WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: November 19, 2019

DATE: Friday, November 15, 2019

TO: Board of County Commissioners

FROM: Kate Thomas, Assistant County Manager
328-2008, kathomas@washoecounty.us

THROUGH: Dave Solaro, Interim County Manager

SUBJECT: Recommendation to accept the donation of a 2013 Ford E-350 Econoline Van [VIN#1FBNE3BL7DDB13494] from Keolis Transit America for use by Washoe County Senior Services in the Incline Village area [total estimated value of $10,672.00; maintenance and service-related costs are approximately $1,560.00 annually]; approve the transfer of the vehicle to the Human Services Agency fleet managed by Equipment Services; and direct the Comptroller's Office to capitalize the donation as a fixed asset. Manager's Office. (Commission District 1.) FOR POSSIBLE ACTION

SUMMARY

The Board of County Commissioners is being asked to accept the donation of a 2013 Ford E-350 Econoline Van [VIN# 1FBNE3BL7DDB13494] from Keolis Transit America for use by Washoe County Senior Services limited to the Incline Village area.

Washoe County Strategic Objective supported by this item: Safe, Secure and Healthy Communities – vulnerable populations.

PREVIOUS ACTION

No previous actions for this donation; however, there is precedence for the Board accepting vehicle donations for use by the Human Services Agency which include:

On February 19, 2019 the Board accepted a donation of a 2018 Ford Transit Wagon T-350 from Grace Church for use by the Washoe County Human Services Agency's Crossroads Women's program to support the expansion of Crossroads on the Northern Nevada Adult Mental Health Services campus and Hope House.

On March 19, 2019 the Board accepted a second donation of an additional 2018 Ford Transit Wagon T-350 from Grace Church for use by the Washoe County Human Services Agency's Crossroads Women's program.

AGENDA ITEM # _____

BACKGROUND

With acceptance of this donation Washoe County Senior Services will be able to improve services for the senior population in the Incline Village area of Washoe County. The area is outside the available Regional Transportation network, and the transportation of seniors is an identified unmet need in Incline Village. This vehicle will enhance the service delivery and compliment the Incline Village Community Center that was opened in March 2018.

FISCAL IMPACT

Should the Board accept the donation of the 2013 Ford E-350 Econoline Van, there will be no additional fiscal impact to the adopted FY20 budget. All maintenance and service-related costs associated with this vehicle estimated at $1,560.00 annually. The Human Services Agency will absorb these expenses in the following accounts:

Account Number		Description	Amount
250120	-711114	Equip Services O&M	$ 400.00
250120	-711117	ES Fuel Charge	$ 200.00
250120	-711100	ES Asset Mgmt.	$ 960.00
		Total Expenditures	**$ 1,560.00**

Additionally, since this is a donation of a capital asset, the Comptroller's Office will need to take the appropriate action to add the vehicle to the County's fixed assets.

RECOMMENDATION

It is recommended that the Board of County Commissioners accept a 2013 Ford E-350 Econoline Van from Keolis Transit America for use by Washoe County Senior Services in the Incline Village area; approve the transfer of the vehicle to the Human Services Agency fleet managed by Equipment Services; and direct the Comptroller's Office to capitalize the donation as a fixed asset.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: "Move to accept a 2013 Ford E-350 Econoline Van from Keolis Transit America for use by Washoe County Senior Services in the Incline Village area; approve the transfer of the vehicle to the Human Services Agency fleet managed by Equipment Services; and direct the Comptroller's Office to capitalize the donation as a fixed asset."