



WASHOE COUNTY

Integrity Communication Service

www.washoecounty.gov

STAFF REPORT

BOARD MEETING DATE: November 19, 2024

DATE: October 17, 2024

TO: Board of County Commissioners

FROM: Dwayne Smith, P.E., Division Director, Engineering and Capital Projects
Community Services Dept., 775-328-2043, desmith@washoecounty.gov

THROUGH: Eric Crump, Director
Community Services Dept., 775-328-3625, ecrump@washoecounty.gov

SUBJECT: Recommendation to: (1) award a bid and approve the Agreement to the lowest responsive, responsible bidder for the Rancho San Rafael Regional Park Inclusive Playground Project, PWP-WA-2024-480 [staff recommends Garden Shop Nursery Landscaping Division, Inc., in the amount of \$582,844.60 (base bid in the amount of \$497,578.60 plus bid alternates 1, 2, and 3 in the amount of \$85,266.00)]; (2) approve the Washoe County purchase of playground equipment, benches and surface materials from Landscape Structures, Inc. [in the amount of \$355,862.99] utilizing Delano, Minnesota Sourcewell Contract RFP #010521 pursuant to the joinder provision of Nevada Revised Statute 332.195; and (3) approve a project contingency fund in the amount of \$75,000.00, for a total Playground Project cost of \$1,013,707.59. The Project is located at 1595 North Sierra Street, Reno, Nevada, and the scope of work is to replace existing playground equipment to meet current safety and American with Disabilities Act compliance requirements. (Commission District 3.)

SUMMARY

The Rancho San Rafael Regional Park Inclusive Playground Project will consist of demolition of existing non-compliant play equipment and surface materials and installation of necessary drainage components, subgrade, and aggregate base which supports the new all-inclusive play equipment, benches, rubber safety surface, landscaping, American with Disabilities Act (ADA) sidewalk, ADA parking, and a play area perimeter fence. Washoe County is purchasing the playground equipment and benches directly from the manufacturer for the contractor to install.

A base bid for the primary playground replacement, along with three bid alternatives, was included in the invitation to bid package. In accordance with the bid documents, the recommendation for award of the project is considered using the base bid. Bid alternatives were included at the discretion of the County.

AGENDA ITEM # _____

Sealed bids for the Rancho San Rafael Regional Park Inclusive Playground Project, PWP-WA-2024-480 were opened on September 17, 2024. The list of bids received for the project is as follows:

Rancho San Rafael Regional Park Inclusive Playground Project	
Bidder	Amount
1. Garden Shop Nursery Landscaping Division, Inc.	
-Base Bid	\$497,578.60
-Bid Alternate 1 (Selected)	\$27,118.00
-Bid Alternate 2 (Selected)	\$24,382.00
-Bid Alternate 3 (Selected)	\$33,766.00
Total Bid Award with Selected Alternates	\$582,844.60
2. Taurus Construction	
-Base Bid	\$719,975.00
-Bid Alternate 1	\$32,000.00
-Bid Alternate 2	\$27,000.00
-Bid Alternate 3	\$22,000.00
3. Sierra Nevada Construction	
-Base Bid	\$751,007.00
-Bid Alternate 1	\$34,000.00
-Bid Alternate 2	\$32,000.00
-Bid Alternate 3	\$26,000.00
4. Gradex Construction Company	
-Base Bid	\$778,839.00
-Bid Alternate 1	\$47,500.00
-Bid Alternate 2	\$45,500.00
-Bid Alternate 3	\$42,000.00
Engineer's Estimate	\$800,000.00

The Community Services Department is also seeking approval to purchase all play equipment and benches necessary for the Project and to join the Delano, Minnesota bid award to Landscape Structure, Inc. under Contract RFP #010521 which was approved by Sourcewell on February 15, 2021, and renewed through February 17, 2026. Through a competitive public process, Landscape Structures, Inc., was selected as the lowest, responsible, and responsive bidder for products and services.

AB332 legislation passed in 2015 amending NRS 338 requires the County to pay sales tax on materials purchased for installation by a contractor. The procurement of equipment from Landscape Structures, Inc. for use on this project will be in compliance

with NRS 332 and 338 and requires Washoe County to pay sales tax of \$24,833.40 which is included within the purchase price of \$355,862.99.

Contingency funding in the amount of \$75,000.00 is necessary as the replacement work is being performed within existing facilities and funds may be needed to address unknown factors and conditions. A contingency fund allows for quick responses to unforeseen circumstances during construction which, if not addressed quickly, may result in project delays with greater project costs.

