



WASHOE COUNTY

Integrity Communication Service

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STAFF REPORT

BOARD MEETING DATE: May 27, 2025

DATE: May 21, 2025

TO: Board of County Commissioners

FROM: Gabrielle Enfield, Community Reinvestment Manager
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THROUGH: Kate Thomas, Assistant County Manager
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SUBJECT: Staff recommends the Board approve a re-purpose of funding previously approved for the Senior Innovation's mobile kitchen to the Senior Innovation's ceiling, LED lighting, and stage for the auditorium; as well as a cross-fund budget appropriation transfer of American Rescue Plan Act (ARPA) funds through the Coronavirus State and Local Fiscal Recovery Fund (SLFRF) in the total amount of [\$93,000] for the Senior Innovations Project, from Other Restricted – SLFRF COVID Recovery to the Capital Improvements Fund to be used for the above mentioned facility improvements to the Senior Center at 1155 E. 9th Street. (Net-zero impact, no additional funding is requested).

And, if approved, direct Finance to make necessary net-zero, cross-fund, and/or cross-functional, budget appropriation transfers. Manager's Office. (All Commission Districts.) FOR POSSIBLE ACTION

SUMMARY

The previously approved mobile kitchen could not move forward as originally planned due to delays in the delivery schedule. The mobile kitchen was not expected to arrive until mid-February, which would not align with the construction project's scheduled completion in March. As a result, the order had to be canceled. Staff recommends repurposing these funds to cover the costs of the Senior Innovation's construction on the ceiling, LED lighting, and stage for the auditorium at the Senior Center at 1155 E. 9th Street.

Washoe County Strategic Objective supported by this item: Innovative Services

AGENDA ITEM # _____

PREVIOUS ACTION

On December 17, 2024, the Board of County Commissioners approved an additional \$100,000, for a total amended award of \$400,000, to fund the lease costs and site preparation for a temporary kitchen and for temporary Meals on Wheels food preparation and distribution modular for three months, and for furniture for senior programs.

On September 10, 2024, the Board of County Commissioners approved the cross-fund budget appropriation transfer of \$170,000 for the Senior Innovations Project, from Other Restricted – SLFRF COVID Recovery to the Capital Improvements Fund to be used for facility improvements to the Senior Center. This allocation was previously approved but needed to be recognized as a Capital Project.

On April 23, 2024, the Board of County Commissioners approved additional allocations in the amount of \$200,000 for a total amended award of \$300,000 to the following existing projects: Senior Innovations Project for auditorium improvements including removal of the ceiling, a new stage, and installation of new light fixtures.

On July 11, 2023, the Board of County Commissioners approved \$100,000 for the Senior Innovations Project to improve the quality of life for county senior residents and to address the needs of vulnerable seniors.

For all Board of County Commissioner actions related to the American Rescue Plan Act Coronavirus State and Local Fiscal Recovery Funds between July 20, 2021, through December 31, 2024, visit the [Washoe County ARPA webpage](#).

BACKGROUND

On March 11, 2021, the American Rescue Plan Act was signed into law, and established the Coronavirus State Fiscal Recovery Fund and Coronavirus Local Fiscal Recovery Fund. Washoe County has been awarded a grant of \$91,587,038 in State and Local Fiscal Recovery Funds (SLFRF).

Washoe County's Guiding Principles for ARPA-SLFRF

- Address health disparities known to directly influence social inequities in health through programs that target populations with higher incidents of disease.
- Address the root causes of homelessness, include collaborative solutions for mental health, substance abuse and identifying pathways to independent living.
- Bolster economic recovery for community members to mitigate financial hardships, implement structural changes, or address other COVID-related issues.
- Enhance childhood environments with key partners in the community who deliver early learning and family support services.
- Build stronger neighborhoods with initiatives that preserve and expand upon affordable housing options for low to mid-income level earners in our community.

FISCAL IMPACT

If the Board approves the re-allocation to capital for the Senior Innovations Project, the FY25 Budget for ARPA SLFRF COVID-19 Recovery (270-8) and CIP SLFRF Projects

(402-10) will need to be amended with the following cross-fund net-zero appropriation transfers:

Fund/Function	Cost Object & Description	G/L Account & Description	Increase/Decrease
Other Restricted Fund (270)/ Welfare	IO12217 HSA-Senior Programs	710500 – Other Expense	(\$93,000)
Other Restricted Fund (270)/ Welfare	IO12217 HSA-Senior Programs	814092-Transfer to Public Works	\$93,000
Capital Improvements Fund (402) Welfare	PW920729-9 th St Senior Center	781080-Construction Contracts	\$93,000
Capital Improvements Fund (402) Welfare	PW920729-9 th St Senior Center	622270-Transfer from Other Restricted	\$93,000

Net-zero impact, no additional funding requested.

RECOMMENDATION

Staff recommends the Board approve a re-purpose of funding previously approved for the Senior Innovation’s mobile kitchen to the Senior Innovation’s ceiling, LED lighting, and stage for the auditorium; as well as a cross-fund budget appropriation transfer of American Rescue Plan Act (ARPA) funds through the Coronavirus State and Local Fiscal Recovery Fund (SLFRF) in the total amount of [\$93,000] for the Senior Innovations Project, from Other Restricted – SLFRF COVID Recovery to the Capital Improvements Fund to be used for the above mentioned facility improvements to the Senior Center at 1155 E. 9th Street. (Net-zero impact, no additional funding is requested).

And, if approved, direct Finance to make necessary net-zero, cross-fund, and/or cross-functional, budget appropriation transfers.

POSSIBLE MOTION

Should the Board agree with Staff’s recommendation, a possible motion would be:

“Approve the re-purpose of funding previously approved for the Senior Innovation’s mobile kitchen to the Senior Innovation’s ceiling, LED lighting, and stage for the auditorium; as well as a cross-fund budget appropriation transfer of American Rescue Plan Act (ARPA) funds through the Coronavirus State and Local Fiscal Recovery Fund (SLFRF) in the total amount of [\$93,000] for the Senior Innovations Project, from Other Restricted – SLFRF COVID Recovery to the Capital Improvements Fund to be used for the above mentioned facility improvements to the Senior Center at 1155 E. 9th Street. (Net-zero impact, no additional funding is requested).

And, if approved, direct Finance to make necessary net-zero, cross-fund, and/or cross-functional, budget appropriation transfers.”