

Staff Report
Board Meeting Date: December 19, 2024

DATE: December 13, 2024
TO: District Board of Health
FROM: Kristen Palmer, Fiscal Compliance Officer
kpalm@nnph.org, 775-328-2419
Kellie Watkins, Epidemiology Program Manager
kwatkins@nnph.org, 775-328-6048

SUBJECT: Approve the Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public and Behavioral Health in the total amount of \$462,383.00 (no cash match) retroactive to August 1, 2024 through July 31, 2026, in support of the Centers for Disease Control and Prevention (CDC) Epidemiology and Laboratory Capacity Program; the funds will be used to maintain data for reported COVID-19 cases as directed by federal and state partners and to conduct investigations for other public health conditions of importance and authorize the District Health Officer to execute the Notice of Subaward and any future amendments.

SUMMARY

Northern Nevada Public Health received the Notice of Subaward on November 7, 2024, from the State of Nevada Department of Health and Human Services, Division of Public and Behavioral Health in support of the CDC Epidemiology and Laboratory Capacity Grant Program. The funding period is retroactive to August 1, 2024 through July 31, 2026. A copy of the Subaward is attached.

District Health Strategic Priorities supported by this item:

- 4. Impactful Partnerships:** Extend our impact by leveraging partnerships to make meaningful progress on health issues.
- 5. Organizational Capacity:** Strengthen our workforce and increase operational capacity to support a growing population.

PREVIOUS ACTION

On August 22, 2023, the Board approved the Notice of Subaward for the Epidemiology and Laboratory Capacity EDX Grant Program.

BACKGROUND

This Award supports the Epidemiology and Public Health Preparedness (EPHP) Division's Epidemiology Program by maintaining data for the reported COVID-19 cases as directed by federal and state partners, involving conducting case investigations to collect and report the bare minimum variables including age, race, ethnicity, address at the time of infection, outcomes such as hospitalizations or deaths. Funding supports training/travel, operating, advertising and media campaigns.

FISCAL IMPACT

As this grant was not anticipated in the FY25 budget, a budget adjustment in the amount of \$420,347 in revenue and \$420,347 in expenditures is necessary to bring the Notice of Subgrant Award into alignment with the program budget. No amendment is necessary for the indirect revenue. Adjustments will be as follows:

<u>Account Number</u>		<u>Description</u>	<u>Amount of Increase/(Decrease)</u>
2002-IO-TBD	-431100	Federal Revenue	\$ 420,347
		Total Revenue	\$ 420,347
2002-IO-TBD	-710350	Office Supplies	\$ 727
2002-IO-TBD	-710300	Operating Supplies	\$ 200,000
2002-IO-TBD	-710509	Seminars and Meetings	\$ 2,980
2002-IO-TBD	-710546	Advertising	\$ 205,200
2002-IO-TBD	-711210	Travel	\$ 8,222
2002-IO-TBD	-711508	Computers non Capital	\$ 3,219
		Total Expenditures	\$ 420,347

RECOMMENDATION

It is recommended that the District Board of Health approve the Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public and Behavioral Health in the total amount of \$462,383.00 (no cash match) retroactive to August 1, 2024 through July 31, 2026, in support of the Centers for Disease Control and Prevention (CDC) Epidemiology and Laboratory Capacity Program; the funds will be used to maintain data for reported COVID-19 cases as directed by federal and state partners and to conduct investigations for other public health conditions of importance and authorize the District Health Officer to execute the Notice of Subaward and any future amendments.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: "Move to approve the Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public and Behavioral Health in the total amount of \$462,383.00 (no cash match) retroactive to August 1, 2024 through July 31, 2026, in support of the Centers for Disease Control and Prevention (CDC) Epidemiology and Laboratory Capacity Program; the funds will be used to maintain data for reported COVID-19 cases as directed by federal and state partners and to conduct investigations for other public health conditions of importance and authorize the District Health Officer to execute the Notice of Subaward and any future amendments."