



WASHOE COUNTY

Integrity Communication Service
www.washoecounty.gov

STAFF REPORT

BOARD MEETING DATE: October 14, 2025

DATE: Thursday, October 09, 2025

TO: Board of County Commissioners

FROM: Joshua Kautz, Sergeant
(775) 221-8803 jkautz@washoecounty.gov

THROUGH: Kate Thomas, Assistant County Manager

SUBJECT: Recommendation to accept the FY 2026 Office of Traffic Safety grant award from the State of Nevada Department of Public Safety, Office of Traffic Safety [amount not to exceed \$31,500.00, and \$10,500.00 In-Kind county match required] as administered through the State of Nevada Department of Public Safety Office of Traffic Safety, to support the lease of two (2) Preliminary Breath Test (PBT) kiosks, for the retroactive grant term of October 1, 2025 through September 30, 2026; and if approved, direct Finance to make the necessary budget amendments and authorize Connie Lucido, County Grants Administrator to execute grant award documents on behalf of DAS grant award documents. Alternative Sentencing. (All Commission Districts.)

SUMMARY

This grant has been awarded to support the lease of two (2) AB kiosks to be used by probationers and pre-trial releasees under Department of Alternative Sentencing (DAS) supervision for ease of compliance with PBT testing requirements. The Washoe Board of County Commissioners must accept grant awards and must approve amendments to the adopted fiscal year budget and direct the Comptroller's Office to make the necessary budget amendments.

Washoe County Strategic Objective supported by this item: Economic Impacts: Meet the needs of our growing community, and Innovative Services: Leverage technology to streamline and automate.

PREVIOUS ACTION

On October 22, 2024, the Board accepted item #11.B.1., the FY 2025 Office of Traffic Safety grant award from the State of Nevada Department of Public Safety, Office of Traffic Safety [amount not to exceed \$67,000.00, 25% In-Kind county match required] as administered through the State of Nevada Department of Public Safety Office of Traffic Safety, to support the lease of three (3) Preliminary Breath Test (PBT) kiosks.

AGENDA ITEM # _____

On November 14, 2023, the Board accepted item #9.B.1., the FY 2024 Office of Traffic Safety grant award from the State of Nevada Department of Public Safety, Office of Traffic Safety [amount not to exceed \$67,000.00, 25% In-Kind county match required] as administered through the State of Nevada Department of Public Safety Office of Traffic Safety, to support the lease of two (2) Preliminary Breath Test (PBT) kiosks.

BACKGROUND

As the primary agency in Washoe County that conducts pretrial supervision and post-adjudication (probation) supervision for DUI offenses, the Washoe County Department of Alternative Sentencing (DAS) is tasked with the responsibility of providing meaningful evidence-based supervision techniques, while also adhering to laws that require the least restrictive measures possible. DAS has evaluated the value of using new technologies that can be employed in the field to help offset staff workloads while expediting services to participants. A specific area of technology that DAS has been pursuing is the utilization of both remote breath alcohol monitoring devices and multiple stationary check-in and alcohol testing devices throughout the County. The purpose of these devices is to ensure compliance to the “No Alcohol” condition generally ordered on DUI cases.

Historically, DAS utilized handheld PBT devices administered by staff. This testing required the participant to respond in person to the DAS office 1-2 times per day. This practice posed many problems for both staff and participants. For participants, especially those with suspended licenses, it requires the participant to ride a bus for several hours a day or choose to drive on a suspended license to ensure compliance. For staff, the testing was not randomized and allowed the participant to know exactly when testing was required and thus attempt to drink around. In addition, DAS staff is required to manually enter every alcohol test into our case management system, which in 2023 was over 184,000 breath tests conducted.

DAS has been awarded a grant with the Nevada Office of Traffic Safety to continue support for the lease of two (2) grant-funded stationary check-in and alcohol testing kiosks to be used by probationers and pre-trial releasees under supervision with DAS for ease of compliance with PBT testing requirements in Washoe County. The kiosks are placed in areas of Washoe County where there is a large concentration of offenders under DAS supervision. Funding was provided in year one to cover the cost of integrating the kiosk software and DAS’ case management software eProbation for efficiency in the transfer of data.

GRANT AWARD SUMMARY

Project/Program Name: *PBT Kiosks FY26*

Scope of the Project: *Continued support for two (2) self-check-in and PBT testing kiosks within offender concentrated areas to provide convenient opportunities for compliance with court ordered conditions.*

Benefit to Washoe County Residents: *Convenience for low-risk offenders to comply with probation conditions, and less occurrence of illegal driving on suspended licenses.*

On-Going Program Support: *N/A*

Award Amount: *Total \$31,500.00*

Grant Period: *10/1/2025-09/30/2026*

Funding Source: *US Department of Transportation*

Pass through From: *State of Nevada Department of Public Safety, Office of Traffic Safety*

CFDA Number: *20.608 (164 funds)*

Grant ID Number: *TS-2026-Washoe Alt Sent-1013*

Match Amount and Type: *In kind \$10,500.00. The match will be satisfied through partial payment of the monthly lease invoice, funded by the DAS general fund throughout the project period.*

Sub-Awards and Contracts: *None*

FISCAL IMPACT

Should the Board accept this grant award and approve these amendments, the FY26 Washoe County Department of Alternative Sentencing adopted budget will be increased by \$31,500.00 in both revenues and expenditures in the following accounts:

Cost Object & Description	G/L Account & Description	Amount
IO 19177 – OTS Kiosks FY26	431100 – Federal Grants	\$31,500.00
IO 19177 – OTS Kiosks FY26	710100 – Professional Services	\$31,500.00

This is a reimbursement grant.

- *\$10,5000.00 in-kind match will be met with partial payment of the monthly lease invoice being paid through Alternative Sentencing Dept 154000 – Operating Supplies 710300.*
- *No indirect costs are unallowable on this grant as no salary or wages are included in the grant budget.*

RECOMMENDATION

It is recommended that the Board of County Commissioners accept the FY 2026 Office of Traffic Safety grant award from the State of Nevada Department of Public Safety, Office of Traffic Safety [amount not to exceed \$31,500.00, and \$10,500.00 In-Kind county match required] as administered through the State of Nevada Department of Public Safety Office of Traffic Safety, to support the lease of two (2) Preliminary Breath Test (PBT) kiosks, for the retroactive grant term of October 1, 2025 through September 30, 2026; and if approved, direct Finance to make the necessary budget amendments and authorize Connie Lucido, County Grants Administrator to execute grant award documents on behalf of DAS grant award documents.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: "Move to accept the FY 2026 Office of Traffic Safety grant award from the State of Nevada Department of Public Safety, Office of Traffic Safety [amount not to exceed \$31,500.00, and \$10,500.00 In-Kind county match required] as administered through the State of Nevada Department of Public Safety Office of Traffic Safety, to support the lease of two (2) Preliminary Breath Test (PBT) kiosks, for the retroactive grant term of October 1, 2025 through September 30, 2026; and if approved, direct Finance to make the necessary budget amendments and authorize Connie Lucido, County Grants Administrator to execute grant award documents on behalf of DAS grant award documents."