



NOTICE OF MEETING AND AGENDA

WASHOE COUNTY WASHOE COUNTY OPEN SPACE AND REGIONAL PARKS COMMISSION

November 19, 2025

1:30 p.m.

Members

Chair Jones

Kevin Joell

Sean Hill

Lisa M Rode

Miles Gurtler

Tracy K Kuczenski

Timothy B Dake

Christopher M Baker

1001 E. 9th Street, Building A, Reno,

Nevada 89512

Washoe County Chambers

This meeting will also be accessible via ZOOM webinar. To attend via ZOOM, type zoom.us in your computer browser, click "Join a Meeting" on the ZOOM website, and enter the Meeting ID below. NOTE: This option will require a computer with audio and video capabilities.

Meeting ID: 898 2690 0042

Alternatively, you can join the meeting by telephone by dialing +1 346 248 7799, entering the Meeting ID above and pressing #.

The meeting will be televised live and replayed on Washoe Channel and YouTube at:

<https://www.washoecounty.gov/mgrsoff/divisions/Communications/WCTV/wctv-vod.php>

<https://www.youtube.com/user/WashoeCountyTV>

Possible Changes to Agenda Order and Timing

Discussion may be delayed on any item on this agenda, and items on this agenda may be taken out of order, combined with other items and discussed or voted on as a block, removed from the agenda, moved to the agenda of another later meeting or moved to or from the consent section. Items designated for a specified time will not be heard before that time but may be delayed beyond the specified time.

Public Comment

Public comments are welcomed during the public comment periods at the beginning and end of the meeting and during public hearing and planning items and are limited to three (3) minutes per person. Persons may not allocate unused time to other speakers.

During the general public comment periods at the beginning and end of the meeting, speakers may address any matter either on or off the agenda, including items heard on the consent section of the agenda. For the remainder of the agenda, public comment will only be heard during public hearing and planning items and should be about the specific item being considered by the Board. If an item is continued, then public comment will not be heard for that item until the date of the continued hearing.

Presentations and public comment for individual agenda items are limited as follows: fifteen minutes each for staff and applicant presentations and three minutes for individual speakers unless extended by questions from the Board or by action of the Chair. All comments are to be directed to the Board as a whole and not to one individual. Emails will be included in the record but will only be read aloud during the meeting subject to the chair's discretion and if time permits.

Responses to Public Comments

The Board/Commission may deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. The Open Meeting Law does not expressly prohibit responses to public comments by the Board. However, responses from Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. To avoid this situation and to ensure that the public has notice of all matters the Board will consider, members may choose not to respond to public comments, except to correct factual inaccuracies, ask for County staff action, or to ask that a matter be listed on a future agenda.

The Commission may do this either during the public comment item or during the following item:

“*Commissioner’s Requests for future agenda items: (This item limited to announcements or topics/issues proposed for future workshops/agendas)”.

Forum Restrictions and Orderly Conduct of Business

The Board/Commission conducts the business of Washoe County and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

Posting of Agenda

Pursuant to NRS 241.020(4)(b), the Agenda for this meeting has been posted at the following location: Washoe County Administration Building (1001 E. 9th Street, Bldg. A); and has been electronically posted at the following links:

https://www.washoecounty.gov/parks/board_committees/

<https://notice.nv.gov>

How to Get Copies of Agenda and Support Material

Copies of this agenda and supporting materials for the items on the agenda provided to the Board/Commission may be obtained on our website at the link below, or at the Planning and Building Division Office (contact information below). If you make a request, we can provide you with a link to a website, send you the material by email or prepare paper copies for you at no charge. Supporting materials are available to the public at the same time they are available to Board members. If material is distributed at a meeting, it is available within one business day after the meeting.

https://www.washoecounty.us/parks/board_committees/

Contact: Brandon Roman, 1001 E. Ninth Street, Building A, Room A275, phone 775.328.3606 or e-mail: broman@washoecounty.gov

Appeal Procedure for Discretionary Permits for Active Recreation Uses

Discretionary permit decisions for Active Recreational Use rendered by the Open Space and Regional Parks Commission are appealable to the Board of County Commissioners. If you disagree with the decision of the Open Space and Regional Parks Commission and you want to appeal its action, call the Community Services staff immediately, at (775) 328-6100. You will be informed of the appeal procedure, application fee, and the time in which you must act. Appeal periods vary from seven (7) to fifteen (15) days, depending on the type of application.

AGENDA

1. Call to Order/Roll Call
2. Pledge of Allegiance
3. Instructions for Providing Public Comment via Zoom/Telephone [Non-action item]
4. Public Comment: Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole. No discussion amongst Commissioners may occur during this item.
5. Approval of the Draft Minutes for the Open Space and Regional Parks Commission Meeting of September 24, 2025. (For Possible Action)

Attachments: [2025-09-24 OSRPC Minutes DRAFT](#)

6. Presentation of certificate of appreciation to Mr. Tim Torrell for dedicated service to Washoe County by Ranger Nick Steuer.
7. Presentation, discussion, and possible recommendation to Board of County Commissioners to approve an easement deed between Washoe County (grantor) and Truckee Meadows Water Authority (grantee), a joint powers authority entity created pursuant to a cooperative agreement among the cities of Reno, Nevada, Sparks, Nevada and Washoe County, Nevada, pursuant to NRS chapter 277, to support the installation of a 10-inch water main to eliminate the existing dead-end distribution system and create a looped system per NAC 445A.6712 via a permanent Water Facilities Easement totaling ± 1,933 square feet on Assessor Parcel Number (APN) 083-024-06, part of Lazy 5 Regional Park; for no charge pursuant to NRS 277.053. The project will benefit Lazy 5 Regional Park by creating a looped water system for redundancy during maintenance or emergency work. (For Possible Action).

Attachments: [PC Staff Report-TMWA Easement Lazy 5 Final](#)

8. Park Program of the Month - presentation on the May Museum including most recent and upcoming exhibitions and future plans by Curator, Wes Jahn.
9. Update on PROS Consulting's work to develop a Service Plan for the possible creation of a Park District.
10. Parks Reports:

Park District Report to include staffing, activities, upcoming events at Regional Parks and Open Space parks.

Attachments: [November 2025 Open Space and Regional Parks Commission Meeting Park District Report \(1\)](#)

May Center Report to include staffing, activities, upcoming events and visitation at the Wilbur D. May Arboretum and Museum.

Attachments: [111925 MayCenter](#)

Volunteer Report to include volunteer projects, programs, and statistics.

Attachments: [2025 11 19 OSRPC Volunteer Report](#)

Park Planning Report to include the highlights of current planning and construction projects, trails, interpretive features, natural resource management efforts, grants, State Question 1 and interjurisdictional/regional open space planning issues.

Attachments: [Park Planning Report - Oct - Nov 2025](#)

Golf Report to include updates on course conditions, rounds of play, financials, and current projects.

Attachments: [111925 GolfReport](#)

11. Director's Report to include updates on Board of County Commissioners actions, future meeting locations/Commissioner field trips, community sponsorship requests, department updates and community partnerships.
12. Commissioner Request for future agenda items: (This item limited to announcements or topics/issues proposed for future workshops/agendas.) No discussion amongst Commissioners may occur during this item.
13. Public Comments: Comments heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole. No discussion amongst Commissioners may occur during this item.
14. Adjournment