specific donations can be found in the donation lists accompanying this staff report. These donations were received during the period of October 1, 2023 through December 31, 2023, and will be used for the humane care and treatment of sick and/or injured, stray, abandoned, or at-risk animals.

**Washoe County Strategic Objective supported by this item:** Financial Sustainability

### **PREVIOUS ACTION**

The Board of County Commissioners routinely accepts donations on behalf of Washoe County Regional Animal Services.

On December 12, 2023, the Board accepted cash donations in the amount of [\$4,147.00] and a \$100.00 pizza gift card to Washoe County Regional Animal Services retroactive for the period July 1, 2023 through September 30, 2023, from numerous donors, to be used for the humane care and treatment of sick and/or injured, stray, abandoned, or at-risk animals.

On August 15, 2023, the Board accepted a donation of approximately 100 dog beds of various sizes and feeding bowls, as well as monetary donations in the amount of [\$3,640.57] to Washoe County Regional Animal Services retroactive for the period April 1, 2023 through June 30, 2023, from numerous donors, to be used for the humane care and treatment of sick and/or injured, stray, abandoned, or at-risk animals.

### **BACKGROUND**

For the period of October 1, 2023 through December 31, 2023, Regional Animal Services received monetary donations in the amount of [\$14,129.62]; the SPCA donated animal food and other items with an estimated value of [\$17,979.28]; and numerous citizens donated animal food and various goods with an estimated value of [\$3,239.91]. Please reference attached lists for donor information and itemization of goods received.

The Department would also like to recognize Girl Scouts Troup #376 and the Nevada Woodchucks, a local woodworking club. The two organizations collaborated to build a beautiful donation drop box with an estimated value of [\$300.00] that currently resides in our facility's vestibule.

Donations are generally used to encourage responsible pet ownership, seek treatment of sick animals, injured animals or at-risk animals, and to promote humane treatment of animals. Goods are used at our facility and provided to at-risk pet owners. Pet food from the SPCA is distributed at our monthly senior pet food distribution event.

### **FISCAL IMPACT**

Upon receipt, monetary donations are deposited into a special Internal Order for donations, IN 20319-484000 (Injured Animal Fund-Donations). Should the Board accept the donations, the Animal Services FY24 adopted budget will be increased in the following accounts:

IN20319-484000	Injured Animal Fund-Donations	\$ 14,129.62
IN20319-710500	Injured Animal Fund-Other Expense	\$ 14,129.62

**RECOMMENDATION**

It is recommended that the Board accept monetary donations in the amount of [\$14,129.62], recognize Girl Scouts Troop #376 and the Nevada Woodchucks who built a donation drop box for our facility with an estimated value of [\$300.00], accept donations from the SPCA for animal food and other items with an estimated value of [\$17,979.28], and recognize numerous citizens who donated animal food and various goods with an estimated value of [\$3,239.91] (see attached donor lists) to Washoe County Regional Animal Services retroactive for the period of October 1, 2023 through December 31, 2023, to be used for the humane care and treatment of sick and/or injured, stray, abandoned, or at-risk animals; express appreciation for these thoughtful contributions; and direct the Comptroller’s Office to make the necessary budget amendments.

**POSSIBLE MOTION**

Should the Board agree with staff’s recommendation, a possible motion would be: “Move to accept monetary donations in the amount of [\$14,129.62], recognize Girl Scouts Troop #376 and the Nevada Woodchucks who built a donation drop box for our facility with an estimated value of [\$300.00], accept donations from the SPCA for animal food and other items with an estimated value of [\$17,979.28], and recognize numerous citizens who donated animal food and various goods with an estimated value of [\$3,239.91] to Washoe County Regional Animal Services retroactive for the period of October 1, 2023 through December 31, 2023, to be used for the humane care and treatment of sick and/or injured, stray, abandoned, or at-risk animals; express appreciation for these thoughtful contributions; and direct the Comptroller’s Office to make the necessary budget amendments.”