Staff has verified in the System for Award Management Exclusions that no bidder is excluded from receiving federal government contracts as a result of being debarred; thus, none of the bidders is prohibited by NRS 338.017(2) from being awarded a public works contract.

Washoe County Strategic Objective supported by this item: Economic Impacts – Support a thriving community.

PREVIOUS ACTION

May 21, 2024 - The Board of County Commissioners (Board) adopted the Washoe County Final budget for Fiscal Year 2025 as well as adopting the Capital Improvement Plan (CIP) for Fiscal Years 2025-2029.

April 23, 2024 – The Board approved a budget amendment for an existing Nevada Division of State Parks Land & Water Conservation Fund Grant [in the amount of \$300,000.00 with Washoe County as subgrantee with an additional cash/in-kind match in the amount of \$300,000.00] and approved the Land & Water Conservation Fund Project Amendment #1 (LWCF Project #32-00372) with a grant period from November 15, 2022 through July 31, 2025. Assistant County Manager [Dave Solaro] was authorized to sign the Land & Water Conservation Fund Agreement #32-00372 and any subsequent documents related to the grant on behalf of the County. The Comptroller's Office was directed to make the necessary budget amendments.

November 15, 2022 – The Board accepted a Nevada Division of State Parks Land & Water Conservation Fund Grant [in the amount of \$455,250.00 with Washoe County as subgrantee with a cash/in-kind match in the amount of \$455,250.00] and approved the Land & Water Conservation Fund Agreement #32-00372 with a grant period from final execution through July 31, 2025. Assistant County Manager [Dave Solaro] was authorized to sign the Land & Water Conservation Fund Agreement #32-00372 and any subsequent documents related to the grant on behalf of the County. The Comptroller's Office was directed to make the necessary budget amendments.

BACKGROUND

Rancho San Rafael Regional Park is located at 1595 North Sierra Street (Commission District 3 and Park District 1A). The 580-acre regional park features a museum, an arboretum, a visitor center, a historic Ranch House, multiple playgrounds, off-leash dog area, fishing pond, several picnic pavilions, monument, restrooms, and miles of hiking and walking trails. The existing outdated playground equipment will be replaced with an all-inclusive ADA compliant equipment and associated facilities.

FISCAL IMPACT

Sufficient budget authority for this Agreement exists in FY25 in the Parks Capital Fund (404), Rancho Playground Improvements (PK052316), Construction Contracts (781080) and Rancho San Rafael Playground LWCF-IO12091 (PK052322), Construction Contracts (781080). Grant funding that supports this Agreement is on a reimbursable basis.

RECOMMENDATION

It is recommended the Board of County Commissioners: (1) award a bid and approve the Agreement to the lowest responsive, responsible bidder for the Rancho San Rafael Regional Park Inclusive Playground Project, PWP-WA-2024-480 [staff recommends Garden Shop Nursery Landscaping Division, Inc., in the amount of \$582,844.60 (base bid in the amount of \$497,578.60 plus bid alternates 1, 2, and 3 in the amount of \$85,266.00)]; (2) approve the Washoe County purchase of playground equipment, benches and surface materials from Landscape Structures, Inc. [in the amount of \$355,862.99] utilizing Delano, Minnesota Sourcewell Contract RFP #010521 pursuant to the joinder provision of Nevada Revised Statute 332.195; and (3) approve a project contingency fund in the amount of \$75,000.00, for a total Playground Project cost of \$1,013,707.59. The Project is located at 1595 North Sierra Street, Reno, Nevada, and the scope of work is to replace existing playground equipment to meet current safety and American with Disabilities Act compliance requirements.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: "Move to: (1) award a bid and approve the Agreement to the lowest responsive, responsible bidder for the Rancho San Rafael Regional Park Inclusive Playground Project, PWP-WA-2024-480 [staff recommends Garden Shop Nursery Landscaping Division, Inc., in the amount of \$582,844.60 (base bid in the amount of \$497,578.60 plus bid alternates 1, 2, and 3 in the amount of \$85,266.00)]; (2) approve the Washoe County purchase of playground equipment, benches and surface materials from Landscape Structures, Inc. [in the amount of \$355,862.99] utilizing Delano, Minnesota Sourcewell Contract RFP #010521 pursuant to the joinder provision of Nevada Revised Statute 332.195; and (3) approve a project contingency fund in the amount of \$75,000.00, for a total Playground Project cost of \$1,013,707.59. The Project is located at 1595 North Sierra Street, Reno, Nevada, and the scope of work is to replace existing playground equipment to meet current safety and American with Disabilities Act compliance requirements."