



# WASHOE COUNTY

Integrity Communication Service

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## STAFF REPORT

BOARD MEETING DATE: June 25, 2024

**DATE:** May 29, 2024

**TO:** Board of County Commissioners

**FROM:** Irene Dominguez, Fiscal Compliance Officer, Northern Nevada Public Health, 775-328-2419, [idominguez@nnph.org](mailto:idominguez@nnph.org)

**THROUGH:** Jack Zenteno, Administrative Health Services Officer, 775-328-2417, [jzenteno@nnph.org](mailto:jzenteno@nnph.org)

**SUBJECT:** Recommendation to approve budget amendments totaling an increase of [\$5,000] in both revenues and expenditures to the FY24 Safe Sleep Survival Kits Program Donation account and direct the Comptroller's office to make the appropriate budget amendments. (All Commission Districts.)

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### SUMMARY

The Washoe Board of County Commissioners must approve amendments to the adopted fiscal year budget and direct the Comptroller's Office to make the appropriate budget amendments.

**Washoe County Strategic Objective supported by this item:** Fiscal Sustainability

### PREVIOUS ACTION

On June 14, 2011 the Board of County Commissioners delegated authority to the District Board of Health to accept donations. Northern Nevada Public Health District's Family Planning Program received a \$5,000 donation from Anthem Blue Cross and Blue Shield for the Safe Sleep Survival Kits Project to purchase cribs for kids.

The District Board of Health accepted this donation at their March 28, 2024 meeting.

### BACKGROUND

Northern Nevada Health District's Family Planning Program received a \$5,000.00 donation on March 1, 2024 from the Cribs for Kids is a program which aims to prevent infant sleep-related deaths by educating parents and caregivers on the importance of practicing safe sleep for their babies and by providing cribs to families who, otherwise, cannot afford a safe place for their babies to sleep.

AGENDA ITEM # \_\_\_\_\_

Northern Nevada Public Health (NNPH) is a Cribs for Kids provider and previously received Safe Sleep Survival Kits from the administrating agency for the Cribs for Kids Safe Sleep Program.

Nevada Division of Public and Behavioral Health is in the application process to find a new administrating agency for the Cribs for Kids program. NNPH is currently out of Safe Sleep Survival Kits and has a waiting list of families in need of this resource. Anthem Blue Cross and Blue Shield would like to donate \$5,000 to NNPH to purchase Safe Sleep Survival Kits. This donation will provide safe sleep resources and prevent a gap in services until a new Cribs for Kids administrator is selected.

**FISCAL IMPACT**

Funding was not included in the adopted FY24 budget; therefore, a budget amendment in the amount of [\$5,000.00] is necessary to the Anthem Blue Cross and Blue Shield Donation (20536) in Operating Supplies (710300). Should the BCC approve these budget amendments, the FY24 budget will be amended as follows:

<u>Account Number</u>		<u>Description</u>	<u>Amount of Increase/(Decrease)</u>
IO 20536	-484000	Donations	\$ 5,000.00
		<b>Total Revenue</b>	<b>\$ 5,000.00</b>
IO 20536	-710300	Operating Supplies	\$ 5,000.00
		<b>Total Expenditures</b>	<b>\$ 5,000.00</b>

**RECOMMENDATION**

It is recommended that the Board of County Commissioners approve budget amendments totaling an increase of [\$5,000.00] in both revenue and expense to the FY24 Safe Sleep Survival Kits Program Donation account and direct the Comptroller’s office to make the appropriate budget amendments.

**POSSIBLE MOTION**

Should the Board agree with staff’s recommendation, a possible motion would be: “Move approve budget amendments totaling an increase of [\$5,000.00] in both revenue and expense to the FY24 Safe Sleep Survival Kits Program Donation account and direct the Comptroller’s office to make the appropriate budget amendments.”