



## NOTICE OF MEETING AND AGENDA

### WASHOE COUNTY LOCAL EMERGENCY PLANNING COMMITTEE - EXECUTIVE COMMITTEE

May 21, 2026

11:30 a.m.

#### Members

Noah Boyer, Chairperson

Zeb Nomura, Vice Chairperson

Nathan Goins, At Large

Regional Emergency Operations Center

5195 Spectrum Boulevard, Reno,

Nevada

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#### Teams Meeting Information

[www.washoecounty.gov/teams/LEPC\\_Executive](http://www.washoecounty.gov/teams/LEPC_Executive)

1-775-325-0620

Phone Conference ID: 253 409 231#

#### Accessibility.

The meeting location is accessible to the disabled. If you require special arrangements for the meeting, call the Office of Emergency Management, (775) 224-4109, two working days prior to the meeting.

#### Following the agenda.

Items on this agenda may be taken out of order, combined with other items, discussed or voted on as a block, removed from the agenda, moved to another agenda of another later meeting at discretion by the Chairman

**Public comment and time limits.**

Public comments are welcomed during the Public Comment period for all matters, whether listed on the agenda or not, and are limited to three minutes per person or as designated by the Washoe County LEPC Chair at the beginning of the meeting. Additionally, public comment of three minutes per person will be heard during individually numbered items designated as "for possible action" on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the meeting. Persons may not allocate unused time to other speakers.

**Forum restrictions and orderly conduct of business.**

The Washoe County LEPC is a community-based organization that assists in preparing for emergencies related to hazardous and which conducts the business of Washoe County and its citizens during its meetings. The Presiding officer may order the removal of any person whose statements or other conduct disrupt the orderly, efficient or safe conduct of the meeting. Warning against disruptive conduct may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Responses to public comments.**

The Washoe County LEPC can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Committee. However, responses from Washoe County LEPC members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Washoe County LEPC will consider, Washoe County LEPC members may choose not to respond to public comments, except to correct factual inaccuracies, ask for County staff clarification, or ask that a matter be addressed on a future meeting or district forum. Washoe County LEPC members may do this either during the public comment item or during the following item: "LEPC CHAIRMAN/BOARD MEMBER ANNOUNCEMENTS/ITEMS AND SELECTION OF TOPICS FOR FUTURE MEETINGS"

**Posting locations.**

Pursuant to NRS 241.020, this notice has been posted at the Washoe County Administration Building (1001 E. Ninth Street, Bldg. A); Washoe County Emergency Management (5195 Spectrum Boulevard), Reno City Hall (One East First St.), Sparks City Hall (431 Prater Way), and online at the websites listed below.

<https://notice.nv.gov/>

<https://www.washoecounty.gov/lepc/>

**Support documentation.**

Support documentation for the items on the agenda is available to members of the public at the Washoe County Emergency Management Office (5195 Spectrum Boulevard, Reno, Nevada), Francisco Ceballos, LEPC Treasurer (775) 224-4109.

## AGENDA

### 1. CALL TO ORDER/ DETERMINATION OF QUORUM

### 2. PUBLIC COMMENT

Limited to no more than three (3) minutes. Anyone may speak pertaining to any matter either on or off the agenda. The Committee will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be addressed to the Committee as a whole.

### 3. APPROVAL OF EXECUTIVE COMMITTEE MEETING MINUTES

(FOR POSSIBLE ACTION) - Review and Approval of the March 19, 2026 Executive Committee Meeting Minutes

**Attachments:** [3.19.26 LEPC Exec Meeting Minutes DRAFT](#)

### 4. LEPC MEMBERSHIP REVIEW

(FOR POSSIBLE ACTION) – A review of new members, members unable to attend and possible actions regarding absences. – Kelsey Zaski, LEPC Secretary

### 5. LEPC GENERAL MEMBERSHIP AGENDA REVIEW

(FOR POSSIBLE ACTION) - Review and Approval of the June 18, 2026 LEPC General Membership Agenda

**Attachments:** [LEPC GM Agenda 061826 Draft](#)

### 6. POTENTIAL LEPC BYLAW AMENDMENTS

(FOR DISCUSSION ONLY) - Discussion about potential future bylaw amendments to support and prioritize grant requests that address identified regional response capability gaps.

### 7. LEPC CHAIR/BOARD MEMBER ANNOUNCEMENTS/ITEMS AND SELECTION OF TOPICS FOR FUTURE MEETINGS

No discussion among committee members will take place on this item.

### 8. PUBLIC COMMENT

Limited to no more than three (3) minutes. Anyone may speak pertaining to any matter either on or off the agenda. Comments are to be addressed to the Committee as a whole.

### 9. ADJOURNMENT.



# Local Emergency Planning Committee (LEPC)

## Executive Committee Meeting Minutes

March 19, 2026 10 A.M.

Regional Emergency Operations Center

5195 Spectrum Boulevard, Reno, Nevada

### 1. CALL TO ORDER/ DETERMINATION OF QUORUM

Chair Noah Boyer called the meeting to order at 10 a.m. A quorum was established.

