



# WASHOE COUNTY

Integrity Communication Service

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## STAFF REPORT

BOARD MEETING DATE: April 10, 2018

**DATE:** Wednesday, April 04, 2018

**TO:** Board of County Commissioners

**FROM:** Pamela Mann, CTCM, CTPM, Purchasing and Contracts Manager  
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**THROUGH:** Cathy Hill, Washoe County Comptroller  
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**SUBJECT:** Recommendation to approve a retroactive extension of the contract for three months for Allied Universal Security Services for Courthouse Security Officer (CSO) Services to support the Washoe County court security system. If approved, authorize the Purchasing and Contracts Manager to execute the Courthouse Security Officer Services Agreement between Allied Universal Security Services and Washoe County for the term of April 1, 2018 through June 30, 2018. The estimated contracted amount for this three month extension is [\$188,000.00] If approved, authorize Purchasing and Contracts Manager to execute the agreement. (All Commission Districts.)

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### SUMMARY

Recommendation to approve a retroactive extension of the contract for Allied Universal Security Services for Courthouse Security Officer (CSO) Services to support the Washoe County court security system for the period of April 1, 2018 through June 30, 2018 until a new contract can be established and executed via joinder agreement. The extension requires a retroactive approval to accommodate the contract negotiations.

**Washoe County Strategic Objective supported by this item:** Safe, Secure and Healthy Communities.

AGENDA ITEM # \_\_\_\_\_

### **PREVIOUS ACTION**

On February 10, 2015, the Board approved the renewal extension for Court Security Officers with Allied Universal Security for the term of April 1, 2015 through March 31, 2017, retaining an option to renew for one additional year.

On January 10, 2012, the Board awarded Washoe County RFP #2800-12 for Court Security Officer (CSO) Services to Olympic Security in the approximate annual amount of \$885,000.00. The company name was originally changed to AlliedBarton Security Services, and then to Allied Universal Security.

On November 8, 2011, the Board of County Commissioners approved the development and administration of a Request for Proposal to outsource court security services operation.

### **BACKGROUND**

Until 2012, Court security for Washoe County had traditionally been the responsibility of the Washoe County Sheriff's Office. Accordingly, a Court Security Division was maintained to keep the court staff, members of the public, and the building itself safe from any threats while treating patrons with courtesy and respect at all times.

Court security personnel interact with the public on a one-to-one basis by directing them through screening equipment that identifies any dangerous or improper items. Court security personnel are the "first line of defense" in identifying suspicious or dangerous individuals and/or material and preventing entry into the courthouses. In such instances, they are responsible for alerting law enforcement personnel to ensure the situation is handled properly and expeditiously. Court Security personnel must also be trained and maintain proficiency in CPR and other emergency first aid procedures since they are normally the first responders for any emergencies in the courthouse entrance areas.

Court security is now supported via the contract with Allied Universal Security.

### **FISCAL IMPACT**

Should the board approve this contract extension, funding for the remainder of FY 18 is available in the budget of the Sheriff's Office, cost center 150900/710200 for [\$165,000.00] and in the budget of the Human Services Agency, cost center 210100/710100 for [\$23,000.00].

### **RECOMMENDATION**

Recommendation to approve a retroactive extension of the contract for three months for Allied Universal Security Services for Courthouse Security Officer (CSO) Services to

support the Washoe County court security system. If approved, authorize the Purchasing and Contracts Manager to execute the Courthouse Security Officer Services Agreement between Allied Universal Security Services and Washoe County for the term of April 1, 2018 through June 30, 2018. The estimated contracted amount for this three month extension is [\$188,000.00]. If approved, authorize Purchasing and Contracts Manager to execute the agreement.

**POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be: Move to approve recommendation to approve a retroactive extension of the contract for three months for Allied Universal Security Services for Courthouse Security Officer (CSO) Services to support the Washoe County court security system. If approved, authorize the Purchasing and Contracts Manager to execute the Courthouse Security Officer Services Agreement between Allied Universal Security Services and Washoe County for the term of April 1, 2018 through June 30, 2018. The estimated contracted amount for this three month extension is [\$188,000.00]. If approved, authorize Purchasing and Contracts Manager to execute the agreement.