

AMENDMENT #6

TO THE PROFESSIONAL SERVICES AGREEMENT FOR OPERATOR FOR SAFE CAMP FOR PEOPLE EXPERIENCING HOMELESSNESS

This AMENDMENT #6 revises the ORIGINAL written Professional Services Agreement dated December 11, 2021 between the County of Washoe, a political subdivision of the State of Nevada (COUNTY) and Karma Box Project, a domestic nonprofit corporation, (CONTRACTOR) as follows:

Effective JULY, 1 2024 the terms to the Professional Services Agreement for Operator for Safe Camp for People Experiencing Homelessness shall be amended as follows:

The Professional Services Agreement shall be revised to include:

1. TIME OF PERFORMANCE shall be revised to renew the agreement for an additional year through June 30, 2025.
2. COMPENSATION shall be revised as follows:
 - i. The total compensation shall not exceed \$1,816,460.00.
 - ii. The approved annual contract amount of \$552,011.50 shall be increased by a total of \$1,224,448.50 as outlined below.
 - iii. Staffing allocation shall be increased by \$299,936.00 to provide staff and site managers in the Resource Center.
 - iv. Staffing allocation shall be increased by \$506,688.00 to provide outreach staff for local Cares Campus and local businesses.
 - v. Fringe benefits for new positions shall be added to the total compensation, for an increase of \$282,318.40.
 - vi. Approved positions and staff will receive a 5% Cost of Living Adjustment (COLA) increase, for an increase of \$60,556.05.
 - vii. Due to the increases outlined above, the 10% Administrative fee shall be increased by \$114,949.85.
3. METHOD OF PAYMENT shall be revised as follows: The annual contract amount of \$1,776,460.00 shall be paid in thirteen (13) payments (every four weeks) not to exceed the running total for that billing period. Any billing that exceeds the billing period total must be preapproved in writing by the COUNTY prior to incurring the expense. CONTRACTOR submits a \$500.00 monthly invoice, not to exceed \$6,000.00 annually, for Transportation fees. CONTRACTOR submits a separate invoice for incurred Insurance/Supplies, to be reimbursed based on actual costs, not to exceed \$34,000.00 annually. The annual total amount billed may not exceed \$1,816,460.00, as outlined below in the running total at the end of each billing cycle:

Billing Period	Billing Period Total	Insurance, Supplies, Transportation	Running Total
1 (7/1/2024 - 7/28/2024)	\$136,650.75		\$136,650.75
2 (7/29/2024 - 8/25/2024)	\$136,650.75		\$273,301.50
3 (8/26/2024 - 9/22/2024)	\$136,650.75		\$409,952.25
4 (9/23/2024 - 10/20/2024)	\$136,650.75		\$546,603.00
5 (10/21/2024 - 11/17/2024)	\$136,650.75		\$683,253.75
6 (11/18/2024 - 12/15/2024)	\$136,650.75		\$819,904.50
7 (12/16/2024 - 1/12/2025)	\$136,650.75		\$956,555.25
8 (1/13/2025 - 2/9/2025)	\$136,650.75		\$1,093,206.00
9 (2/10/2025 - 3/9/2025)	\$136,650.76		\$1,229,856.76
10 (3/10/2025 - 4/6/2025)	\$136,650.76		\$1,366,507.52
11 (4/7/2025 - 5/4/2025)	\$136,650.76		\$1,503,158.28
12 (5/5/2025 - 6/1/2025)	\$136,650.76		\$1,639,809.04
13 (6/2/2025 - 6/30/2025)	\$136,650.96		\$1,776,460.00
* Billing Period 13 has one additional day			
Total	\$1,776,460.00	\$40,000.00	\$1,816,460.00

4. EXHIBIT B – SCOPE OF WORK AND APPROVED OPERATING BUDGET: The changes to Exhibit B for the approved annual operating budget are as outlined above. The funds carried forward are to pay for staff salaries only. All staff schedules and hours must be approved in writing by the COUNTY prior to costs being incurred and billed.

5. Subsequent renewal periods, if contract extensions are implemented, shall be increased by 3.5% for inflation and COLA.

AFFIRMATION OF NO OTHER AGREEMENT OR AMENDMENT, the Parties affirm all other terms and provisions of the ORIGINAL Agreements that are not specifically modified by AMENDMENT #1, AMENDMENT #2, AMENDMENT #3, AMENDMENT #4, and AMENDMENT #5 shall remain unmodified and in full force and effect. This AMENDMENT #6 supersedes the payment distributions and operating budget as outlined in previous amendments.

IN WITNESS WHEREOF, the Parties hereto by signature have caused this AMENDMENT #6 to be duly executed and effective as of the date defined above.

SIGNATURES

CONTRACTOR: Karma Box Project

By: _____

Title: _____

Date: _____

COUNTY: Washoe County, NV

By: _____

Title: _____

Date: _____