**PRESENT:** Chair Noah Boyer - WCS; Zebulon Nomura – TMFPD; and Nathan Goins - WCEM;

#### **ABSENT:**

Also Present: Katherine Hoffman - Legal; Kelly Echeverria - WCEM; Kelsey Zaski - Secretary; and Francisco Ceballos - Treasurer.

### 2. PUBLIC COMMENT –

Noah Boyer explained that public comment can be called in using the TEAMS number, 775-325-0620.

There was no public comment.

### 3. APPROVAL OF JANUARY 29, 2026, EXECUTIVE COMMITTEE MEETING MINUTES (FOR POSSIBLE ACTION) - Noah Boyer, Chair

*It was moved by Zebulon Nomura, seconded by Noah Boyer to approve the minutes as presented.*

There was no public comment.

*The motion passed unanimously.*

- 4. LEPC MEMBERSHIP REVIEW (FOR POSSIBLE ACTION)** – A review of new members, members unable to attend and possible actions regarding absences. – Kelsey Zaski, LEPC Secretary

Kelsey Zaski reported on membership attendance, noting that the Reno-Sparks Indian Colony and the Reno-Tahoe Airport Authority had each missed the last two general membership meetings. She stated that she had sent a follow-up email reminding both entities of the attendance requirements outlined in the bylaws and requested their participation at the next meeting. Zaski added that she would continue to monitor their attendance and would return to the committee if a third consecutive absence occurred.

Francisco Ceballos added that the Reno-Tahoe Airport Authority had recently hired a new Emergency Manager who would likely assume responsibility for attending future meetings in place of the previous representative. He also noted that the Reno-Sparks Indian Colony had experienced staff changes and had recently reached out regarding participation. Ceballos explained that coordination was underway to ensure the appropriate representative was added to the membership roster.

- 5. LEPC GENERAL MEMBERSHIP AGENDA REVIEW (FOR POSSIBLE ACTION)** - A review and approval of the agenda for the next General Membership Meeting. - Kelsey Zaski, LEPC Secretary

Kelsey Zaski presented the draft agenda for the April 16th General Membership meeting and asked the group to review it and share any changes or questions, noting that it should be a fairly standard meeting.

Kelly Echeverria asked for clarification on whether the group had previously discussed making LEPC meetings more hazard- or theme-based.

Noah Boyer reflected on a previous discussion about grant funding challenges and regional impacts. He noted that after that conversation, related concerns had surfaced in other meetings, including discussions with leadership. He explained that the broader issue is that agencies tend not to openly discuss weaknesses or gaps, instead often presenting that everything is functioning well.

Boyer suggested that LEPC meetings could be structured around specific disciplines, such as fire, law enforcement, EMS, or utilities. He explained that each group could

present on what they do well, where their gaps are, and what could be improved. He emphasized that this would help align funding decisions with actual needs rather than supporting requests that may not address clearly identified gaps.

Echeverria agreed and suggested structuring discussions around lifeline sectors, since LEPC already includes those partners. She proposed introducing the concept at the next meeting and then using it as an ongoing framework.

Boyer agreed and suggested that the idea should be formally introduced as an agenda item. He explained that the goal would be to give more structure and purpose to meetings, moving away from brief updates where agencies simply report that things are going well.

Zaski added that after-action reports from exercises could be incorporated into this structure. She explained that this would allow the group to reference documented outcomes from trainings and exercises to identify needs, support funding requests, and highlight both strengths and areas for improvement.

Boyer agreed and added that tying LEPC more closely to exercises could also encourage participation. He noted that regional exercises are often driven by a small number of individuals and that connecting them more directly to LEPC discussions could strengthen engagement and decision-making.

Zeb Nomura stated that he supported the idea but emphasized the importance of ensuring that funding decisions reflect a regional approach rather than siloed agency requests. He acknowledged that some purchases, including his own, may appear repetitive but are still necessary, while also noting that better coordination could improve how limited funds are used. He expressed interest in seeing more collaboration across agencies, especially when equipment or capabilities could be shared.

Boyer responded that providing agencies with consistent opportunities to communicate their needs would reduce last-minute funding requests. He explained that if agencies present their needs throughout the year, those needs will not come as a surprise during the grant process. He also noted that this could support collaborative purchasing, such as multiple agencies requesting similar equipment and combining efforts to improve pricing and distribution.

Echeverria added that this approach aligns with the Integrated Preparedness Planning process, where capability gaps are identified and prioritized. She emphasized that once a gap is addressed, the region can shift focus to the next priority.

Zaski confirmed that a similar structured approach is already used within the IHCC, where identified gaps are incorporated into grant proposals ahead of time. She noted that this reduces variability and prevents last-minute requests because needs have already been discussed and prioritized.

Francisco Ceballos added that the application process itself could reflect this structure by asking whether a request is tied to an identified capability gap and whether multiple agencies are involved. He suggested that agencies could be listed as co-sponsors to demonstrate regional coordination.

