



# WASHOE COUNTY

Integrity Communication Service

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## STAFF REPORT

BOARD MEETING DATE: May 13, 2025

**DATE:** Tuesday, April 15, 2025

**TO:** Board of County Commissioners

**FROM:** Ryan Gustafson, Director, Human Services Agency  
(775) 785-8600, [RGustafson@washoecounty.gov](mailto:RGustafson@washoecounty.gov)

**THROUGH:** Kate Thomas, Assistant County Manager

**SUBJECT:** Recommendation to accept a FY24 Continuum of Care Supportive Services Only Coordinated Entry grant award from the United States Department of Housing and Urban Development in the amount of [\$31,500.00; \$7,875.00 county match] retroactive for the period May 1, 2025, through April 30, 2026 to support the Continuum of Care initiative with coordinated entry matchmaker activities and implementation of specific policies; authorize the Director of the Human Services Agency to execute grant award documents; and direct Finance to make the necessary budget amendments. (All Commission Districts.) FOR POSSIBLE ACTION

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### **SUMMARY**

Recommendation to accept a FY24 Continuum of Care Supportive Services Only Coordinated Entry grant award from the United States Department of Housing and Urban Development in the amount of [\$31,500.00; \$7,875.00 county match] retroactive for the period May 1, 2025, through April 30, 2026 to support the Continuum of Care initiative with coordinated entry matchmaker activities and implementation of specific policies; authorize the Director of the Human Services Agency to execute grant award documents; and direct Finance to make the necessary budget amendments.

**Washoe County Strategic Objective supported by this item:** Vulnerable Populations

### **PREVIOUS ACTION**

On September 10, 2024, the Board approved item 6.D.2 the Department's request to accept the FY 2023 Continuum of Care Supportive Services Only Coordinated Entry grant from the United States Department of Housing and Urban Development to support the Continuum of Care initiative with coordinated entry matchmaker activities; in the amount of [\$30,000.00, \$10,789.00 county match] retroactive for the period May 1, 2023, through April 30, 2024.

On November 28, 2023, the Board of County Commissioners approved item 7.D.1 the Department's request to accept three grant awards from the United States Department of Housing and Urban Development to support the Continuum of Care initiative with

**AGENDA ITEM # \_\_\_\_\_**

planning, coordinated entry matchmaker activities and implementation of specific policies and procedures to address domestic violence survivors' needs in accessing services; (1) in the amount of [\$72,185.00, \$20,948.20 county match] retroactive for the period July 1, 2023 through June 30, 2024; (2) in the amount of [\$30,000.00, \$10,789.00 county match] retroactive for the period May 1, 2023, through April 30, 2024; and (3) in the amount of [\$30,000.00, \$10,788.96 county match] for the period January 1, 2024, through December 31, 2024.

On October 25, 2022, the Board of County Commissioners approved item 8.D.1 to accept a 2021 Continuum of Care Planning Grant from the United States Department of Housing and Urban Development in the amount of \$68,176.00; \$17,044.00 county match, retroactive from of July 1, 2022, through June 30, 2023.

On August 30, 2021, in a joint concurrent meeting between the City of Reno, the City of Sparks, and Washoe County, the Board of County Commissioners approved Amendment No. 2 as an extension of the Interlocal Cooperative Agreement for Shelter Operation and other Homeless Services among the City of Reno, City of Sparks, and Washoe County; this amendment transferred the administrative and financial responsibility for the operation of the homeless shelters in Washoe County, Nevada to Washoe County.

On January 13, 2021, direction was provided by the BCC to include pursuing an expanded role in addressing the regional issue of homelessness in the Strategic Plan.

### **BACKGROUND**

Washoe County serves in the lead entity role for the region's Continuum of Care, a United States Department of Housing and Urban Development program designed to promote communitywide commitment to the goal of ending homelessness. Grant funds provide for periodic planning activities needed in the renewal and ongoing operations of the Continuum of Care Program, the expansion and specialization of the Coordinated Entry system to increase efficiency and to ensure that domestic violence survivors' needs in accessing services are addressed. This funding will support Washoe County in its effort to supportive services for the Northern Nevada Continuum of Care.

Retroactive approval is requested as administrative delays on the part of the United States Department of Housing and Urban Development resulted in Washoe County receiving the grant agreement on March 21, 2025, with a period of performance beginning on May 1, 2025.

### **GRANT AWARD SUMMARY**

**Project/Program Name:** Continuum of Care Program

**Scope of the Project:** Funding to assist with supportive services related to the Continuum of Care program. This grant agreement includes new language requiring the grantee to follow all current Presidential Executive Orders.

**Benefit to Washoe County Residents:** This project provides funding for supportive services in support of the program's efforts to promote community-wide commitment to the goal of ending homelessness.

**On-Going Program Support:** No

**Award Amount:** \$31,500 (\$31,500 direct/\$0 indirect)

**Grant Period:** May 1, 2025, through April 30, 2026

**Funding Source:** United States Department of Housing and Urban Development

**Pass Through Entity:** None

**Assistance Listing #/CFDA:** 14.267

**Grant ID Number:** NV0121L9T012407

**Match Amount and Type:** \$7,875.00, Cash match

**Sub-Awards and Contracts:** The Human Services Agency may contract with one or more vendors in the implementation of this program. All contracts will align with the County's procurement policies as well as federal grant procurement guidelines as defined in 2 CFR 200—Uniform Guidance.

### **FISCAL IMPACT**

Should the board accept this grant award, Human Services Agency's Homelessness Fund (223) FY25 adopted budget will be increased by \$31,500.00 in both revenues and expenditures in the following accounts:

<u>Account Number</u>		<u>Description</u>	<u>Amount</u>
IO 12518	-431100	Federal Grants	\$31,500.00
		<b>Total Revenue</b>	<b>\$31,500.00</b>
IO 12518	-710100	Professional Services	\$31,500.00
		<b>Total Expenditures</b>	<b>\$31,500.00</b>

This award includes a cash match of \$7,875.00. The expenditures to meet this match requirement will be posted to IO 61154.

### **RECOMMENDATION**

Recommendation to accept a FY24 Continuum of Care Supportive Services Only Coordinated Entry grant award from the United States Department of Housing and Urban Development in the amount of [\$31,500.00; \$7,875.00 county match] retroactive for the period May 1, 2025, through April 30, 2026 to support the Continuum of Care initiative

with coordinated entry matchmaker activities and implementation of specific policies;  
authorize the Director of the Human Services Agency to execute grant award documents;  
and direct Finance to make the necessary budget amendments.

**POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be:  
*"Move to accept a FY24 Continuum of Care Supportive Services Only Coordinated Entry grant award from the United States Department of Housing and Urban Development in the amount of [\$31,500.00; \$7,875.00 county match] retroactive for the period May 1, 2025, through April 30, 2026 to support the Continuum of Care initiative with coordinated entry matchmaker activities and implementation of specific policies; authorize the Director of the Human Services Agency to execute grant award documents; and direct Finance to make the necessary budget amendments."*