Bringing the discussion back to the agenda, Boyer proposed adding a new agenda item to introduce the structure of LEPC meetings moving forward and outline expectations for participation. He explained that the intent would be to present the concept at the next meeting and begin implementing it in future meetings, potentially starting with one discipline to set the tone.

Katherine Hoffman offered to work with Zaski offline to refine the language for the agenda item.

Zaski asked whether the updated agenda could be circulated to the group before posting, and Hoffman confirmed that it could be recirculated for review. Zaski then asked who would present the item.

Boyer responded that it could be presented collectively by the executive committee, noting that the structure would apply beyond any single individual's leadership.

Ceballos noted that one agenda item referenced the wrong month and should be corrected to reflect the February meeting.

Zaski acknowledged the correction and stated it would be updated.

Boyer then made a motion to approve the proposed agenda with the discussed changes, including the addition of the new agenda item and the corrected date.

*It was moved by Noah Boyer, seconded by Zeb Nomura to approve the proposed agenda with the discussed changes, including the addition of the new agenda item and the corrected date.*

There was no public comment.

*The motion passed unanimously.*

**6. LEPC CHAIR/BOARD MEMBER ANNOUNCEMENTS/ITEMS AND SELECTION OF TOPICS FOR FUTURE MEETINGS.** No discussion among committee members will take place on this item.

Francisco Ceballos raised the topic of revisiting the bylaws, noting that the group had discussed this previously and may want to bring it back for updates. He explained that bylaws are typically reviewed in the fall but recalled that there had been interest in making potential changes sooner, particularly related to grants and adding more structure to the process.

Ceballos reflected that the group had discussed incorporating expectations around aligning grant requests with identified capability gaps.

Noah Boyer questioned whether those changes should be formally added to the bylaws at this time or if the group should first observe how the new expectations function in practice. He asked whether it would be more appropriate to allow the process to play out before formalizing it.

Kelly Echeverria responded that it would be best to see how the process works before making changes to the bylaws.

Boyer agreed and stated that the group could revisit the bylaws later if the process reveals areas where additional structure is needed. He added that any necessary adjustments could be incorporated during a future bylaws review.

Kelly Echeverria noted that since the grant cycle had just been completed, there is time to evaluate how the changes progress before the next scheduled bylaws review later in the year.

**7. PUBLIC COMMENT –**

There was no public comment.

**8. Noah Boyer adjourned meeting at 10:27 am.**



## NOTICE OF MEETING AND AGENDA

### WASHOE COUNTY LOCAL EMERGENCY PLANNING COMMITTEE - GENERAL MEMBERSHIP

June 18, 2026

10:00 a.m.

#### Members

Noah Boyer, Chairperson

Zeb Nomura, Vice Chairperson

Nathan Goins, At Large

Regional Emergency Operations Center

5195 Spectrum Boulevard, Reno,

Nevada

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[www.washoecounty.gov/teams/LEPC\\_General](http://www.washoecounty.gov/teams/LEPC_General)

1-775-325-0620

Phone Conference ID: 706 051 842#

**SPECIAL NOTE: Due to the Reno Rodeo, this meeting will be held virtually ONLY**

#### NOTE:

Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time but may be heard later. Any member of the public wanting to attend, participate in or provide public comment in-person at meetings should review the agenda posted online. This meeting will be held in person/online attendance.

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#### Following the agenda.

All number or lettered items on this agenda are hereby designated for possible action as if the words for possible action were written next to each, except for items marked with an asterisk (\*). Items on this agenda may be taken out of order, combined with other items, discussed, or voted on as a block, removed from the agenda, moved to another agenda of another later meeting at the discretion of the Chairperson.

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**AGENDA****1. CALL TO ORDER/ DETERMINATION OF QUORUM****2. PUBLIC COMMENT**

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**8. UPDATE ON REGIONAL EMERGENCY MANAGEMENT EVENTS**

A briefing of regional meetings, events, trainings, and exercises. – Kelly Echeverria, Washoe County Emergency Manager

**9. UPDATE ON THE RADIOLOGICAL TASK FORCE**

Updates on current radiological issues within the region – General Membership

**10. UPDATE OF WASHOE COUNTY CITIZEN CORPS**

A briefing on events and activities supported by the Washoe County Citizen Corps including, but not limited to, Community Emergency Response Teams (CERT) – Joe Olaciregui, Washoe County Sheriff's Office (WCSO) or designee

**11. UPDATE ON STATE EMERGENCY RESPONSE COMMISSION**

A briefing on State Emergency Response Commission (SERC) happenings – SERC Designee

**12. TRAINING REVIEW**

Briefing on trainings that have occurred in the past 2 months and requests for future trainings. Upcoming Trainings. – Nick Klaich, Chair

**13. LEPC CHAIRPERSON / BOARD MEMBER ANNOUNCEMENTS / ITEMS AND SELECTION OF TOPICS FOR FUTURE MEETINGS**

No discussion among committee members will take place on this item. The next regular meeting is scheduled for [ENTER DATE] at [ENTER TIME].

**14. PUBLIC COMMENT**

Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the agenda. The Committee will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be addressed to the Committee as a whole.

**15. ADJOURNMENT**